

Notice of Hearing



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Date: 24 May 2024

Website: www.whitehorsedc.gov.uk

**A Licensing Acts Panel meeting will be held on
Wednesday, 5 June 2024 at 11.30 am
in Meeting Room 1, Abbey House, Abbey Close, Abingdon, OX14 3JE
to consider the following matter:**

the relevant representations received in respect of an application for a premises licence for Oxford Rugby Football Club Ltd at North Hinksey Village, Oxford, OX2 0NA under the Licensing Act 2003.

The report of the Head of Legal and Democratic, information submitted by the licence holder, and copies of the relevant representations are attached to this notice and are available to view at www.whitehorsedc.gov.uk

This meeting will be live streamed live on the councils [YouTube channel](#) for remote viewing.

Any three members of the of the council's Licensing Acts Committee can form the Licensing Panel. The membership is expected to be:

Councillor Ron Batstone
Councillor Kiera Bentley
Councillor Oliver Forder

Reserve member:

Councillor Bethia Thomas

Vivien Williams,
Head of Legal and Democratic (Interim)

Agenda

Open to the Public including the Press

1. Election of a chair

To elect a chair for this hearing.

2. Declarations of interest

To receive any declarations of disclosable pecuniary interests and any conflicts of interest in respect of items on the agenda for this meeting.

3. Procedure (Pages 3 - 7)

To note the procedure for this meeting.

4. Application for a premises licence - Oxford Rugby Football Club Ltd, North Hinksey Village, Oxford, OX2 0NA (Pages 8 - 38)

To consider the head of legal and democratic's report.

To present the facts and relevant representations received in respect of an application for a premises licence for Oxford Rugby Football Club, North Hinksey Village, Oxford, OX2 0NA, to the Licensing Acts Panel in order that it can determine the application under Section 18 of the Licensing Act 2003.

Recommendation:

That the panel consider the application for a premises licence and the relevant representations and determine whether to:

- a) grant the licence as applied for,
- b) grant the licence after modifying any conditions to such extent as the authority considers appropriate for the promotion of the licensing objectives,
- c) exclude from the scope of the licence any of the licensable activities to which the application relates,
- d) refuse to specify a person in the licence as the premises supervisor or
- e) refuse the application.

VALE OF WHITE HORSE DISTRICT COUNCIL

LICENSING ACT 2003

LICENSING ACTS PANEL – PROTOCOL AND PROCEDURE

1.0 **Introduction**

- 1.1 This protocol and procedure has been adopted by the council's Licensing Acts Committee in order to ensure that all meetings are carried out in accordance with the law and all parties receive a fair hearing.
- 1.2 For the purposes of this protocol and procedure the following terms have the meanings assigned to them:-
- (a) "the Act" means the Licensing Act 2003.
 - (b) "the parties" means all persons to whom a notice of hearing has been given.
 - (c) "the regulations" means the Licensing Act 2003 (Hearings) Regulations 2005 as amended.
 - (d) "exempt information" means those categories of information set out in Schedule 12A to the Local Government Act 1972 as amended.
- 1.3 This document has been prepared having regard to the statutory provisions contained in the Act, the Regulations, the Guidance issued by the Home Office under section 182 of the Act (latest version issued April 2018) and the Council's Licencing Policy.

2.0 **The licensing objectives and statement of policy**

- 2.1 The Act sets out four licensing objectives which are fundamental to the decision making of the panel. The licensing objectives are follows:-
- (a) The prevention of crime and disorder.
 - (b) Public safety.
 - (c) The prevention of public nuisance.
 - (d) The protection of children from harm.
- 2.2 Any application or licensing matter which comes before a panel will be treated on its own merits having regard to the following issues:-
- (a) The promotion of the four licensing objectives.
 - (b) The council's statement of licensing policy.
 - (c) The most recent guidance issued under section 182 of the Act
 - (d) The merits of the application and the representations received from the parties.

3.0 **Before the hearing**

- 3.1 The council has a duty to hold a hearing within a timescale specified in the regulations. In most cases the timescale is 20 working days calculated from the end of the relevant representation period. However, there are other cases where the timescale is shorter ranging from between 5 and 10 working days depending on the nature of the case in question. The council will ensure adequate notice is given to the parties involved.
- 3.2 The council will send all parties a notice of hearing giving details of the date, time and venue for the panel meeting. This notice will normally be sent giving at least 10 working days' notice of the hearing, although in some cases a shorter notice period is required.
- 3.3 The council will email the notice to any of the parties who have provided an email address for contact.
- 3.4 The notice of hearing will be sent out to relevant individuals and an agenda containing the report will be sent separately which shall set out the details of the case.

4.0 **The panel**

- 4.1 The membership of the panel has been determined as set out in the decision of the Licensing Acts Committee.
- 4.2 Members will only be permitted to take part in determining a case if they have been present throughout the whole hearing and have no conflict of interest in the matter.
- 4.3 The quorum is 3 members who shall determine any issue by a simple majority of votes.

5.0 **Hearing - general principles**

- 5.1 The parties have the right to attend the hearing and to be assisted or represented by any person (whether legally qualified or not) such as a relative, friend, their solicitor or counsel.
- 5.2 Each party will be entitled to address the members of the panel at the hearing and question any other party if given permission to do so by the panel. They will also be able to provide further information in support of their case on any points upon which the council has sought further clarification or explanation.
- 5.3 Each party will have the opportunity to make their representations and present their evidence. During the presentation of each case, each party category is allocated fifteen minutes to make their case. The time allocation can be altered at the chair's discretion according to the circumstances of each individual panel meeting.
- 5.4 There is a presumption that any hearing will take place in public so that the sub-committee's decisions can be made in an accountable and transparent way, but on occasions it may be necessary to exclude the public and members of the press if the sub-committee considers that it is in the public interest to do so. Members will consider that matter having regard to any exempt information which may need to be disclosed by any of the parties during the hearing.

- 5.5 If any party does not attend or are not represented at the hearing then the panel may take the following action:
- (a) When a party informs the council that they do not intend to attend or be represented at the hearing the panel will proceed in their absence unless it is in the public interest to adjourn the hearing to a new date. For example, if the council is informed a person cannot attend due to unforeseen personal circumstances such as illness, then the panel may adjourn the hearing to a new date.
 - (b) If any party fails to inform the council whether they intend to attend or be represented at a hearing then it is likely the panel will proceed in their absence unless there are exceptional circumstances making it necessary in the public interest to adjourn the hearing to a new date.
 - (c) Where the hearing proceeds in the absence of any party the panel will consider their representations or documentation contained in the agenda.
- 5.6 If for any reason the hearing is adjourned to a new date the council will notify all parties of the new date, time and place of the adjourned hearing as soon as practicable.
- 5.7 Late representations and evidence will only be considered by the panel with the agreement of all the parties present at the hearing.
- 5.8 The chair has the right to exclude any parties disrupting the hearing but will allow any excluded party to submit any information in writing which they would have given to the panel had they not been required to leave.
- 5.9 The panel will be assisted and advised by one of the council's solicitors or legal advisers and a democratic services officer will also be present to assist the members in providing a record of proceedings.
- 5.10 The licensing officer from the council will also be at the hearing to present a report and to offer advice and expertise based upon their professional knowledge of the application but without making any recommendations.
- 6.0 **Hearing procedure**
- 6.1 Election of chair - the panel will elect a chair for the hearing (if not previously appointed) in the presence of the parties.
- 6.2 Welcome and introductions - the chair will open the meeting, introducing the members of the panel and officers to the parties and then invite the parties or their respective representatives to introduce themselves.
- 6.3 Outlining the procedure – the chair will then outline the nature of the application, the decisions to be taken and the procedure to be followed. If there are any preliminary issues made in any of the party response forms, those issues will be addressed and determined at this stage.

