

# Agenda



Contact: Darius Zarazel, Democratic Services Officer  
Tel: 07917 088376  
E-mail: [darius.zarazel@southandvale.gov.uk](mailto:darius.zarazel@southandvale.gov.uk)

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Website: [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk)

A meeting of the

## **General Licensing Committee**

will be held on Thursday, 23 May 2024 at 6.15 pm

Meeting Room 1, Abbey House, Abbey Close, Abingdon, OX14 3JE

### **Members of the Committee:**

To be confirmed at the annual meeting of Council on 22 May 2024.

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Vivien Williams,  
Head of Legal and Democratic (Interim)

# Agenda

## Open to the Public including the Press

### 1. Chair's announcements

To receive any announcements from the chair and general housekeeping matters.

### 2. Apologies for absence

To record apologies for absence.

### 3. Minutes (Pages 4 - 6)

To adopt and sign as a correct record the General Licensing Committee minutes of the meeting held on 7 February 2024.

### 4. Declarations of interest

To receive any declarations of disclosable pecuniary interests and any conflicts of interest in respect of items on the agenda for this meeting.

### 5. Urgent business

To receive notification of any matters which the chair determines should be considered as urgent business and the special circumstances which have made the matters urgent.

### 6. Public participation

To receive any questions or statements from members of the public that have registered to speak.

### 7. Appointment of Taxi Panels

**Purpose:** to agree the appointment of sub-committees to consider matters under the Taxi Licensing Policy.

#### **RECOMMENDATIONS** to:

1. appoint sub-committees comprising any three members of the General Licensing Committee;
2. agree that the sub-committees be known as taxi licensing panels;

3. appoint each member of the General Licensing Committee to serve on any taxi licensing panel which is convened so as to include them in its membership, subject to them having attended appropriate training in the last 12 months;
4. authorise each taxi licensing panel to discharge all functions relating to matters referred to the committee or to its sub-committees under the Taxi Licensing Policy;
5. agree that, wherever possible, applications should be heard by a panel comprising the chair or vice-chair of the committee plus two other members of the committee, but that this should not affect the principle that any three members of the committee will constitute a properly appointed panel;
6. authorise the head of legal and democratic to invite an appropriate panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.

## **8. Appointment of General Licensing Panels**

**Purpose:** to agree the appointment of sub-committees to consider individual cases of general licensing matters under the committee's remit for contaminated land, air quality, health and safety, street trading and street naming.

### **RECOMMENDATIONS to:**

1. appoint sub-committees comprising any three members of the General Licensing Committee;
2. agree that the sub-committees be known as general licensing panels;
3. appoint each member of the General Licensing Committee to serve on any general licensing panel which is convened so as to include them in its membership;
4. authorise each general licensing panel to discharge all functions relating to matters referred to the committee or to its sub-committees, other than under the Taxi Licensing Policy;
5. agree that, wherever possible, applications should be heard by a panel comprising the chair or vice-chair of the committee plus two other members of the committee, but that this should not affect the principle that any three members of the committee will constitute a properly appointed panel;
6. authorise the head of legal and democratic to invite an appropriate panel to conduct a scheduled hearing having regard to members' availability and eligibility to take part and ensuring that as far as possible all members of the committee have the opportunity to conduct hearings.