

# Agenda



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## A MEETING OF THE

# Taxi Licensing Panel

WILL BE HELD ON THURSDAY 25 FEBRUARY 2021 AT 2.00 PM

THIS IS A VIRTUAL MEETING.

Any three members of the of the council's General Licensing Committee can form the Licensing Panel. The membership is expected to be:

### Members of the Panel:

Councillor Alison Jenner  
(Chair)

Councillor Val Shaw

Councillor Patrick  
O'Leary

**Alternative formats of this publication are available on request. These include large print, Braille, audio, email and easy read. For this or any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.**

MARGARET REED

Head of Legal and Democratic

## 1. **Declarations of interest**

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

## 2. **Procedure for the meeting** (Pages 3 - 4)

The procedure to be followed at this meeting is attached.

## 3. **Exclusion of the public, including the press**

The chair to move that in accordance with section 100A(4) of the Local Government Act 1972, the public, including the press, be excluded from the remainder of the meeting to prevent the disclosure to them of exempt information, as defined in section 100(I) and Part 1 of Schedule 12A, as amended, to the Act when the following item is considered:

### **Review of Hackney Carriage/Private Hire Driver's Licence**

(Category 1 - Information relating to any individual.)

(Category 2 - Information which is likely to reveal the identity of any individual.)

(Category 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information.)

**Exempt information under section 100A(4) of the Local Government Act 1972**

## 4. **Review of hackney carriage/private hire licence** (Pages 5 - 54)

To consider the report of the head of housing and environment.

## Legal and Democratic Services



### General Licensing Taxi Panel hearings – Procedure

The Panel will follow this procedure during the hearing. This is a quasi-judicial formal hearing, not an open discussion. It must follow a set procedure to allow all parties (you and the council officers) a fair hearing and must conduct business in an orderly fashion.

If you wish the Panel to look at papers or photographs, please give these to the clerk by email. Both parties have to agree that they can be shown to the Panel.

If you have a representative or someone with you for support, please let the clerk know.

The Chair is in charge of proceedings. If you wish to speak please raise your hand by either clicking the raise hand icon in Microsoft Teams or by asking to speak through the device you are using. You must only speak when the Chair has invited you to do so. Please do not interrupt other speakers.

The only people normally at the hearing are the councillors, their legal adviser and clerk, the officers presenting their cases, and you and your representative. Members of the public are not admitted. Sometimes other councillors or officers may wish to observe the proceedings. If you do not wish any observers to be there, you can ask the Chair to ask them to leave.

The procedure is:

**1 Welcome and introductions; outlining the procedure.**

**2 The Licensing Officer presents his/her case.**

Questions from:

- Members of the Panel
- applicant/licence holder

**3 The applicant/licence holder presents his/her case.**

Questions from

- Members of the Panel
- Licensing officer

**4 Final summing-up from**

- Licensing officer
- Applicant/ licence holder.
- Final questions from the Panel.

**5 Consideration by the Panel.**

The Panel ask everyone except the legal officer and clerk to leave the room and the committee withdraws to a separate Microsoft Teams room to make its decision. If the Panel have any further questions all parties will be contacted to attend to resume proceedings once all attendees are present.

**6 Panel's decision.**

When the Panel has made its decision, the Democratic Services Officer will contact the driver by email. There is no opportunity for further questions or comments, but officers may be able to answer your questions. The clerk will send the full decision notice (with reasons) and your appeal rights in writing. The Licensing Officer will deal with issuing the licence or taking any further action.



By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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