6.4 Licensing officer's report – the hearing will begin with a presentation by the council's licensing officer who will outline the application, any relevant representations received and deal with all policy and statutory guidance matters by reference to their report. members of the panel may then ask any relevant questions of the licensing officer.

6.5 The parties' cases – the chair will invite the respective parties to present their cases in the following order:

- (a) the applicant
- (b) each responsible authority
- (c) any other person who has made a representation
- (d) the licence holder (if not the applicant)

and on each occasion the cases will be dealt with in the following way:

- (a) the relevant party shall address the panel and present any witnesses
- (b) members can then ask relevant questions
- (c) the licensing officer may also ask relevant questions
- (d) although there is no intention to allow parties to cross-examine others, they may ask relevant questions.

6.6 Final submissions/summary – each party will be given the opportunity by the chair to summarise their respective cases if they wish. Final submission shall be made in the following order:

- (a) any other person who has made a representation
- (b) each responsible authority
- (c) the applicant
- (d) the licence holder if not the applicant.

6.7 Chair's final comments – the chair will invite the parties to state they have had a fair opportunity to put their respective cases. The panel will deal with any issues arising prior to retiring to make their decision.

7.0 After the hearing

7.1 At the end of the hearing, the panel will retire or ask everyone apart from its legal adviser and democratic services officer to leave the room while the panel considers its decision. The panel may call upon its solicitor or legal adviser, and the democratic services officer, if it needs legal or procedural advice.

7.2 If the panel wishes to clarify any point which arose during the hearing, it will recall all parties even if only one is asked for further explanation.

7.3 When the panel has made its decision, members will return to the room or invite the parties back into the room and the chair will report the decision of the panel to those present.

7.4 The chair will also inform them that a written decision notice explaining the reasons behind their decision will be sent to all parties.

8.0 **Record of proceedings**

8.1 The democratic services officer shall prepare a record of the panel's proceedings which shall be signed by the chair of the panel.

8.2 The record of the proceedings shall be retained by the council for a period of at least 6 years from the date of determination or the disposal of any appeal.

9.0 **Remote hearings**

9.1 Wherever possible, all hearings held under the Licensing Act 2003 will be streamed on the Council's YouTube channel, although this is subject to the same provision as above in respect of the exclusion of the public and press if the panel considers that it is in the public interest to do so.

9.2 Hearings may be held remotely, on a virtual platform such as Microsoft Teams. This may be appropriate for non-complex matters, or where a party is unwell and it is not possible for the hearing to be adjourned, and all parties are agreeable.

9.3 Where the hearing is entirely 'remote' (i.e. all parties attending remotely) the members of the panel shall ensure, wherever possible, that their video is working so that they can be seen by those watching the hearing.

9.4 Where the hearing is 'hybrid' (i.e. a mix of attendees in person and remote), the councillors, licensing officer, legal advisor and democratic services officer will attend the hearing in person.

9.5 The same procedure shall apply as detailed above, and those attending remotely shall have the same right to speak as anyone attending in person. This includes the right for the chair to exclude any person disrupting the hearing as detailed above.

9.6 For decision making at fully remote hearings, it will be normal practice for the councillors to deliberate in a separate 'room' on the virtual platform and persons shall reconvene for the decision as directed by the panel. If any of the parties is unable to reconvene, they will receive notification in writing of the decision within the timeframes set out in the regulations.

9.7 Where there are technical issues during the hearing which prevent the attendance or participation of any of the parties, the hearing will be adjourned until such issues are resolved. Where the application to be determined relates to an event close to the date of the hearing, it may be the case that an adjournment will not be possible, and in such circumstances it is recommended that all parties attend such hearings in person where they intend to speak.

Licensing Acts Panel



Report of Head of Legal and Democratic

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To: Licensing Acts Panel

DATE: Wednesday 5 June 2024 at 11.30am

REPORT NO:

Application for the grant of a premises licence for Oxford Rugby Football Club Ltd, North Hinksey Village, Oxford, OX2 0NA

Recommendation

That the panel consider the application for a premises licence and the relevant representations and determine whether to a) grant the licence as applied for, b) grant the licence after modifying any conditions to such extent as the authority considers appropriate for the promotion of the licensing objectives, c) exclude from the scope of the licence any of the licensable activities to which the application relates, d) refuse to specify a person in the licence as the premises supervisor or e) refuse the application.

Purpose of Report

- 1 To present the facts and relevant representations received in respect of an application for a premises licence for Oxford Rugby Football Club, North Hinksey Village, Oxford, OX2 0NA, to the Licensing Acts Panel in order that it can determine the application under Section 18 of the Licensing Act 2003.

Strategic Objectives

- 2 The relevant strategic objectives are 'Working in an open and inclusive way' and 'Building healthy communities'.

Background

- 3.1 The Licensing Act 2003 ('the Act') established a single integrated scheme for licensing premises which are used for the supply of alcohol, regulated entertainment, late night refreshment or permission to carry on some or all of these activities. In the Act these activities are referred to collectively as the 'licensable activities'.
- 3.2 A Licensing Authority must carry out its function under the Licensing Act with a view to promoting the four licensing objectives. The licensing objectives are:
- prevention of crime and disorder
 - public safety
 - prevention of public nuisance
 - protection of children from harm.

In carrying out its functions, the Licensing Authority must also have regard to its statement of licensing policy and any guidance issued by the Secretary of State (section 182 guidance – latest version December 2023).

