

Budget Virements requests received at 24 August 2011 for Cabinet approval (or noting where approved under Delegated Powers)

Table 1 in this report identifies all budget virements that must be authorised by Cabinet and reported to Council.
Table 2 lists those budget virements which have been approved under delegated powers and which are reported to Cabinet for information only.

Budget virements do not increase the council's expenditure. The list includes a number of virements at a detailed level. This is to ensure that, wherever feasible, budget variances on day-to-day expenditure and income do not arise and that the real budget pressures and potential underspends can be correctly identified.

Key to Type

- 1 Within a subjective heading within a cost centre
- 2 Within a Cost Centre but across subjective headings
- 3 Within the cost centres of a service area
- 4 Across service areas
- 5 Over £10,000

Table 1 - Virements for approval by Cabinet

Date	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Virement Total £	Virement Percentage	Reason	Type
23/06/2011	4511	CM31	Communications	4512	CH11	IT Operations	20,000	11.3%	To transfer part of the website software budget to IT as they are carrying out a one-off project to improve online services	5
23/06/2011	4511	CM31	Communications	4512	CH11	IT Operations	14,000	7.9%	To transfer part of the website software budget permanently to IT as they are now responsible for the joint hosting contract.	5
23/06/2011	9401	HM31	Temporary Accommodation	4407	HM31	Temporary Accommodation	49,500	11.4%	To recode savings bid H&H-11/12-7 which varies rents for temporary accommodation. The saving should have been a reduction in expenditure but has been treated as an increase in income.	5
23/03/2011	9027	HM31	Temporary Accommodation	4400	HM31	Temporary Accommodation	25,000	n/a	The Vale will receive a one-off increase in Homelessness Grant funding in 2011/12. This virement creates a matching income budget for the grant and an expenditure budget for use of the grant.	5
23/06/2011	1001/1003/ 1005	SR11	ELP Support	5130	SR11	ELP Support	9,400	12.1%	A part time admin post in Economy, Leisure & Property is being replaced by a shared admin post which will be a South post with a recharge to Vale. This virement removes the Vale salary budget and creates a budget for the recharge from South (£4,360). The balance (£5,040) is moved to Contingency (SB31).	2
02/08/2011	4400	SD01	Sports Development	3008 3010 4000 4504	SD01	Sports Development	1,000 930 500 500	10.1%	To create budget for travel expenses and other general office expenses (equipment, telephones etc) in the Sports Development cost centre using predicted underspend on the fees and services budget.	2 2 2 2

Date	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Virement Total £	Virement Percentage	Reason	Type
02/08/2011	4400	SD02	Go Active	1001/1003/ 1005	SD02	Go Active	7,780	66.7%	The contract for the Go Active Co-ordinator has been extended for 3 months from November 2011. The salary costs are to be met from a reduction in expenditure on fees and services.	2
17/08/2011	5130	PS21	Facilities Management	1001/1003	PS21	Facilities Management	10,000	85.0%	To provide budget for employment of Wendy Beasley to oversee completion of the office moves. Management Team agreed that the recharge budget for Wendy's old post could fund this with the balance going towards the management savings target.	5
				4901	SB31	Contingency	18,450			5
24/08/2011	9027	CG11	Community Grants	4705	CG11	Community Grants	52,000	n/a	The Council has been awarded performance reward grant. This virement creates a budget for the income and a matching expenditure budget to allow the grant to be used.	5
Total Virements							209,060			

Summary	
Total Type 1	0
Total Type 2	20,110
Total Type 3	0
Total Type 4	0
Total Type 5	188,950
Total	209,060

Date	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Virement Total £	Virement Percentage	Reason	Type
23/06/2011	4999	SB31	Contingency	1001/1003/1005	HM11/HM21	Housing Register/Homelessness	13,620	n/a	The salary budget for Admin Assistant post 441034 in Housing & Health was removed as it was believed the post was temporary. However, this is a permanent post and remains on the Establishment. For 2011/12 the post will be funded by a transfer from Contingency.	5
23/06/2011	4999	SB31	Contingency	1100	CL42	Brown Bins Project	9,990	n/a	Funding from Contingency for the employment of 2 temporary staff to assist in the cleansing of the garden waste database to enable more efficient debt recovery.	4
23/06/2011	4999	SB31	Contingency	4400	SB11	Corporate Core	4,250	n/a	Funding from Contingency for a temporary procurement officer to rewrite procurement documents and a consultant to provide contractor management training.	4
03/08/2011	9027	RS41	Benefits Administration	5005	RS41	Benefits Administration	2,370	n/a	To create matching income and expenditure budget for additional LHA funding payable to Capita	2
10/08/2011	9102	AD01	Arts Development	4400	AD01	Arts Development	1,650	n/a	The Council has received an unexpected contribution from West Oxfordshire DC to be spent on art projects. This virement creates a matching income and expenditure budget.	2
Total Virements							31,880			

Table 2 - Virements approved under Delegated Powers for noting

Summary	
Total Type 1	0
Total Type 2	4,020
Total Type 3	0
Total Type 4	14,240
Total Type 5	13,620
Total	31,880