

Virement Requests for Executive Approval
(and requests approved under delegated powers for noting)

Key to Type

- 1 Within a subjective within a cost centre
- 2 Within a Cost Centre but across subjective headings
- 3 Within the cost centres of a service area
- 4 Across service areas
- 5 Over £10,000

Budget Virements and Ledger Maintenance requests received at 9 January 2009

Date	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Virement Total £	Virement Percentage	Reason	Type	Authorised by Director/ Deputy Director	Requires Executive Approval
Budget Virements												
17/11/2008	Various	CN21	Faringdon Cash Office	1001	CN21	Faringdon Cash Office	7,190	96.0%	Virement to reflect actual savings resulting from the closure of Faringdon Cash Office (SPP 52X). Originally the savings were taken entirely from salaries.	2	Y	Y
17/11/2008	1001/1003/1005	CN21	Faringdon Cash Office	1001/1003/1005	CN41	Abingdon LSP	10,100	45.0%	To amend the salary allocation of LSP Manager and Team Leaders following the closure of Faringdon Cash Office (SPP 52X).	5	Y	Y
24/11/2008	2604	PA41	Parks & Open Spaces	2604	PS71	Property Management (Non-operational)	2,300	0.6%	To transfer part of the Grounds Maintenance budget in Parks to Property Management to better reflect the actual split of expenditure	4	Y	N
26/11/2008	9107	PS31	Estates Management	2000	PS31	Estates Management	28,000	n/a	This creates an expenditure budget for the repair of fire damaged garages at Portway, Wantage and a matching income budget for the insurance.	5	Y	Y
28/11/2008	1001/1003/1005	CN41	Abingdon LSP	1100	CN41	Abingdon LSP	6,770	1.6%	Use of unspent salary budget (due to vacancy) to cover the cost of agency staff.	1	Y	N
10/12/2008	4504	CH31	Performance Management	4512	CH31	Performance Management	300	13.4%	To cover half the cost of changes to SODC Performance Management database to allow Vale use	1	Y	Y
22/12/2008	4400	CH21	Organisational Development	4610	HR11	Training & Development	5,000	19.0%	To transfer funding from Organisational Development to allow development through attending conferences	3	Y	Y
22/12/2008	1001/1003/1005	HR21	Recruitment & Selection	1002	HR21	Recruitment & Selection	7,370	7.0%	To fund short term overtime instead of filling vacant post	1	Y	Y
05/01/2009	1005	CS11	CCTV	1003/1100/1207	CS11	CCTV	13,500	6.3%	To transfer underspend on superannuation (not all staff in pension scheme) to cover overspends on national insurance, shift allowances and agency staff	5	Y	Y
05/01/2009	4400	CH11	Organisational Change	3008/3010	CH11	Organisational Change	2,150	1.6%	To transfer underspend on Fees & Hired Services to cover overspend on car allowances/mileage	2	Y	N
05/01/2009	4307	CH11	Organisational Change	4426	CH11	Organisational Change	500	0.4%	To transfer underspend on Stationery to cover overspend on purchase of IT consumables	1	Y	N

Total Virements 83,180

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Ledger Maintenance

19/12/2008	2201	CT21/CT31/CT61	Member Services/Town & Parish	2201	CT11	Committee Management	5,300	100.0%	To consolidate Room Hire budgets from Democratic Services cost centres into one account /cost centre	3	Y	Y
19/12/2008	4102	CT21/CT31/CT61	Support/Members Support Admin	2201	CT11	Committee Management	2,700	100.0%	To consolidate Catering budgets from Democratic Services cost centres into one account /cost centre	3	Y	Y
22/12/2008	4400	HR21	Recruitment & Selection	1600	HR61	Health & Safety	1,800	37.0%	To move the budget for vision tests and contributions to spectacles (required by the Display Screen Equipment regulations) to a more appropriate account/cost centre	3	Y	Y

Total Ledger Maintenance 9,800

Summary	
Total Type 1	14,940
Total Type 2	9,340
Total Type 3	14,800
Total Type 4	2,300
Total Type 5	51,600
Total	92,980