- 3.3 Licences will normally be granted by the licensing officer under delegated powers but in the event of relevant representations being received regarding the grant of a premises licence, and where these representations cannot be resolved through any mediation process, the application is referred to the Licensing Acts Panel to be determined.
- 3.4 On 11 April 2024 an application for the grant of a new premises licence was submitted by Oxford Rugby Football Club Ltd for the premises known as Oxford Rugby Football Club, North Hinksey Village, Oxford, OX2 0NA. A copy of the form and plan is attached at **Appendix A**. The application is for a time limited licence beginning on 21 June 2024 and lapsing on 23 June 2024. The following licensable activities have been applied for:

Licensable Activity	Proposed Days and Times
Recorded Music	2200hrs to 0030hrs on Friday 1100hrs to 0030hrs on Saturday 1100hrs to 1500hrs on Sunday (indoor and outdoor)
Supply of Alcohol	1300hrs to 0100hrs on Friday 1100hrs to 0100hrs on Saturday 1100hrs to 2200hrs on Sunday
Hours premises are open to the public	1300hrs to 0130hrs on Friday 1100hrs to 0130hrs on Saturday 1100hrs to 2230hrs on Sunday

- 3.5 No representations have been received from any of the named Responsible Authorities stated within the Licensing Act 2003.
- 3.6 The Licensing Authority has requested the following conditions to be added to the licence. These conditions were formed from the applicant's operating schedule and have been worded in line with the council's pool of model conditions which can be found on the council's website here - <https://www.whitehorsedc.gov.uk/vale-of-white-horse-district-council/licensing/alcohol-and-entertainment-licences/premises-licences-for-alcohol-and-entertainment/apply-for-a-new-premises-licence/>

1. The management of the premises shall devise and implement a written policy or event management plan to control the access to and exit of persons to and from the premises. The policy shall state how the event will be managed. This includes details of numbers of staff and stewards on site at any time, how to manage ejections and dispersals, ensuring sufficient staff are available onsite to manage the event at all times, including how to disperse customers at the end of the evening so as not to create a public nuisance to nearby residents and any other matter. The policy/event management plan shall be made available upon request to an authorised officer of the council and Thames Valley Police.

2. Prominent, clear and legible notices are to be displayed and maintained at all exits requesting customers to respect the needs of local residents and to leave the premises and area quietly. All reasonable steps shall be taken to ensure that people entering or leaving the premises do so in an orderly manner and do not in any way cause annoyance to residents and people passing by the premises.

3. Noise from any regulated entertainment (recorded music, etc) and any tannoy systems shall be continually monitored throughout the event. Noise readings shall be taken hourly and documented in writing giving the location the reading was taken at, the level of the reading, any action taken and the staff member taking that reading. This document shall be available for inspection by officers of the council and Thames Valley Police upon request.

4. The premises licence holder or nominated representative shall devise, implement and maintain a Challenge 25 policy as part of their policy relating to alcohol sales. Clear signage relating to the policy shall be displayed at the premises. Only a valid driver's licence showing a photograph of the person, a valid passport, national identity card or proof of age card showing the "PASS" hologram are to be accepted as identification.

5. All staff employed (whether paid or unpaid) in the sale of alcohol shall be trained in respect of the law relating to the sale of alcohol, proxy purchases, identification checking, the company's proof of age policy and the procedure on handling and recording refusals.

Refresher training shall be carried out annually before the commencement of licensable activities at the event. Such training sessions are to be documented and records shall be kept for a minimum of one year and be made available upon request to an authorised officer of the council, Trading Standards and Thames Valley Police.

6. A refusal register (written or electronic) shall be maintained at the premises to record sales of age restricted products that have been refused. The register is to be made available upon request by Thames Valley Police, Trading Standards Officers and Licensing Officers. The register should include details of the time, date, member of staff refusing the sale, reason for refusal and a brief description of the person refused.

These conditions have been agreed by the applicant (please see **Appendix B**).

3.7 2 representations have been received from other persons as follows:

Name	Summary of representation	Appendix Reference
Ayse Ergeneli	Noise and disturbance	Appendix C
Daniel Crouch	Noise, disturbance, crime	Appendix D

3.8 The Licensing Authority has contacted the persons who made a representation to clarify that the event for which the licence has been applied for is not the same style of event that took place on site in 2023 run by Live Tour Promotions. The event held in 2023 was referenced in the representations. As per what is stated in the application form, this event would be a football tournament for approximately 850 persons with a bar and disco in the evening. Clarification of this led to one person withdrawing their representation. The representations at Appendix C and D have not been withdrawn.

3.9 The applicant has provided additional information to the Licensing Authority in relation to the football tournament and the number of attendees who will attend the event which includes an estimate on the number of vehicles expected. This information is attached at **Appendix E**.

3.10 It should be noted that the applicant is able to make use of the Live Music Act 2012 and the Legislative Reform (Entertainment Licensing) Order 2014 exemptions. This means that no licence is required to play live and recorded music in a premises licensed for the sale of alcohol between the hours of 08:00-23:00 where attendance is limited to 500 persons. Any conditions which relate to live music and recorded music will also not have effect between these hours unless these are added by a panel as a result of a review of the premises licence at a later stage.

- 3.11 A map showing the location of the premises is attached at **Appendix F**. This map indicates the approximate residential location of any other persons who have made representations as indicated in the above paragraph(s).

Policy and guidance

- 4.1 The relevant sections of the council's statement of licensing policy are as follows:

3.1 All applicants for the grant or variation of a premises licence or club premises certificate are required to provide an operating schedule as part of their application. This is a key document and, if prepared comprehensively, will significantly reduce the likelihood of the application attracting representations. The Licensing Authority expects an operating schedule to indicate the steps that the applicant proposes to take to promote the licensing objectives having regard to the type of premises, the licensable activities to be provided, the nature of the location and the impact on the local community. This should follow a thorough risk assessment relating to the specific premises, the locality and the licensable activities proposed to take place.

3.2 Applicants are strongly recommended to discuss their operating schedule with the responsible authorities prior to submitting the application. The Licensing team can assist in coordinating this process.

3.5 Measures to promote the licensing objectives which are included in the operating schedule are used to form conditions attached to the licence and should therefore be clear, concise and unambiguous. To assist with this, the Licensing Team has produced guidance to applicants which contains a pool of model conditions. This document is available on the councils' websites and on request from the Licensing Team. We will use this document when translating proposed measures into clear, enforceable conditions.

3.7 Applicants are expected to make themselves aware of any relevant policies and strategies such as those relating to planning, tourism, local crime prevention and alcohol harm reduction, and to have taken these into account when formulating their operating schedule.

3.11 Conditions attached to various authorisations will be focused on matters which are within the control of licence holders, and will focus primarily on the direct impact of any activities taking place at those premises on those living, working, or otherwise engaged, in the area concerned.

3.12 The licensing function is not a mechanism for the control of anti-social behaviour by individuals once they are beyond the direct control of the licence holder of any premises concerned. Conditions attached to licences must only seek to impact on the behaviour of customers on, or in the immediate vicinity of the premises as they seek to enter or leave.

3.13 Conditions shall be appropriate and proportionate to achieve the promotion of the licensing objectives, and shall be tailored to suit the circumstances and premises. Conditions will not be attached where adequate legislative control exists.

4.3 Applicants will be expected to demonstrate in their operating schedule that suitable and sufficient measures have been identified and will be implemented and maintained to reduce or prevent crime and disorder on and in the vicinity of their premises, relevant to the individual style and characteristics of their premises or event.

4.13 The Licensing Authority will consider representations that indicate that specific premises require door supervision for the purpose of meeting the crime and disorder or public safety licensing objectives. In such cases, the Licensing Authority may impose a condition that an agreed number or ratio of licensed door supervisors must be present at the premises either at all times, or at such times as certain licensable activities are taking place.

