

AUDIT AND GOVERNANCE WORK PROGRAMME

containing Audit and Governance Committee work to be undertaken
1 January 2011 - 30 April 2011



The audit and governance work programme belongs to the council's Audit and Governance Committee and sets out a schedule of work for the period shown above. It is a rolling plan, subject to change at each Audit and Governance Committee meeting; however, the council may allocate additional work.

You can make representations on any issue below. Please contact the officer shown below by 10am on the day the committee is due to meet.

Item title	Meeting date	Lead officer	Why is it here?	Scope	Notes
Internal audit activity report - third quarter 2010/11	Audit and Governance Committee 12 Jan 2011	Adrianna Partridge Tel. (01235) 547616 Email: adrianna.partridge@southandvale.gov.uk	The council audits its services through the internal audit service.	To review the outcomes from the internal audits and recommend any further actions or improvements.	This item contains several reports from internal audit.
Internal audit management report - third quarter 2010/11	Audit and Governance Committee 12 Jan 2011	Adrianna Partridge Tel. (01235) 547615 Email: adrianna.partridge@southandvale.gov.uk	The council sees internal audit as an important service, undertaking an essential role in ensuring that services are operating effectively and securely. The committee should ensure that the internal audit plan is met.	To monitor the management of internal audit.	

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Annual Audit Letter	Audit and Governance Committee 12 Jan 2011	Steve Bishop, Strategic Director and Section 151 Officer Tel. (01235) 540332 Email: steve.bishop@so outhandvale.gov.u k	Each year the council receives an annual audit letter from the Audit Commission following an audit the council's performance over the previous year.	To consider the annual audit letter and recommend any action to the Executive.	
International financial reporting standards	Audit and Governance Committee 12 Jan 2011	William Jacobs, Head of Finance Tel. (01235) 540455 Email: william.jacobs@s outhandvale.gov. uk	This item was requested at the committee meeting on 15 September 2010.	To report on progress with implementing the new international financial reporting standards.	
Statement of accounts 2009/10 - complying with the new international financial reporting standards	Audit and Governance Committee 12 Jan 2011	Bob Watson Tel. (01235) 547426 Email: bob.watson@sou thandvale.gov.uk	The council is bound by the requirements of the new international financial reporting standards.	To bring the 2009/10 accounts into line with the new reporting standards to provide a base for the 2010/11 accounts.	

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Treasury management strategy - half year review	Audit and Governance Committee 12 Jan 2011	William Jacobs, Head of Finance Tel. 01235 540455 Email: william.jacobs@southandvale.gov.uk	The council has set a treasury management strategy and policy. The effectiveness needs to be scrutinised by the Audit and Governance Committee.	To scrutinise the half-year performance of the treasury management strategy.	
Treasury and investment strategy 2011/12	Audit and Governance Committee 12 Jan 2011	William Jacobs, Head of Finance Tel. (01235) 547455 Email: william.jacobs@southandvale.gov.uk	The council needs a strategy to manage its investments.	To approve a treasury management and investment strategy for 2011/12.	
Internal audit activity report - fourth quarter 2010/11	Audit and Governance Committee 9 Mar 2011	Adrianna Partridge Tel. (01235) 547615 Email: adrianna.partridge@southandvale.gov.uk	The council audits its services through the internal audit service.	To review the outcomes from the internal audits and recommend any further actions or improvements.	This item contains several reports from internal audit.

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Internal audit management report - fourth quarter 2010/11	Audit and Governance Committee 9 Mar 2011	Adrianna Partridge Tel. (01235) 547615 Email: adrianna.partridge@southandvale.gov.uk	The council sees internal audit as an important service, undertaking an essential role in ensuring that services are operating effectively and securely. The committee should ensure that the internal audit plan is met.	To monitor the management of internal audit.	
Audit opinion plan 2010/11	Audit and Governance Committee 9 Mar 2011	Steve Bishop, Strategic Director and Section 151 Officer Tel. (01235) 540332 Email: steve.bishop@southandvale.gov.uk	Each year the council receives an Audit Opinion Plan from the Audit Commission setting out the work required over the next year to audit the council's performance over the previous year.	To receive the Audit Opinion Plan 2010/11 from the Audit Commission.	