

Audit and governance work programme

containing Audit and Governance Committee work to be undertaken
1 October 2014 - 30 April 2015



The audit and governance work programme belongs to the council's Audit and Governance Committee and sets out a schedule of work for the period shown above. It is a rolling plan, subject to change at each Audit and Governance Committee meeting; however, the council may allocate additional work.

You can make representations on any issue below. Please contact the officer shown below by 10am on the day the committee is due to meet.

Item title	Meeting date	Lead officer	Why is it here?	Scope	Notes
22 January 2015 meeting					
Internal audit activity report - third quarter 2014/15	Audit and Governance Committee 22 Jan 2015	Adrianna Partridge Tel. 01491 823544 Email: adrianna.partridge@southandvale.gov.uk	The council audits its services through the internal audit service in line with the approved internal audit plan 2014/15.	To summarise the outcomes of recent internal audit activity for the committee to consider. The committee is asked to review the report and main issues arising, and seek assurance that action has been or will be taken where necessary.	

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Internal audit management report - third quarter 2014/15	Audit and Governance Committee 22 Jan 2015	Adrianna Partridge Tel. 01491 823544 Email: adrianna.partridge@southandvale.gov.uk	The committee monitors the effectiveness of internal audit each quarter against the approved audit plan.	To report on management issues, summarise the first quarter progress of the internal audit team against the 2014/15 audit plan, and summarise the priorities and planned audit work for quarter two.	
Treasury management mid-year monitoring 2014/15	Audit and Governance Committee 22 Jan 2015	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	The committee is responsible for the scrutiny of the council's treasury management activity.	To review the council's treasury management activities for the first six months of the 2014/15 financial year.	
Treasury management strategy 2015/16	Audit and Governance Committee 22 Jan 2015	Bob Watson Tel. (01235) 540426 Email: bob.watson@southandvale.gov.uk	The committee is responsible for the scrutiny of the council's treasury management activity and to propose a strategy to Council, via Cabinet, for the management of this function in the forthcoming year.	To scrutinise the treasury management strategy and policy and if required, make recommendations for amendment to Cabinet.	

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External auditor's annual audit letter	Audit and Governance Committee 22 Jan 2015	William Jacobs, Head of Finance Tel. 01491 823326 Email: william.jacobs@southandvale.gov.uk	The external auditor, Ernst & Young, is responsible for auditing the council's business.	To consider the external auditor's annual audit letter 2013/14.	
19 March 2015 meeting					
Internal audit plan 2015/16	Audit and Governance Committee 19 Mar 2015	Adrianna Partridge Tel. 01491 823544 Email: adrianna.partridge@southandvale.gov.uk			