4.16 Licensed premises should consider implementing a dispersal policy, working in partnership with other venues within the vicinity through mechanisms such as Pubwatch. Applicants should consider how the venue will minimise the potential for disorder and disturbance as customers leave the premises, including any ejections. Any policy should be reviewed regularly and staff should be trained in its implementation.

6.1 Public nuisance is a broad concept, which concerns how the activity of one person (or business) affects the amenity of other persons living and working in the area of the licensed premises, for example, how noise from playing music interferes with another person's right to sleep, or adverse impacts from light or odour.

6.2 The Act requires, and the Licensing Authority expects, applicants to demonstrate within their operating schedule how they intend to prevent public nuisance arising. This will be of particular importance where there are residential properties in the vicinity of the licensed premises.

6.4 When an operating schedule does not sufficiently address the prevention of public nuisance the Licensing Authority will consider all reasonable conditions suggested by responsible authorities in any relevant representation to prevent public nuisance. In some locations it may be appropriate and proportionate to limit opening hours, the times of licensable activities or the types of licensable activities taking place.

6.11 Noise can come either directly or indirectly from licensed premises. Direct noise, such as that from entertainment activity, will be under the premises' direct control. Indirect noise, such as that from vehicles and customers coming to and from the premises may not be under direct control, but the premises can strongly influence it. Both types of noise will be of more significance in areas with residential accommodation and will usually, but not exclusively, be of greater importance between 11pm and 7am. However it must be noted that noise and disturbance can also cause public nuisance outside these times. The operating schedule should identify the control measures that will be taken to minimise the impact of both types of noise on neighbouring residents and businesses.

6.13 Noise and disturbance from people outside can cause public nuisance even when those people are not behaving badly. The operating schedule should identify the control measures that will be taken to minimise the impact of

use of outside areas. This may include noise and disturbance from customers on the premises and customers in outdoor areas such as terraces, beer gardens and smoking areas. It will also include noise, disturbance and obstruction from customers in the vicinity of the premises including customers congregating outside premises to smoke or drink, customers arriving, leaving or queuing outside premises.

7.4 The Licensing Authority expects that, whether or not alcohol is supplied or proposed to be supplied on or in the vicinity of the premises, operating schedules will identify:

- the extent to which it is proposed that children be admitted to the premises;
- whether it is proposed that unaccompanied children will be admitted;
- the type of regulated entertainment provided whilst children are present;
- the specific steps undertaken to ensure the safety of children and to further ensure that no products or services are sold to children that are not appropriate for their use or consumption.
- that staff are aware of their responsibility to ensure that an adult should not become over intoxicated if accompanied by a young person or child as to inhibit their ability to safeguard that young person.

9.7 The licensing panel will determine each case on its individual merits whilst having regard to the legislation, the Secretary of State's guidance and this policy. Where the licensing panel determines that it is appropriate and proportionate to attach conditions to a licence or certificate it will ensure that those conditions are focused on the direct impact of the activities taking place at the premises concerned. Such conditions will be proportionate to the activity to be controlled and will only be imposed in the interests of promoting the licensing objectives.

15.1 A critical element of the proper control of licensable activity and a premises where such activity is provided is good management. Within all licensed premises, whether or not alcohol is to be sold, the Licensing Authority will expect there to be proper management arrangements in place which will ensure that there is an appropriate number of responsible, trained persons at the premises to ensure the proper management of the premises and of the activities taking place, as well as adherence to all statutory duties and the terms and conditions of the premises licence and the promotion of the licensing objectives.

4.2 The relevant sections of the Secretary of State's guidance issued under section 182 of the Licensing Act 2003 (latest version dated December 2023 accessed at <https://www.gov.uk/government/publications/explanatory-memorandum-revised-guidance-issued-under-s-182-of-licensing-act-2003>) are as follows:

1.2 The legislation provides a clear focus on the promotion of four statutory objectives which must be addressed when licensing functions are undertaken.

1.4 Each objective is of equal importance. There are no other statutory licensing objectives, so that the promotion of the four objectives is a paramount consideration at all times.

1.5 However, the legislation also supports a number of other key aims and purposes. These are vitally important and should be principal aims for everyone involved in licensing work. They include:

- protecting the public and local residents from crime, anti-social behaviour and noise nuisance caused by irresponsible licensed premises;
- giving the police and licensing authorities the powers they need to effectively manage and police the night-time economy and take action against those premises that are causing problems;
- recognising the important role which pubs and other licensed premises play in our local communities by minimising the regulatory burden on business, encouraging innovation and supporting responsible premises;
- providing a regulatory framework for alcohol which reflects the needs of local communities and empowers local authorities to make and enforce decisions about the most appropriate licensing strategies for their local area; and
- encouraging greater community involvement in licensing decisions and giving local residents the opportunity to have their say regarding licensing decisions that may affect them.

1.16 Conditions on a premises licence or club premises certificate are important in setting the parameters within which premises can lawfully operate. The use of wording such as “must”, “shall” and “will” is encouraged. Licence conditions:

- must be appropriate for the promotion of the licensing objectives;
- must be precise and enforceable;
- must be unambiguous and clear in what they intend to achieve;
- should not duplicate other statutory requirements or other duties or responsibilities placed on the employer by other legislation;
- must be tailored to the individual type, location and characteristics of the premises and events concerned;
- should not be standardised and may be unlawful when it cannot be demonstrated that they are appropriate for the promotion of the licensing objectives in an individual case;
- should not replicate offences set out in the 2003 Act or other legislation;
- should be proportionate, justifiable and be capable of being met;
- cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff, but may impact on the behaviour of customers in the immediate vicinity of the premises or as they enter or leave; and
- should be written in a prescriptive format.

2.3 Conditions (relating to crime and disorder) should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises

can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.

2.22. Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.

2.23 Conditions relating to noise nuisance will usually concern steps appropriate to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time, or persons are not permitted in garden areas of the premises after a certain time. More sophisticated measures like the installation of acoustic curtains or rubber speaker mounts to mitigate sound escape from the premises may be appropriate. However, conditions in relation to live or recorded music may not be enforceable in circumstances where the entertainment activity itself is not licensable (see chapter 16). Any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises and its licensable activities. Licensing authorities should avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are expensive to purchase and install and are likely to be a considerable burden for smaller venues.

3.12 Schedule 2 to the 2003 Act provides a definition of what constitutes the provision of late night refreshment. It involves the supply of 'hot food or hot drink' between the hours of 23.00 and 05.00 to the public for consumption on or off the premises. It includes the supply of hot food or hot drink between those hours on premises to which the public has access. Under Schedule 2, food or drink is considered to be 'hot' if, before it is supplied, it has been heated on the premises or elsewhere for the purpose of enabling it to be consumed at a temperature above the ambient air temperature and at the time of supply it is above that temperature; or after it is supplied, may be heated on the premises for the purpose of enabling it to be consumed at a temperature above the ambient air temperature.

