

**Note for Executive**

**Key to Type**

- 1 Within a subjective within a cost centre
- 2 Within a Cost Centre but across subjective headings
- 3 Within the cost centres of a service area
- 4 Across service areas
- 5 Over £10,000

**Virements received at 19 February 2007**

No.	Date received	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Virement Total £	Virement Percentage	Reason	Preventative Action	Type	Authorised by Director/Deputy Director	Requires Executive Approval
1	12/01/2007	402	N50	Corporate Core	424	T73	Assisted Transport	1,000	0.6%	Use unspent budget to fund review of Assisted Travel Scheme	n/a	4	Y	N
2	12/01/2007	419	N50	Corporate Core	424	T73	Assisted Transport	200	0.1%	Use unspent budget to fund review of Assisted Travel Scheme	n/a	4	Y	N
3	12/01/2007	414	N50	Corporate Core	424	T73	Assisted Transport	1,000	0.6%	Use unspent budget to fund review of Assisted Travel Scheme	n/a	4	Y	N
4	12/01/2007	113	N50	Corporate Core	424	T73	Assisted Transport	500	0.1%	Use unspent budget to fund review of Assisted Travel Scheme	n/a	4	Y	N
5	22/01/2007	414	C00	Environmental Health	414	T32	Waste Minimisation	1,000	4.5%	Use unspent Printing budget to fund Waste related publishing costs	n/a	3	Y	N
6	removed													
7	01/02/2007	402	T53	HECA	424	T53	HECA	500	0.1%	Budget adjustment within cost centre	n/a	1	Y	N
8	01/02/2007	437	T53	HECA	424	T53	HECA	800	0.8%	Budget adjustment within cost centre	n/a	1	Y	N
9	01/02/2007	101	T38	Payroll	101	T21	Licensing	390	0.9%	Move budget to backfill posts in Payroll and Licensing	One-off due to split of Payroll function	4	Y	N
9	01/02/2007	101	T38	Payroll	119	T38	Payroll	880	2.0%	Move budget to backfill posts in Payroll and Licensing	One-off due to split of Payroll function	1	Y	N
10	01/02/2007	436	T47	Enabling	424	T47	Enabling	1,300	9.0%	Budget adjustment within cost centre	Reduce use of external services in 2007/08	1	Y	Y
11	02/02/2007	437	T47	Enabling	424	T47	Enabling	550	3.8%	Budget adjustment within cost centre	n/a	1	Y	N
12	02/02/2007	208	U29	Temporary Accommodation	203	U29	Temporary Accommodation	1,000	2.3%	Budget adjustment within cost centre	n/a	1	Y	N
13	02/02/2007	418	T53	HECA	412	T53	HECA	150	0.7%	Budget adjustment within cost centre	n/a	1	Y	N
13	02/02/2007	418	T53	HECA	439	T53	HECA	400	2.0%	Budget adjustment within cost centre	n/a	1	Y	N
13	02/02/2007	418	T53	HECA	452	T53	HECA	350	1.7%	Budget adjustment within cost centre	n/a	1	Y	N
14	02/02/2007	209	U29	Temporary Accommodation	203	U29	Temporary Accommodation	900	2.1%	Budget adjustment within cost centre	n/a	1	Y	N
15	02/02/2007	217	U29	Temporary Accommodation	203	U29	Temporary Accommodation	1,000	2.3%	Budget adjustment within cost centre	n/a	1	Y	N
16	02/02/2007	414	K10	Training & Development	127	K10	Training & Development	1,000	4.3%	Some training has been bought in rather than provided in house	Corporate training programme being planned for 2007/08	2	Y	N
16	02/02/2007	418	K10	Training & Development	127	K10	Training & Development	800	3.5%	Some training has been bought in rather than provided in house	Corporate training programme being planned for 2007/08	2	Y	N

16	02/02/2007	418	K10	Training & Development	127	K10	Training & Development	800	3.5%	Some training has been bought in rather than provided in house	Corporate training programme being n/a	2	Y	N
17	02/02/2007	101	T23	Health & Safety	119	T19	Food Safety	3,760	4.2%	To backfill vacant posts under revised Managed Vacancies procedure	n/a	3	Y	N
18	02/02/2007	101	T19	Food Safety	119	T19	Food Safety	5,640	6.3%	To backfill vacant posts under revised Managed Vacancies procedure	n/a	1	Y	Y
19	02/02/2007	101	T22	Animal Control Management	424	T22	Animal Control Management	6,960						
19	02/02/2007	103	T22	Animal Control Management	424	T22	Animal Control Management	520	11.6%	Employment of pest control contractor to cover vacant post	n/a	2	Y	Y
19	02/02/2007	105	T22	Animal Control Management	424	T22	Animal Control Management	1,220						
<b>Total Virements</b>								<b>43,820</b>						

<b>Summary</b>	
Total Type 1	13,470
Total Type 2	2,320
Total Type 3	4,760
Total Type 4	3,090
Total Type 5	12,000
<b>Total</b>	<b>35,640</b>

**Note to Executive**

**Supplementary estimates approved by Strategic Director in consultation with the Leader of the Council**

at 19 February 2007

No.	Date received	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Supplementary Estimate Total	Description
1	22/11/2006	498	N80	Contingency	101	K90	Employee Relations	£8,000	Settlement of disputed back pay
2	22/11/2006	498	N80	Contingency	424	K10	Training & Development	£6,240	Expenditure on management development courses attended/delivered by Brian McAndrew
3	19/01/2007	498	N80	Contingency	119	C00	Environmental Health	£6,250	Temporary Project Officer for implementation of Health Act 2006
4	19/01/2007	498	N80	Contingency	424	C00	Environmental Health	£5,000	Continued membership of the CSG Network
5	31/01/2007	498	N80	Contingency	119	N90	Accountancy	£10,250	Temporary staff to cover long term sickness
<b>Total Supplementary Estimates</b>								<b>£14,240</b>	

**Note to Executive**

**Permanent Budget Adjustments Requests**

at 19 February 2007

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No.	Date received	Account From	Code Centre	Cost Centre Name	Account to	Code Centre	Cost Centre Name	Adjustment total £	Reason	Type	
1	25/01/2007	420	N10	Development Control	419	N10	Development Control	1,800	Transfer unspent budget on Newspapers & Magazines to meet extra requirements for Books & Publications	1	
2	02/02/2007	436	T53	HECA	423	T53	HECA	1,300	Increased requirement to promote climate change measures	1	
3	02/02/2007	435	T53	HECA	424	T53	HECA	1,000	External assistance in developing climate change strategy	1	
4	02/02/2007	435	K10	Training & Development	435	K90	Employee Relations	600	Move postage budget to cost centre where expenditure incurred	3	
5	02/02/2007	403	T47	Enabling	203	U29	Temporary Accommodation	500	Additional budget needed for repairs & maintenance	3	
6	02/02/2007	403	T48	Homelessness	203	U29	Temporary Accommodation	1,000	Additional budget needed for repairs & maintenance	3	
								<b>6,200</b>			
<b>Summary</b>											
Total Type 1								4,100			
Total Type 2								-			
Total Type 3								2,100			
Total Type 4								-			
Total Type 5								-			
<b>Total</b>								<b>6,200</b>			