

# Audit and governance work programme

containing Audit and Governance Committee work to be undertaken  
1 JULY – 31 DECEMBER 2015



The audit and governance work programme belongs to the council's Audit and Governance Committee and sets out a schedule of work for the period shown above. It is a rolling plan, subject to change at each Audit and Governance Committee meeting; however, the council may allocate additional work.

You can make representations on any issue below. Please contact the officer shown below by 10am on the day the committee is due to meet.

Item title	Meeting date	Lead officer	Why is it here?	Scope	Notes
<b>Internal audit activity - first quarter 2015/16</b>	Audit and Governance Committee 7 Jul 2015	Adrianna Partridge Email: adrianna.partridge@southandvale.gov.uk	The council audits its services through the internal audit service.	To review the outcomes from the internal audits and recommend any further actions or improvements.	This is a recurring item on every agenda.
<b>Internal audit management - first quarter 2015/16</b>	Audit and Governance Committee 7 Jul 2015	Adrianna Partridge Email: adrianna.partridge@southandvale.gov.uk	The committee monitors the effectiveness of the internal audit each quarter.	To monitor the management of internal audit.	This is a recurring item on every agenda.

<b>Item title</b>	<b>Meeting date</b>	<b>Lead officer</b>	<b>Why is it here?</b>	<b>Scope</b>	<b>Notes</b>
<b>Internal audit annual report 2014/15</b>	Audit and Governance Committee 7 Jul 2015	Adrianna Partridge Email: adrianna.partridge@southandvale.gov.uk	Each year the council's internal audit team produces an annual report to review activities over the previous year	To review internal audit activity during 2013/14	
<b>External auditor's annual governance report 2014/15</b>	Audit and Governance Committee 29 Sep 2015	William Jacobs Email: william.jacobs@southandvale.gov.uk	The external auditor publishes an annual governance report on the council's activities.	To consider the external auditor's annual governance report 2014/15	
<b>Statement of accounts 2014/15</b>	Audit and Governance Committee 29 Sep 2015	Simon Hewings Email: simon.hewings@southandvale.gov.uk	The council must produce a statement of accounts each year.	To approve the statement of accounts 2014/15	
<b>Annual governance statement 2014/15</b>	Audit and Governance Committee 29 Sep 2015	Ron Schrieber Email: ron.schrieber@southandvale.gov.uk	The council is required to publish an annual governance statement.	To approve the annual governance statement.	
<b>Treasury management outturn 2014/15</b>	Audit and Governance Committee 29 Sep 2015	Bob Watson Email: bob.watson@southandvale.gov.uk	The committee is responsible for the scrutiny of the council's treasury management activity.	To consider the treasury management outturn for 2014/15.	
<b>Comments and complaints 2014/15</b>	Audit and Governance Committee 29 Sep 2015	David Buckle Email: c/o Jeanette.cox@southandvale.gov.uk	The committee is responsible for monitoring the council's comments and complaints.	To review the comments and complaints received during 2014/15	