8.41 In completing an operating schedule, applicants are expected to have regard to the statement of licensing policy for their area. They must also be aware of the expectations of the licensing authority and the responsible authorities as to the steps that are appropriate for the promotion of the licensing objectives, and to demonstrate knowledge of their local area when describing the steps they propose to take to promote the licensing objectives. Licensing authorities and responsible authorities are expected to publish information about what is meant by the promotion of the licensing objectives and to ensure that applicants can readily access advice about these matters. However,

applicants are also expected to undertake their own enquiries about the area in which the premises are situated to inform the content of the application.

8.42 Applicants are, in particular, expected to obtain sufficient information to enable them to demonstrate, when setting out the steps they propose to take to promote the licensing objectives, that they understand:

- the layout of the local area and physical environment including crime and disorder hotspots, proximity to residential premises and proximity to areas where children may congregate;
- any risk posed to the local area by the applicants' proposed licensable activities; and
- any local initiatives (for example, local crime reduction initiatives or voluntary schemes including local taxi-marshalling schemes, street pastors and other schemes) which may help to mitigate potential risks.

8.43 Applicants are expected to include positive proposals in their application on how they will manage any potential risks. Where specific policies apply in the area (for example, a cumulative impact assessment), applicants are also expected to demonstrate an understanding of how the policy impacts on their application; any measures they will take to mitigate the impact; and why they consider the application should be an exception to the policy.

8.44 It is expected that enquiries about the locality will assist applicants when determining the steps that are appropriate for the promotion of the licensing objectives. For example, premises with close proximity to residential premises should consider what effect this will have on their smoking, noise management and dispersal policies to ensure the promotion of the public nuisance objective. Applicants must consider all factors which may be relevant to the promotion of the licensing objectives, and where there are no known concerns, acknowledge this in their application.

8.45 The majority of information which applicants will require should be available in the licensing policy statement in the area. Other publicly available sources which may be of use to applicants include:

- the Crime Mapping website;
- Neighbourhood Statistics websites;
- websites or publications by local responsible authorities;
- websites or publications by local voluntary schemes and initiatives; and
- on-line mapping tools.

8.46 While applicants are not required to seek the views of responsible authorities before formally submitting their application, they may find them to be a useful source of expert advice on local issues that should be taken into consideration when making an application. Licensing authorities may wish to encourage co-operation between applicants, responsible authorities and, where relevant, local residents and businesses before applications are submitted in order to minimise the scope for disputes to arise.

8.47 Applicants are expected to provide licensing authorities with sufficient information in this section to determine the extent to which their proposed steps are appropriate to promote the licensing objectives in the local area. Applications must not be based on providing a set of standard conditions to promote the licensing objectives and applicants are expected to make it clear why the steps they are proposing are appropriate for the premises.

8.48 All parties are expected to work together in partnership to ensure that the licensing objectives are promoted collectively. Where there are no disputes, the steps that applicants propose to take to promote the licensing objectives, as set out in the operating schedule, will very often translate directly into conditions that will be attached to premises licences with the minimum of fuss.

8.49 For some premises, it is possible that no measures will be appropriate to promote one or more of the licensing objectives, for example, because they are adequately covered by other existing legislation. It is however important that all operating schedules should be precise and clear about the consideration given to the licensing objectives and any measures that are proposed to promote them.

9.12 Each responsible authority will be an expert in their respective field, and in some cases it is likely that a particular responsible authority will be the licensing authority's main source of advice in relation to a particular licensing objective. For example, the police have a key role in managing the night-time economy and should have good working relationships with those operating in their local area. The police should usually therefore be the licensing authority's main source of advice on matters relating to the promotion of the crime and disorder licensing objective. However, any responsible authority under the 2003 Act may make representations with regard to any of the licensing objectives if they have evidence to support such representations. Licensing authorities must therefore consider all relevant representations from responsible authorities carefully, even where the reason for a particular responsible authority's interest or expertise in the promotion of a particular objective may not be immediately apparent. However, it remains incumbent on all responsible authorities to ensure that their representations can withstand the scrutiny to which they would be subject at a hearing.

9.37 As a matter of practice, licensing authorities should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas.

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

10.4 The conditions that are appropriate for the promotion of the licensing objectives should emerge initially from the risk assessment carried out by a prospective licence or certificate holder, which they should carry out before making their application for a premises licence or club premises certificate. This would be translated into the steps recorded in the operating schedule or club operating schedule, which must also set out the proposed hours during which licensable activities will be conducted and any other hours during which the premises will be open to the public.

10.5 It is not acceptable for licensing authorities to simply replicate the wording from an applicant's operating schedule. A condition should be interpreted in accordance with the applicant's intention and be appropriate and proportionate for the promotion of the licensing objectives.

10.8 The licensing authority may not impose any conditions unless its discretion has been exercised following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives.

4.3 The Licensing Panel may also wish to consider and view relevant case law as follows:

East Lindsey District Council v Abu Hanif (2016) High Court stated case reaffirms the prospective nature of the Licensing Act and how licensing authorities and courts should approach the promotion of the four licensing objectives. It reaffirms that they require a "prospective consideration of what is warranted in the public interest, having regard to the twin considerations of prevention and deterrence."

R (on the application of Hope and Glory Public House Ltd) v City of Westminster Magistrates' Court and Others (2011) EWCA Civ 312. This case also states how licensing authorities should approach licensing decision making:

"They involve an evaluation of what is to be regarded as reasonably acceptable in a particular location. In any case, deciding what (if any) conditions should be attached to a licence as necessary and proportionate to the promotion of the statutory licensing objectives is essentially a matter of judgement rather than a matter of pure fact."

R (on application of Daniel Thwaites plc) v Wirral Magistrates' Court and Others (2008) EWHC 838 (Admin) emphasises the important role that responsible authorities have in providing information to decision makers to contextualise the issue before them, as they are experts in their fields.

Sourced from <https://www.gov.uk/government/publications/alcohol-licensing-using-case-law/alcohol-licensing-using-case-law>

Options

5.1 In determining the application the authority must give weight to:

- representations received from responsible authorities
- relevant representations received from 'other persons'

- the Secretary of State's guidance issued under Section 182 of the Licensing Act 2003
- the council's statement of licensing policy and
- the steps appropriate and proportionate to promote the four licensing objectives

5.2 In view of the above, the panel is requested to consider the application for the grant of a premises licence and decide whether to:

- (a) grant the licence as applied for
- (b) grant the licence after modifying any conditions to such extent as the authority considers appropriate for the promotion of the licensing objectives
- (c) exclude from the scope of the licence any of the licensable activities to which the application relates
- (d) refuse to specify a person in the licence as the premises supervisor, and/or
- (e) refuse the application.

Financial Implications

6 Should the applicant or any other person wish to appeal against a decision of the council, they may do so to the magistrates' court. The council would incur costs should this occur, although the court may decide to award costs if the council's decision was upheld.

