

**Note to Executive**

**Permanent Budget Adjustment Requests  
at 22 May 2006**

**Key to Type**

- 1 Within a subjective within a cost centre
- 2 Within a Cost Centre but across subjective headings
- 3 Within the cost centres of a service area
- 4 Across service areas
- 5 Over £10,000

No.	Date received	Account From	Code Centre	Cost Centre Name	Account to	Code Centre	Cost Centre Name	Adjustment total £	Reason	Type
1	05/05/06	499	M10	Committee Section Management	437	M10	Committee Section Management	5,000	Move budget for revenue consequences of capital to correct account	1
2	12/05/06	211	T08	Member Advice	211	T11	Political Assistants	1,000	Move room hire budget to more appropriate cost centre	3
								<b>6,000</b>		
<b>Summary</b>										
								Total Type 1	5,000	
								Total Type 2	-	
								Total Type 3	1,000	
								Total Type 4	-	
								Total Type 5	-	
<b>Total</b>								<b>6,000</b>		

**Note for Executive**

**Virement requests received at 22 May 2006**

**Key to Type**

- 1 Within a subjective within a cost centre
- 2 Within a Cost Centre but across subjective headings
- 3 Within the cost centres of a service area
- 4 Across service areas
- 5 Over £10,000

No.	Date received	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Virement Total £	Virement Percentage	Reason	Preventative Action	Type	Authorised by Director/ Deputy Director	TO BE AUTHORISED by EXECUTIVE	
1	07/04/2006	101/103/105/310		Various leisure cost centres	119	N50	Corporate Core	57,520	8.0%	To provide budget for Interim DD Contracts & Procurement from vacant AD Leisure post	N/a - part of Senior Management Restructuring	5	Y	Y	
2	10/05/2006	403	U01	Corporate Postal Service	402	U01	Corporate Postal Service	4,000	27.8%	To finance balance of new mailing machine	None - one off requirement	1	Y	Y	
3															
4															
<b>Total Virements</b>								<b>61,520</b>							
<b>Summary</b>															
Total Type 1								4,000							
Total Type 2								-							
Total Type 3								-							
Total Type 4								-							
Total Type 5								57,520							
<b>Total</b>								<b>61,520</b>							

**Note to Executive**

**Supplementary estimates approved by Strategic Director in consultation with the Leader of the Council at 22 May 2006**

No.	Date received	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Supplementary Estimate Total	Description
1	16/05/2006	498	N80	Contingency	various	T58	Neighbourhood Wardens	£180	To remove credit budget left on closed cost centre
2									
3									
4									
<b>Total Supplementary Estimates</b>								<b>£180</b>	