

Record of Cabinet portfolio holder decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Matthew Barber																						
Key decision?	Yes																						
Date of decision (same as date form signed)																							
Name and job title of officer requesting the decision	Anna Robinson – Strategic Director																						
Officer contact details	Tel: 01235 540313 Email: emma.wood@southandvale.gov.uk																						
Decision	To approve South Oxfordshire District Council to act as the Accountable body for the income and expenditure.																						
Reasons for decision	<p>In November 2015, the Government announced that Didcot had been awarded Garden Town status. This status came with an award of revenue grant monies up to £695,000 of which £470,000 was received on 29 February 2016. In the event that DCLG has unspent budgets we may receive additional funding of £225,000 in the next few months. This is not guaranteed however.</p> <p>In accordance with the Councils Financial procedure rules it is necessary to create an income budget with a matching expenditure budget to spend this money.</p> <p>The grant has no specific conditions attached to it and is received in response to a bid request that set out the following indicative allocation of expenditure:-</p> <table border="0"> <tr> <td>Project Manager</td> <td>40k</td> </tr> <tr> <td>Masterplan production</td> <td>215k</td> </tr> <tr> <td>Green Infrastructure</td> <td>70k</td> </tr> <tr> <td>Stakeholder mapping</td> <td>20k</td> </tr> <tr> <td>Assessment of public Transport</td> <td>50k</td> </tr> <tr> <td>Cumulative impact studies</td> <td>30k</td> </tr> <tr> <td>Landscape assessment</td> <td>70k</td> </tr> <tr> <td>Infrastructure Delivery plan</td> <td>95k</td> </tr> <tr> <td>Public realm strategy</td> <td>25k</td> </tr> <tr> <td>Leisure strategy</td> <td>30k</td> </tr> <tr> <td>Planning for real</td> <td>50k</td> </tr> </table> <p>This was intended to only ever be an indicative list of expenditure and the actual allocation of funds will vary significantly depending on the requirements of the project and changing circumstances.</p>	Project Manager	40k	Masterplan production	215k	Green Infrastructure	70k	Stakeholder mapping	20k	Assessment of public Transport	50k	Cumulative impact studies	30k	Landscape assessment	70k	Infrastructure Delivery plan	95k	Public realm strategy	25k	Leisure strategy	30k	Planning for real	50k
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	During the development of the project it is anticipated that the Strategic Director and the Programme manager will assess the project regularly and that the demands of the project will necessitate adjustment to the workplan and the expenditure profile and allocation. The decision authorises the Strategic Director in consultation with the Cabinet member to make those adjustments.			
Alternative options rejected	To refuse the garden town status and forgo the government funding. This option has been rejected			
Legal implications	There are no specific conditions attached to the grant.			
Financial implications	That the Council accepts the funding of £470,000 and should it be made available, further funding of £225,000 and creates a matching expenditure budget accordingly. That the financial commitment against this grant does not exceed the received funds.			
Other implications				
Background papers considered	Financial Procedure Rules			
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?				
List consultees		Name	Outcome	Date
	Ward councillors			
	Legal	Margret Reed Pat Connell	Approved	16/03/2016
	Finance	Simon Hewings Julie Bartlett	Approved	01/03/2016
	Human resources	n/a	n/a	
	Sustainability	n/a	n/a	
	Diversity and equality	n/a	n/a	
	Communications	Andy Roberts	Approved	14 th March 2016
	Strategic Management Board	Anna Robinson	Approved	9 March 2016
Confidential decision? If so, under which exempt category?	No			
Call-in waived by Scrutiny Committee chairman?	No			

Has this been discussed by Cabinet members?	Not as yet
Cabinet portfolio holder's signature To confirm the decision as set out in this notice.	Signature ____Councillor Matthew Barber_____ Date ____28 April 2016_____

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.

For Democratic Services office use only		
Form received	Date: 28 April 2016	Time: 11:45
Date published to all councillors	Date: 28 April 2016	
Call-in deadline	Date: 6 May 2016	Time: 17:00

Guidance notes

1. This form must be completed by the lead officer who becomes the contact officer. The lead officer is responsible for ensuring that the necessary internal consultees have signed it off. The lead officer must then seek the Cabinet portfolio holder's agreement and signature.
2. Once satisfied with the decision, the Cabinet portfolio holder must sign and date the form and return it to the lead officer who should send it to Democratic Services immediately to allow the call-in period to commence. Tel. 01235 540306 or extension 7306.
Email: democratic.services@southandvale.gov.uk
3. Democratic Services will then publish the decision to the website (unless it is confidential) and send it to all councillors to commence the call-in period (five clear working days). The decision cannot be implemented until the call-in period expires. The call-in procedure can be found in the council's constitution, part 4, under the Scrutiny Committee procedure rules.
4. Before implementing the decision, the lead officer is responsible for checking with Democratic Services that the decision has not been called in.
5. If the decision has been called in, Democratic Services will notify the lead officer and decision-maker. This call-in puts the decision on hold.
6. Democratic Services will liaise with the Scrutiny Committee chairman over the date of the call-in debate. The Cabinet portfolio holder will be requested to attend the Scrutiny Committee meeting to answer the committee's questions.
7. The Scrutiny Committee may:
 - refer the decision back to the Cabinet portfolio holder for reconsideration or
 - refer the matter to Council with an alternative set of proposals (where the final decision rests with full Council) or
 - accept the Cabinet portfolio holder's decision, in which case it can be implemented immediately.