

Agenda



The Future Oxfordshire Partnership

Tuesday 13 June 2023 at 2.00 pm

**The Long Room, Oxford City Council, Town Hall, St Aldate's,
Oxford, OX1 1BX**

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Members

Leader of South Oxfordshire District Council
Leader of Vale of White Horse District Council
Leader of Cherwell District Council
Leader of Oxford City Council
Leader of Oxfordshire County Council
Leader of West Oxfordshire District Council
Chair, OxLEP
Chair, Oxfordshire Skills Board
Universities representative
OxLEP business representative - Bicester
OxLEP business representative – Oxford City
OxLEP business representative – Science Vale
Homes England representative
Buckinghamshire, Oxfordshire, and Berkshire West
Integrated Care Board
Environment Agency representative

Councillor David Rouane
Councillor Bethia Thomas
Councillor Barry Wood
Councillor Susan Brown
Councillor Liz Leffman
Councillor Andy Graham
Professor Alistair Fitt
Iain Littlejohn
Professor Irene Tracey
Miranda Markham
Peter Nolan
Angus Horner
Catherine Turner
Dan Leveson

Emma Hill

Notes:

1. [To watch this meeting, follow this link to the Future Oxfordshire Partnership's YouTube Channel!](#)
2. [Arrangements are subject to change at short notice so please refer to the agenda page](#)
3. *If you plan to attend the meeting in person, please contact Kevin Jacob.*
4. *One member, one vote for each constituent local authority member only*

AGENDA

1 Election of Chair and Vice-Chair for the 2023/2024 year

To elect a Chair and Vice-Chair of the Future Oxfordshire Partnership for the 2023/2024 Future Oxfordshire Partnership year – June 2023 to May 2024.

2 Apologies for absence; declarations of interest and Chair's announcements

3 Minutes (Pages 7 - 21)

To adopt as a correct record the minutes of the Future Oxfordshire Partnership meeting held on 22 March 2022.

4 Public participation (To Follow)

Asking a question and addressing the Partnership

Questions or requests to make an address (in full and in writing) must be received by **5pm** on **7 June 2023**, three clear working days before the Future Oxfordshire Partnership meeting.

Questions and addresses should be no longer than one side of A4 paper in Arial 12 font. The address or question will be circulated to the Partnership and public speakers will be invited to speak at the meeting. Written submissions may also be read out by the Chair or Democratic Services Officer where requested or if the person making the request for public speaking is not able to attend the meeting. A response may be given at the meeting or a written answer supplied. The Chair will have discretion to manage the public participation procedure as they see appropriate. Questions and notice of addresses must be submitted to futureoxfordshirepartnership@southandvale.gov.uk

Note: This meeting may be recorded for live broadcast. At the start of the meeting the Chair will confirm the meeting is being filmed. By registering to speak you are consenting to being recorded and to the use of those video and audio recordings for webcasting.

5 Future Oxfordshire Partnership Scrutiny Panel update (To Follow)

For action: To receive any recommendations from the Future Oxfordshire Partnership Scrutiny Panel meeting held on 6 June 2023.

6 Updates to Future Oxfordshire Partnership Terms of Reference and Memorandum of Understanding (Pages 22 - 42)

For action: To consider a report setting out proposed changes to the Terms of Reference and Memorandum of Understanding of the Future Oxfordshire Partnership in light of revised reporting requirements relating to the Homes from Infrastructure Programme, end of the Oxfordshire Plan 2050 programme, and focus of the Partnership on the Oxfordshire Strategic Vision.

7 Updates to Future Oxfordshire Partnership Advisory Group Terms of Reference (Pages 43 - 67)

For action: To consider updated draft Terms of Reference for the three existing Advisory Groups for Housing, Infrastructure, and Environment, in addition to a draft Terms of Reference for a proposed Planning Advisory Group.

8 Future Oxfordshire Partnership Appointments 2023-2024 (Verbal Report)

For Action: To agree appointments to the following roles:

- a) Housing Advisory Group Chair
- b) Environment Advisory Group Chair
- c) Infrastructure Advisory Group Chair
- d) Planning Advisory Group Chair and;
- e) To note that the Oxford to Cambridge Partnership Board nomination will continue to rotate with the Future Oxfordshire Partnership's Chairmanship. (In the event that the Chair is unavailable or is a member of the collaboration board in another capacity, the Vice-Chair should be the FOP's representative.
- f) To note that the England's Economic Heartland Strategic Transport Forum nomination will continue to rotate with the Future Oxfordshire Partnership's Chairmanship.
- g) To note that the Partnership's representative on the Oxfordshire Local Nature Partnership will continue to be the Chair of the Environment Advisory Group.

9 Progress Report from the Oxfordshire Inclusive Economy Partnership (Pages 68 - 118)

For information: To consider a paper setting out an update on the progress of the Oxfordshire Inclusive Economy Partnership (OIEP) priorities and the launch and uptake of the OIEP Charter.

10 A Place Narrative for Oxfordshire (To Follow)

For action: To consider a report providing the Partnership with an early stage view of the project to develop a new place narrative for Oxfordshire and inviting the Partnership to engage further.

11 Delivering the Oxfordshire Strategic Vision for Long Term Sustainable Development (Pages 119 - 130)

For information: To consider a presentation providing an update on activity to identify additional opportunities for collaborative working which support in delivering the outcomes of the Oxfordshire Strategic Vision, with a focus on areas where partnership working brings added value.

12 Key Partnership Activity and Delivery in the Energy Space (Pages 131 - 139)

For information: To receive an update on some of the key projects and programmes of work across Oxfordshire with regards to energy to facilitate awareness and join-up.

13 Advisory Group updates

To receive updates from the Chairs of the advisory groups and summary notes from these meetings if available.

13a Infrastructure Advisory Group update (Pages 140 - 148)

For information: To receive an update from the Infrastructure Advisory Group.

Summary notes from the meeting held on 27 February 2023 and 17 April 2023 as are attached.

13b Housing Advisory Group Update (Pages 149 - 156)

For information: To receive an update from the Housing Advisory Group.

Summary notes from the meeting held on 28 February 2023 and 18 April 2023 as are attached.

13c Environment Advisory Group update (Pages 157 - 165)

For information: To receive an update from the Environment Advisory Group. Summary notes from the meeting held on 2 March 2023 and 20 April 2023 are attached.

14 Future Oxfordshire Partnership Forward Plan

For information: To note and comment on the Future Oxfordshire Partnership's Forward Plan.

15 Updates on matters relevant to the Future Oxfordshire Partnership (Verbal Report)

Future Oxfordshire Partnership members and officers may verbally update the Partnership on progress on matters previously before the Partnership for consideration, listed in the forward plan, or relevant to the Partnership's future decisions. This is for the sharing of information and no decisions will be taken.

16 Verbal reports from key strategic partnerships supporting delivery of the Oxfordshire Strategic Vision (Verbal Report)

For information: To receive reports from other partnerships supporting the delivery of the Oxfordshire Strategic Vision.

17 Dates of next meetings

The dates of Future Oxfordshire Partnership meetings are below. Please refer to <https://futureoxfordshirepartnership.org/meetings/> for the most up to date information on times and locations.

- Tuesday 25 July 2023
- Tuesday 26 September 2023
- Tuesday 28 November 2023
- Tuesday 30 January 2024
- Wednesday 20 March 2024

Councillors' duties on declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the council's area; licences for land in the council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's register of interests which is publicly available on the council's website.

Declaring an interest

Where any matter disclosed in your register of interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Member's Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Councillors' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member themselves, but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