Legal Implications

- 7.1 The Human Rights Act 1998 requires public bodies to ensure everything they do is compatible with Convention Rights and makes it unlawful for a public authority to act incompatibly with those rights. When determining whether to grant the application the panel will be aware of human rights considerations, specifically Part 1, Article 6, the right to a fair trial, Part 2 and Article 8 the right to respect for private and family life for those making representations.
- 7.2 The hearing of all applications is subject to the principles of natural justice.
- 7.3 Section 17 of the Crime and Disorder Act 1998 states, 'without prejudice to any other obligation imposed on it, it shall be the duty of each authority to exercise its various functions with due regard to the likely effect of those functions on, and the need to do all that it reasonably can to prevent crime and disorder in its area'.
- 7.4 Under Schedule 5, Part 1 of the Licensing Act 2003, any person aggrieved by the decision in respect of the application may appeal to a Magistrates' Court within 21 days of the date of the decision.

Conclusion

- 8 This report provides information submitted by the applicant, responsible authorities and other persons. The panel should determine this application with a view to promoting the four licensing objectives. It must, having had regard to all the relevant representations and the evidence it hears, determine the application using the options outlined in section 5 of this report.

Background Papers

Appendix A – Application form and plan

Appendix B – Email from applicant agreeing the Licensing Authority conditions

Appendix C – Representation - Ayse Ergeneli

Appendix D – Representation – Daniel Crouch

Appendix E – Additional information provided by the applicant about the tournament

Appendix F – Location plan

Appendix A – Application form and plan (blank pages removed)

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We Oxford Rugby Football Club Ltd
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Oxford Rugby Football Club Ltd North Hinksey Village			
Post town	Oxford	Postcode	OX2 0NA
Telephone number at premises (if any)		01865 243984	
Non-domestic rateable value of premises		£9730.50	

Part 2 - Applicant details

- Please state whether you are applying for a premises licence as
- | | Please tick as appropriate |
|---|---|
| a) an individual or individuals * | <input type="checkbox"/> please complete section (A) |
| b) a person other than an individual * | |
| i as a limited company/limited liability partnership | <input type="checkbox"/> please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> please complete section (B) |
| c) a recognised club | <input checked="" type="checkbox"/> please complete section (B) |
| d) a charity | <input type="checkbox"/> please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> please complete section (B) |
| f) a health service body | <input type="checkbox"/> please complete section (B) |
| g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales | <input type="checkbox"/> please complete section (B) |
| ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | <input type="checkbox"/> please complete section (B) |
| h) the chief officer of police of a police force in England and Wales | <input type="checkbox"/> please complete section (B) |

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Oxford Rugby Football Club Ltd
Address North Hinksey Village Oxford OX2 0NA
Registered number (where applicable) 14582464
Description of applicant (for example, partnership, company, unincorporated association etc.) Incorporated Private company
Telephone number (if any) 01865 242984
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
2	1	062024

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
2	3	062024

Please give a general description of the premises (please read guidance note 1)

Oxford RFC Ltd is situated on the edge of North Hinksey Village. A 20 acre site including 4 acres using adjacent playing fields and pavilion. The 4 acres of adjacent land is being used solely for playing matches, camping and changing/showers/toilet facilities.
The 16 acres of Oxford RFC grounds consist of 3 playing fields, a clubhouse comprising Bar, meeting room/bar, hall, kitchen, office, toilets and changing rooms
For this event there will be a marquee adjacent to the hall to provide for the numbers attending. There will be a bar in the marquee.
Toilet & shower blocks are being provided in addition to the facilities already on site
There is a clubhouse car park plus an additional overflow car park of hard standing and grass.
There will be approximately 850 people in attendance including staff.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?
 (please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- Provision of regulated entertainment (please read guidance note 2) Please tick all that apply
- a) plays (if ticking yes, fill in box A)
 - b) films (if ticking yes, fill in box B)
 - c) indoor sporting events (if ticking yes, fill in box C)
 - d) boxing or wrestling entertainment (if ticking yes, fill in box D)
 - e) live music (if ticking yes, fill in box E)
 - f) recorded music (if ticking yes, fill in box F)
 - g) performances of dance (if ticking yes, fill in box G)
 - h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)
- Provision of late night refreshment** (if ticking yes, fill in box I)
- Supply of alcohol** (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4) During the day there will be background music inside and outside (between matches). Disco in evenings will be indoors (Hall) 22:00-00:30 Friday & Saturday evenings. Any outside music is limited to between matches and finishes by 17:00 on the Saturday and 15:00 on the Sunday. Noise levels will be monitored at all times	Both	<input checked="" type="checkbox"/>
Tue					
Wed				State any seasonal variations for the playing of recorded music (please read guidance note 5)	
Thur					
Fri	22:00			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat	11:00	00:30			
Sun	11:00	15:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
Tue					
Wed				State any seasonal variations for the performance of dance (please read guidance note 5)	
Thur					
Fri				Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing A tannoy system will be in use during the day as the pitches are scattered over a large area		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Fri					
Sat	08:00		Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
		17:00			
Sun	08:00				
		15:00			

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)		
Day	Start	Finish	Indoors	<input type="checkbox"/>	
Mon			Outdoors	<input type="checkbox"/>	
			Both	<input type="checkbox"/>	
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon					
Tue					
Wed					
Thur					
Fri					
	13:00				
Sat		01:00			
	11:00				
Sun		01:00			
	11:00	22:00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name		Mary Bagnall
Date of birth		██████████
Address		████ Appleford Road, Sutton Courtenay, Abingdon,
Postcode	OX14 4NG	
Personal licence number (if known) 1672		
Issuing licensing authority (if known) Vale of White Horse District Council		

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

No children present

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			
Fri			
	13:00		
Sat		01:30	
	11:00		
Sun		01:30	
	11:00	22:30	
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

This is a Football Tournament with teams from across Europe attending. (Winklemann Cup). The Oxford Archaeological Society are hosting this event. Oxford RFC is the venue. A Personal Licence Holder who is also the Designated Premises Supervisor will be in attendance or available. There will be sufficient staff on the premises to cover the longer hours. Events Management is being shared between Oxford Rugby Football Club Ltd and Oxford Archaeology. The Oxford RFC Ltd staff are regularly trained.

b) The prevention of crime and disorder

The Oxford Archaeological Society will marshal the event along with Oxford RFC staff. Regular checks will be made on car park areas. Oxford RFC staff will request photographic identification to control underage drinking. The staff are aware of what documents are valid proof of age. (Challenge 25). Oxford Rugby Football Club have a Refusal Log Book on the premises. As a club we have a zero tolerance policy on drugs as we are a community club. Taxis can be booked through the bar staff.

c) Public safety

Defibrillator on site. Accident book & general first aid equipment on site. St Johns Ambulance will be on site whilst matches are taking place. Annual gas safety checks done. Electrical testing (5 yrs) done. PAT testing done. Up to date Health & Safety policy & risk assessments (attached as an addendum to application). Employers & Public Liability Insurance in place. Regular servicing of fire detection & extinguishing equipment. Emergency procedures in place. Designated smoking area. Food hygiene rating Awarded 5 by VWHDC

d) The prevention of public nuisance

Noise levels will be monitored. The disco system is within the hall and all consideration is given to noise levels. Due to the majority of competitors coming from outside the UK they will be arriving by taxi having come by train, or coach. Once on site there will be minimal traffic movement. There may be foot traffic or taxis taking people into Oxford to sightsee when not playing. Oxford RFC will be in consultation with the village residents and Parish Council.

e) The protection of children from harm

This is an adult event and we do not expect children to be attending. Oxford RFC Ltd have a safe guarding policy in place.

