

# AUDIT AND GOVERNANCE WORK PROGRAMME

containing Audit and Governance Committee work to be undertaken  
19 JANUARY 2012 - 16 MAY 2012



The audit and governance work programme belongs to the council's Audit and Governance Committee and sets out a schedule of work for the period shown above. It is a rolling plan, subject to change at each Audit and Governance Committee meeting; however, the council may allocate additional work.

You can make representations on any issue below. Please contact the officer shown below by 10am on the day the committee is due to meet.

Item title	Meeting date	Lead officer	Why is it here?	Scope	Notes
<b>Internal audit activity - fourth quarter 2011/12</b>	Audit and Governance Committee 21 Mar 2012	Adrianna Partridge Tel. (01491) 823544 Email: <a href="mailto:adrianna.partridge@southandvale.gov.uk">adrianna.partridge@southandvale.gov.uk</a>	The council audits its services through the internal audit service.	To review the outcomes from internal audits and recommend any further actions or improvements.	
<b>Internal audit management - fourth quarter 2011/12</b>	Audit and Governance Committee 21 Mar 2012	Adrianna Partridge Tel. (01491) 823544 Email: <a href="mailto:adrianna.partridge@southandvale.gov.uk">adrianna.partridge@southandvale.gov.uk</a>	The council sees internal audit as an important services, undertaking an essential role in ensuring that services are operating effectively and securely. The committee should ensure that the internal audit plan is met.	To monitor the management of internal audit and the audit plan.	

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<b>Internal audit plan 2012/13</b>	Audit and Governance Committee 21 Mar 2012	Adrianna Partridge Tel. (01491) 823544 Email: <a href="mailto:adrianna.partridge@southandvale.gov.uk">adrianna.partridge@southandvale.gov.uk</a>	Each year the committee reviews the planned audits due to be carried out by internal audit and sets a plan for the forthcoming year.	To review the 2010/11 internal audit plan and approve a plan for 2011/12.	
<b>Audit opinion plan 2011/12</b>	Audit and Governance Committee 21 Mar 2012	Steve Bishop, Strategic Director and Section 151 Officer Tel. (01235) 540332 Email: <a href="mailto:steve.bishop@southandvale.gov.uk">steve.bishop@southandvale.gov.uk</a>	Each year the council receives an audit opinion plan from the Audit Commission setting out the work required over the next year to audit the council's performance.	To consider the audit opinion plan from the Audit Commission.	
<b>Elections 2011</b>	Audit and Governance Committee 21 Mar 2012	Steven Corrigan Tel. (01235) 547675 Email: <a href="mailto:steve.corrigan@southandvale.gov.uk">steve.corrigan@southandvale.gov.uk</a>	To receive and note the accounts from the District Council and Parish Council elections held in May 2011.		