

**Budget Virements requests received at 17 November 2009  
for Executive Approval (or noting where approved under Delegated Powers)**

Table 1 in this report identifies all budget virements that must be authorised by Executive and reported to Council.  
Table 2 lists those budget virements which have been approved under delegated powers and which are reported to Executive for information only.

Budget virements do not increase the council's expenditure. The list includes a number of virements at a detailed level. This is to ensure that, wherever feasible, budget variances on day-to-day expenditure and income do not arise and that the real budget pressures and potential underspends can be correctly identified.

**Key to Type**

- 1 Within a subjective within a cost centre
- 2 Within a Cost Centre but across subjective headings
- 3 Within the cost centres of a service area
- 4 Across service areas
- 5 Over £10,000

**Table 1 - Virements for Approval by Executive**

Date	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Virement Total £	Virement Percentage	Reason	Type
14/09/2009	4400	HR61	Health & Safety	1600	HR61	Health & Safety	1,800	60.0%	There is no budget provision for employee expenses which includes the cost of eye sight tests but a saving can be made on fees and hired services to cover this.	2
20/09/2009	9604	DS83	Contract - Minor Works	9604	CP21	Car Parks Administration	11,300	4.9%	Following the transfer of the Maintenance Technician post from DSO to Car Parks, the recharge income budget also needs to transfer to Car Parks.	5
08/10/2009	9027	HM21	Homelessness	4660	HM21	Homelessness	38,000	n/a	To create a matching income and expenditure budget for funding from the DCLG under the terms of the Mortgage Rescue Programme.	5
20/10/2009	9027	DP01	Development Policy	4400	DP01	Development Policy	16,830	n/a	To create matching income and expenditure budget for funding from DCLG for assessments under the Habitats Regulations which are required as part of the Local Development Framework process.	5
20/10/2009	1001	CN41	Abingdon LSP	1100	CN41	Abingdon LSP	14,000	n/a	Use of saving on salary budget (due to vacancy) to cover the cost of agency staff.	5
26/10/2009	9107	SB11	Corporate Core	4051	SB11	Corporate Core	100,000	n/a	To create a matching income and expenditure budget for the payment of an insurance claim in respect of the late P McIntyre. The income will be transferred to the cost centre from the balance sheet.	5
29/10/2009	4402	Various		4402	Various		25,490	n/a	To reallocate the budgets for bank charges held in several cost centres to match the expected expenditure.	5
30/10/2009	4424	RS61	Assisted Travel	Various	RS61	Assisted Travel	16,190	n/a	To use the expected savings on the Concessionary Fares budget resulting from lower than expected claims for reimbursement to cover unavoidable costs incurred on consultants and software licences.	5

Date	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Virement Total £	Virement Percentage	Reason	Type
03/11/2009	Various	CD31	Health Development	4512	EP41	Food Safety	2,110	60.1%	Savings are expected across a number of supplies & services budgets within Health Development. It is proposed to use these savings to cover the expected software licence costs for the 'Scores on the Doors' programme in Food Safety.	3
03/11/2009	9117	EP41	Food Safety	1100	EP41	Food Safety	6,540	n/a	To create matching budgets for income received from West Oxfordshire DC for the secondment of an Environmental Health Officer and expenditure on agency cover for the period October 2009 to January 2010.	2
	9117	EP42	Health & Safety	1100	EP42	Health & Safety	6,540			2
17/11/2009	4400	CM31	Corporate Communications	4901	CM31	Corporate Communications	12,000	n/a	Savings on Fees & Hired Services, Advertising and Software Support as a contribution towards the corporate savings target.	5
	4427						20,300			5
	4512						10,000			5
<b>Total Virements</b>							<b>281,100</b>			

Reallocation of budgets for bank charges

From		To	
SB11	18,600	CN41	22,000
HR41	300	CC11	300
RS71	6,470	CC21	300
RS73	120	Corporate saving	2,890
	<u>25,490</u>		<u>25,490</u>

<b>Summary</b>	
Total Type 1	0
Total Type 2	14,880
Total Type 3	2,110
Total Type 4	0
Total Type 5	264,110
<b>Total</b>	<b>281,100</b>

Date	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Virement Total £	Virement Percentage	Reason	Type
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**Table 2 - Virements approved under Delegated Powers for noting**

