

Agenda



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A MEETING OF THE

Taxi Licensing Panel

WILL BE HELD ON MONDAY 30 APRIL 2018 AT 2.00 PM

**MEETING ROOM 1, 135 EASTERN AVENUE, MILTON PARK, MILTON,
ABINGDON, OX14 4SB**

Members of the Committee:

Councillor Eric Batts

Councillor Margaret Crick

Councillor St John
Dickson

Substitutes

Any member or substitute of the General Licensing Committee may substitute for any member of the panel.

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Council's vision

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

1. Election of a chairman

To elect a chairman for this hearing.

2. Declarations of disclosable pecuniary interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

3. Procedure for the meeting (Page 3)

The procedure to be followed at this meeting is attached.

4. Exclusion of the public, including the press

The chairman to move that in accordance with section 100A(4) of the Local Government Act 1972, the public, including the press, be excluded from the remainder of the meeting to prevent the disclosure to them of exempt information, as defined in section 100(I) and Part 1 of Schedule 12A, as amended, to the Act when the following item is considered:

Review of Hackney Carriage/Private Hire Driver's Licence

(Category 1 - Information relating to any individual.)

(Category 2 - Information which is likely to reveal the identity of any individual.)

(Category 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information.)

Exempt information under section 100A(4) of the Local Government Act 1972

5. To determine an application for a hackney carriage/private hire licence (Pages 4 - 29)

To consider the report of the head of housing and environment.

MARGARET REED

Head of Legal and Democratic



TAXI LICENSING PANEL – PROCEDURE

At the hearing, the procedure will be as follows:

1. Welcome and introductions - The chairman of the Taxi Licensing Panel will welcome the parties to the hearing, introduce the members of the panel, and invite the parties to introduce themselves.
2. Outlining the procedure – the chairman will outline the hearing procedure.
3. Licensing officer's report – the hearing will begin with a presentation by the council's licensing officer who will present their report. Panel members can then ask any relevant questions of the licensing officer, after which the applicant/licence holder can ask the licensing officer questions.
4. The applicant/licence holder's case – the panel's chairman will invite the applicant/licence-holder (or their representative) to respond to the issues raised in the licensing officer's report. Panel members can ask any relevant questions of the applicant/licence holder, after which the licensing officer can ask the applicant/licence holder questions. The applicant/licence holder must provide any supporting material/references to the licensing officer before the meeting.
5. Final submissions – the licensing officer will be invited to summarise his/her case followed by the applicant/ licence holder or their representative.
6. Chair's final comments – the chairman will invite the parties to state whether they have had a fair opportunity to put their respective cases. The panel will deal with any issues arising prior to retiring to make its decision.
7. Consideration by the panel – at the end of the hearing, the panel will ask the parties to leave the room while the panel considers its decision. The panel can ask its legal adviser and democratic services officer to remain in the meeting to give legal or procedural advice. If the panel wishes to clarify any point that arose during the hearing, it will recall all parties, even if it only asks one party for a further explanation.
8. Panel's decision – when the panel has made its decision, its chair will invite the parties back into the meeting room and the chair will report the panel's decision to those present. The council will send a written decision notice explaining the reasons behind the decision to all parties within five working days of the hearing and give details of the licence holder's right of appeal against the decision.

Procedure updated 18 May 2012

Agenda Item 5

By virtue of paragraph(s) 1, 2, 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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