Checklist:

Please tick to indicate agreement

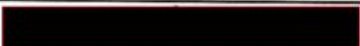
- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

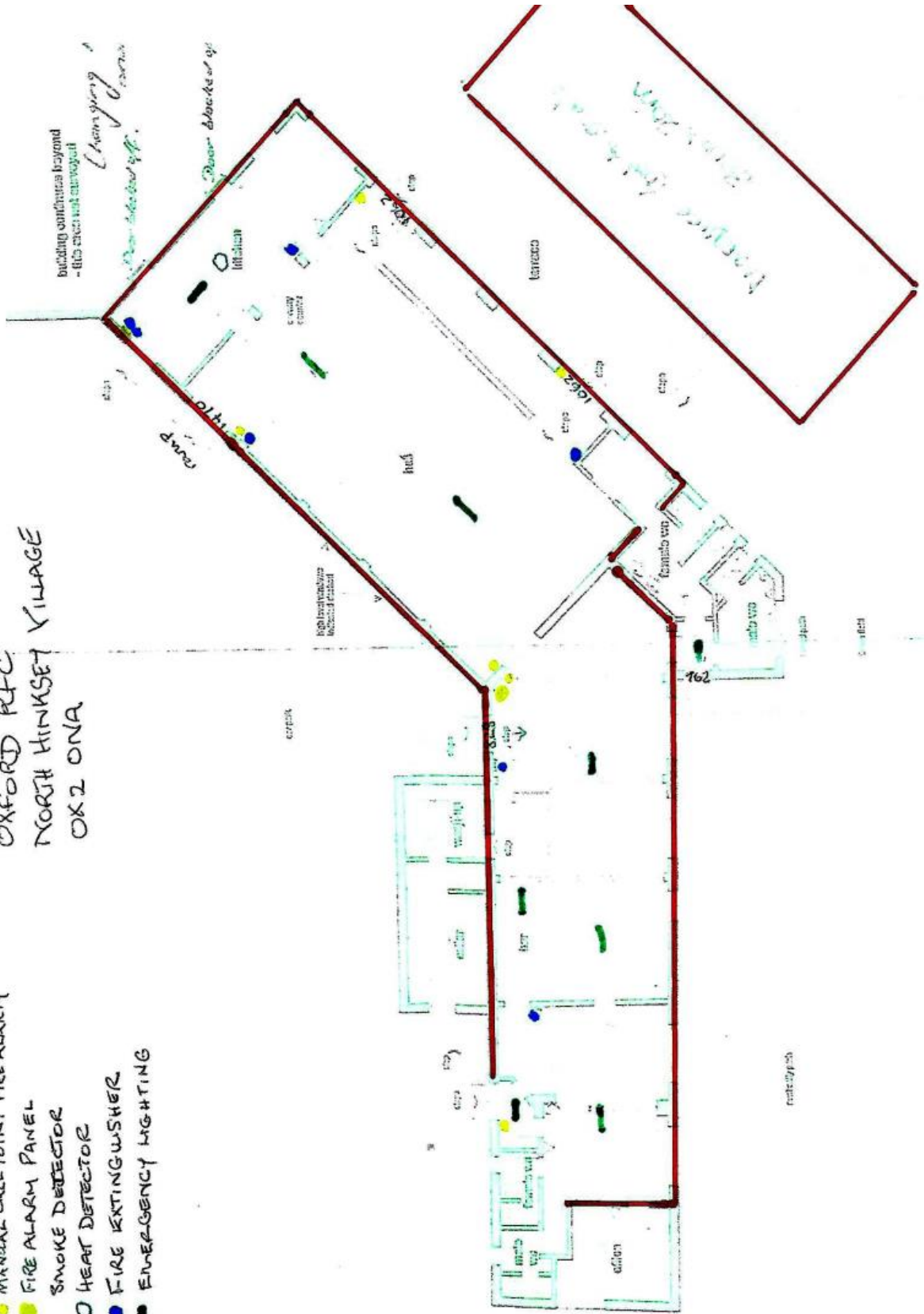
Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	06/04/2024
Capacity	Bar Chairperson/DPS/Personal Licence Holder

- MANUAL CALL POINT FIRE ALARM
- FIRE ALARM PANEL
- SMOKE DETECTOR
- HEAT DETECTOR
- FIRE EXTINGUISHER
- EMERGENCY LIGHTING

OXFORD RFC
 NORTH HINKSET VILLAGE
 OX2 0NA



Appendix B – email from applicant confirming acceptance of conditions stated at paragraph 3.6 of this report

From: Mary Bagnall <barchair@oxfordrfc.com>
Sent: Tuesday, April 23, 2024 4:20 PM
To: Licensing Vale <Licensing.unit@whitehorsedc.gov.uk>
Subject: Re: LAPREM/24734/24 : new premises licence application - amendments required to the application

****EXTERNAL****

We accept the proposed conditions and will produce a structured management plan as soon as possible, and answer all other points raised.

Mary Bagnall
DPS
Oxford RFC Ltd
Sent from my iPhone

Appendix C – Representation received from Ayse Ergeneli

From: Ayse Ergeneli
Sent: Monday, April 22, 2024 10:56 PM
To: Licensing Vale <licensing.unit@whitehorsedc.gov.uk>
Cc: Yvonne Hutchinson
Subject: Objection to Event

****EXTERNAL****

I am writing to object to the proposed event taking place at the Oxford Rugby Club over the weekend of the 21-23rd June. I run a small livery yard adjacent to the Rugby Club and was forced to move 9 horses to fields elsewhere across the A34 last year as the noise and disruption of the event, including the set up and take down period meant we would struggle to access or manage the horses safely during that time.

Despite being well run and adequately marshalled, last year's event proved that the decision to move the horses was well founded. The event was long and noisy. It would be impossible for us to ride out from the yard, up through the village, meaning we will be unable to go about our usual routine for several days. The field furthest from the stage has a right of way through it, and was full of people arriving for the festival so the horses could not even go there! We will need help and days off work to move them again this year so who is paying for that??

It astounds me that this can happen in a small residential place like North Hinksey. It is unbelievable that the Council do not stipulate that the organisers liaise with the stables each year to ensure the safety and welfare of the livestock that occupy the adjacent paddocks. How do you justify that we have to put our lives on hold for several days without any discussion? It is an absolute disgrace. All the money that is being made and paid to the Council, and not a thought given to those who have to move out of the way!