17/09/2009	9027	CS21	Community Safety	4901	CS21	Community Safety	5,000	4.1%	A saving on the partnership grants budget and additional grant income as a contribution towards the corporate savings target.	2
	4705						1,340	1.5%		2
17/09/2009	4705	CS21	Community Safety	4000	CS21	Community Safety	150	n/a	A one-off saving on partnership grants to offset budget deficits on equipment purchase, photocopying, printing, stationery and postage.	1
				4302			100			1
				4304			500			1
				4307			1,050			1
				4503			550			1
17/09/2009	2604	PA41	Parks & Open Spaces	2400	PA41	Parks & Open Spaces	3,250	n/a	Installation of the new water feature at Wantage Park has led to a reduction the in cost of grounds maintenance but an increased cost in water charges.	1
09/10/2009	9301	CC11	Wantage Civic Hall	4400	CC11	Wantage Civic Hall	750	n/a	This virement creates a matching expenditure and income budget for the cost of providing a live pantomime at the Civic Hall.	2
13/10/2009	1001	CP21	Car Parks Administration	1100	CP21	Car Parks Administration	2,500	n/a	Use of saving on salary budget (due to vacancy) to cover the cost of agency staff.	1
13/10/2009	4512	CH11	Organisational Change	4504	CH11	Organisational Change	5,000	n/a	To support the purchase of an upgrade to the Oxfordshire Community Network using savings on the software budget.	1
13/10/2009	9117	RS13	Internal Audit	4901	SB31	Contingency	1,000	n/a	Audit has received £1,000 income for work done on behalf of the Oxfordshire Waste Partnership. This income will be put towards the corporate savings target for 2009/10. The virement creates the matching budgets.	4
19/10/2009	Various	CH31	Performance Management	4901	SB31	Contingency	1,330	n/a	Savings from various supplies and services budgets towards the corporate savings target for 2009/10.	4
20/10/2009	4000	LC11	Licensing	4007	LC31	Taxi Licensing	1,000	4.8%	A bulk purchase of taxi plates was made to save postage costs, however there is insufficient budget in the cost centre. This virement moves budget to cover the shortfall.	3
25/10/2009	4901	SB31	Contingency	1301	SB21	Unapportioned Overheads	3,730	n/a	Adjustment to the 2008/09 pension costs for Terry Stock. An accrual was made based on the provisional figure proved by the County but the actual cost turned out to be higher. This virement reduces the saving from the management restructure accordingly.	4
28/10/2009	4999	SB31	Contingency	4401	RS71	Accountancy	2,200	n/a	To cover the cost of an unexpected investigation required by Audit & Governance Committee for which there was no budget provision.	4

Date	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Virement Total £	Virement Percentage	Reason	Type
30/10/2009	4400	CD11	Economic Development	4511	CD11	Economic Development	4,350	n/a	To move the budget for the Visit Vale website currently held under Fees & Hired Services to Software Support.	1
03/11/2009	4512	DC11	Development Control	4055	CH41	Fit For The Future	2,000	1.3%	Planning contribution to Fit For The Future consultation costs.	4
17/04/1926	9604	EP21	Water Environment	9307	EP21	Water Environment	1,700	n/a	To split the income budget for water sampling between internal and external to match the income received.	1
03/11/2009	4400	EP23	Terrestrial Environment	4512	EP23	Terrestrial Environment	2,700	n/a	To use an expected saving on Fees & Hired Services to cover the cost of Software Licences.	1
03/11/2009	4400	EP24	Air Environment	4003	EP24	Air Environment	1,430	n/a	Revised costs for the Botley air quality action plan show a saving on the Fees & Hired Services budget. The saving can be used to cover the cost of equipment maintenance for which there is insufficient budget.	1
03/11/2009	3010	HM21	Homelessness	3010	HM11	Housing Register	530	5.0%	To amend the apportionment of the car allowances budget between the cost centres to reflect the actual costs.	3
03/11/2009	4400	HM11	Housing Register	4302	HM11	Housing Register	210	n/a	The Fees & Hired Service budget covers the cost of medical reports and translations services. A saving is expected in the current year which can be used to cover projected shortfalls on photocopying and telephones.	1
				4504			730			1
03/11/2009	4400	HM21	Homelessness	4504	HM21	Homelessness	2,500	n/a	The Fees & Hired Service budget covers the cost of consultation/supporting lodgings costs. A saving is expected in the current year which can be used to cover the projected shortfall on telephones.	1
<b>Total Virements</b>							<b>45,600</b>			

<b>Summary</b>	
Total Type 1	26,720
Total Type 2	7,090
Total Type 3	1,530
Total Type 4	10,260
Total Type 5	0
<b>Total</b>	<b>45,600</b>