

Minutes

of a meeting of the

Licensing Acts Committee



held on Thursday, 23 May 2024 at 6.20 pm in
Meeting Room 1, Abbey House, Abbey Close,
Abingdon, OX14 3JE

Open to the public, including the press

Present in the meeting room:

Councillors: Ron Batstone (Chair), Patrick O'Leary (Vice-Chair), Kiera Bentley, Andrew Skinner, and Bethia Thomas

Officers: Darius Zarazel (Democratic Services Officer)

LA1 Chair's announcements

The chair welcomed everyone to the meeting, outlined the procedure to be followed and advised on emergency evacuation arrangements.

LA2 Apologies for absence

Apologies for absence were received from Councillors Lucy Edwards, Oliver Forder, Paul Barrow, Cheryl Briggs, Neil Fawcett, Diana Lugova, and Val Shaw.

LA3 Minutes

RESOLVED: to approve the minutes of the meeting held on 17 May 2023 as a correct record and agree that the Chair sign these as such.

LA4 Declarations of interest

There were no declarations of interest.

LA5 Urgent business

There was no urgent business.

LA6 Public participation

There were no registered speakers.

LA7 Appointment of Licensing Panels

The committee considered a proposal to appoint licensing sub-committees, agreed to be referred to as licensing panels, to consider matters under the Licensing Act 2003 and Gambling Act 2005.

RESOLVED: to

1. appoint licensing sub-committees comprising any three members of the Licensing Acts Committee;
2. appoint each member of the Licensing Acts Committee to serve on any subcommittee which is convened so as to include them in its membership, subject to them having attended appropriate training in the last 12 months;
3. agree that the sub-committees be known as licensing panels;
4. authorise each licensing panel to discharge all functions under the Licensing Act 2003 and Gambling Act 2005 including determining and dealing with applications for licences, certificates, temporary events and other notices and all variations, transfers, withdrawals and reviews of such matters;
5. agree that wherever possible applications should be heard by a licensing panel comprising the chair or vice-chair of the committee plus two other members of the committee, but that this should not affect the principle that any three members of the committee will constitute a properly appointed licensing panel;
6. authorise the head of legal and democratic to invite an appropriate licensing panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

The meeting closed at 6.22 pm