Live Tour Promotions compensated us last year so that we could move. This year of course, we cannot get hold of the only contact we have.

Regards,

Ayse Ergeneli

Appendix D – Representation received from Daniel Crouch

From: Daniel Crouch

Sent: Monday, April 22, 2024 5:56 PM

To: Licensing Vale <licensing.unit@whitehorsedc.gov.uk>

Subject: Objection to Oxford Rugby Club TEN application 21-23 June 2024

****EXTERNAL****

Dear Sir/Madam,

I write to object to the late premises licence application by Oxford Rugby Club for the weekend 21-23 June 2024. At same event last year there was excessive noise, extensive use of illegal drugs, underage drinking, and a blatant abuse of the licensing hours. We had loads of litter dropped in the street, I had my bicycle stolen, and there were cars speeding along the road into the early hours of the morning. The event has nothing whatsoever to do with the day-to-day running of the rugby club and is simply a for-profit late night club away from "normal" city centre police supervision. Please appreciate that I love the rugby club, and support many of their activities. We have no objection whatsoever to normal rugby club events and parties, and we are very tolerant of the occasional late night and greater than usual traffic and noise. The proposed event is completely outside these normal activities and utterly unacceptable.

Please let me know if you have any queries.

Thank you.

Yours sincerely,

Daniel Crouch
North Hinksey Village
Oxford
OX20NA

Appendix E – Additional information provided by the applicant about the tournament (3 pages)

Tournament Information

The Winckelmann Cup is an annual archaeological football tournament. The cup was founded in 1991 and it is named after German archaeologist, Johan Joachim Winckelmann (1717–1768). Winckelmann was a pioneer of modern archaeology and art history.

The tournament originated from an historic rivalry between the University of Cologne and the University of Bonn (A city twinned with Oxford). They met to compete on St Nicholas' day over a number of years in the 1980s. In 1990 the first Cologne archaeological tournament was organised. Bonn and Cologne participated alongside various other institutions.

In 1991 the tournament was opened to other teams in Germany, Austria and Switzerland. Hosted by Medusa Hofgarten Bonn, it saw nine teams playing against each other on a dusty field, with makeshift pitches, barbecues and vast amounts of beer. Vienna Underground lifted the cup and were given the task of organising the next tournament, marking the Winckelmann Cup's international debut.

The Winckelmann Cup is now the most famous sporting event for European archaeologists. Some teams have seen many successive generations of students taking part, including founding team Medusa Hofgarten Bonn. Each year, new teams participate from all over Europe, representing professional archaeological companies, and University departments from across Europe.

The cup is not just a football tournament; it is a chance for participants to discover the culture, the heritage and the traditions of the host city and country, and a European event for archaeologists to meet new and old friends. This year, for the 31st edition, the Oxford Bierbarians proudly welcome the Winckelmann Cup community across the Channel for the first ever overseas tournament.

The teams will gradually arrive over the course of two days and will be camping on site and for the duration of the tournament. With evening entertainment planned at the venue and many eager to catch up with their friends from past tournaments, this is planned as a self-contained event and we therefore anticipate minimal disruption for the local community.

Team Arrival and Transport

We've not had replies yet from all of the teams, but the vast majority are listed below.

Team Name	Expected team size	Arrival	Departure	Transport
Kent Touch This FC	10	20/06/2024	24/06/2024	4
HYBRIS BOCHUM	12	21/06/2024	23/06/2024	Coach
Pre-Con North End FC	15	21/06/2024	23/06/2024	8
Vienna Sticks, Bones and Stones	9	20/06/2024	24/06/2024	Public transport
<u>Furia Moravica</u>	10	21/06/2024	23/06/2024	1
Breslauer	10	20/06/2024	24/06/2024	0
ULAS	12	21/06/2024	23/06/2024	3
<u>La Ruina FC</u>	8	21/06/2024	24/02/2024	Public transport
<u>Pilsner Frühquel</u>	10	21/06/2024	23/06/2024	2
<u>Le Coq Archeo FC</u>	10	21/06/2024	24/06/2024	Public transport
<u>Otoczaki Gdansk</u>	10	21/06/2024	24/06/2024	1
The Drunken Ambiorix	7	21/06/2024	23/06/2024	2
Tell's Angels Schweiz	13	21/06/2024	23/06/2024	1
<u>In Dubio Caprino Maturo</u>	9	20/06/2024	24/06/2024	3
<u>Victoria Hamburgensis</u>	7	21/06/2024	23/06/2024	0
Mam Tor Town	17	21/06/2024	23/06/2024	5
Worcester Sorcerers	11	21/06/2024	23/06/2024	7
<u>Sagittae Hungarorum</u>	14	20/06/2024	26/06/2024	0
<u>Fortuna Möwenschiss Kiel</u>	8	20/06/2024	24/06/2024	2
<u>Mars Vltor</u>	15	21/06/2024	23/06/2024	Shared coach with Hic Habitat
Cotswold Centurions	10	21/06/2024	23/06/2024	5
Bacchus Berlin	24	21/06/2024	23/06/2024	Shared coach with Funky Phalanx Team
Cambridge Ambrosia	15	21/06/2024	23/06/2024	3
<u>Latene Lovers</u>	10	20/06/2024	26/06/2024	0
Hic Habitat Felicitas	8	21/06/2024	24/06/2024	Shared coach with Mars <u>Ultor</u> , <u>Gladiatores</u>
<u>Gladiatores Trier</u>	8	21/06/2024	24/06/2024	Shared coach with Hic Habitat
ALLOCHTONI KRAKOW	7	20/06/2024	26/06/2024	Public transport
<u>Bembelbarbaren Frankfurt</u>	13	20/06/2024	24/06/2024	Public transport

Funky Phalanx Berlin	20	21/06/2024	23/06/2024	Shared Coach with Bacchus Berlin
Krumm Schuss	17	20/06/2023	24/06/2023	Coach
Medusa <u>Hofgarten Bonn</u>	19	20/06/2024	24/06/2024	2
Berliner <u>Karpeiken</u>	10	20/06/2024	24/06/2024	3
<u>ChiliConCarnute</u>	20	21/06/2024	26/06/2024	2
As de Nimes	12	20/06/2024	24/06/2024	3
Caligula Strikers Freiburg	21	20/06/2024	25/06/2024	Public transport
Cardiff Dragons	11	21/06/2024	23/06/2024	2
Boreas <u>Monasterium</u>	25	20/06/2024	24/06/2024	3
<u>Sequananas</u>	19	21/06/2024	25/06/2024	Public transport
Storm the Biscuit Barrel	7	21/06/2024	23/06/2024	3
The Drunken Ambiorix (Belgium)	7	21/06/2024	23/06/2024	3

Total

4 Coaches

68 cars

7 teams on Public transport

Appendix F – Location Plan



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- Key**
-  **Approximate location of premises**
 -  **Approximate location of representation location (when known)**