

# Agenda



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## A MEETING OF THE

# Taxi Licensing Panel

**WILL BE HELD ON MONDAY 7 OCTOBER 2019 AT 10.00 AM**

**MEETING ROOM 1, 135 EASTERN AVENUE, MILTON PARK, MILTON,  
ABINGDON, OX14 4SB**

Any three members of the of the council's General Licensing Committee can form the Licensing Panel. The membership is expected to be:

### Members of the Panel:

Councillor Debby Hallett

Councillor Alison Jenner

Councillor Patrick  
O'Leary

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## **1. Election of a chairman**

To elect a chairman for this hearing.

## **2. Declarations of interest**

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

## **3. Procedure for the meeting** (Pages 3 - 4)

The procedure to be followed at this meeting is attached.

## **4. Exclusion of the public, including the press**

The chairman to move that in accordance with section 100A(4) of the Local Government Act 1972, the public, including the press, be excluded from the remainder of the meeting to prevent the disclosure to them of exempt information, as defined in section 100(l) and Part 1 of Schedule 12A, as amended, to the Act when the following item is considered:

### **Review of Hackney Carriage/Private Hire Driver's Licence**

(Category 1 - Information relating to any individual.)

(Category 2 - Information which is likely to reveal the identity of any individual.)

(Category 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information.)

**Exempt information under section 100A(4) of the Local Government Act 1972**

## **5. Review of hackney carriage/private hire licence** (Pages 5 - 14)

To consider the report of the head of housing and environment.

## **6. Review of hackney carriage/private hire licence** (Pages 15 - 29)

To consider the report of the head of housing and environment.

MARGARET REED

Head of Legal and Democratic

## Legal and Democratic Services



### General Licensing Taxi Panel hearings – Procedure

The Panel will follow this procedure during the hearing. This is a quasi-judicial formal hearing, not an open discussion. It must follow a set procedure to allow all parties (you and the council officers) a fair hearing and must conduct business in an orderly fashion.

If you wish the Panel to look at papers or photographs, please give these to the clerk. Both parties have to agree that they can be shown to the Panel.

If you have a representative or someone with you for support, please let the clerk know.

The Chairman is in charge of proceedings. If you wish to speak please raise your hand. You must only speak when the Chairman has invited you to do so. Please do not interrupt other speakers.

The only people normally at the hearing are the councillors, their legal adviser and clerk, the officers presenting their cases, and you and your representative. Members of the public are not admitted. Sometimes other councillors or officers may wish to observe the proceedings. If you do not wish any observers to be there, you can ask the Chairman to ask them to leave.

The procedure is:

**1 Welcome and introductions; outlining the procedure.**

**2 The Licensing Officer presents his/her case.**

Questions from:

- Members of the Panel
- applicant/licence holder

**3 The applicant/licence holder presents his/her case.**

Questions from

- Members of the Panel
- Licensing officer

**4 Final summing-up from**

- Licensing officer
- Applicant/ licence holder.
- Final questions from the Panel.

**5 Consideration by the Panel.**

The Panel ask everyone to leave the room while the committee makes its decision. You should be prepared to wait as you may need to come back to answer questions. Please wait in Reception to be recalled. If you need to leave, please tell the clerk. The Panel will recall all parties even if only one is asked for further explanation.

**6 Panel's decision.**

When the Panel has made its decision, everyone will be called back. The Chairman will announce the decision. This concludes the hearing. There is no opportunity for further questions or comments, but officers may be able to answer your questions. The clerk will send the decision (with reasons) and your appeal rights in writing. The Licensing Officer will deal with issuing the licence or taking any further legal action.



By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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