

Wantage Area Committee Agenda



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Date: 7 July 2017
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A meeting of the
Wantage Area Committee
will be held on Monday, 17 July 2017 at 6.30 pm
The Beacon, Wantage

Members of the Committee: Councillors

St.John Dickson (Chairman)
Ben Mabbett (Vice-Chairman)
Matthew Barber
Yvonne Constance
Charlotte Dickson
Jenny Hannaby

Chris McCarthy
Mike Murray
Julia Reynolds
Janet Shelley
Reg Waite

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A handwritten signature in cursive script, appearing to read "M Reed".

Margaret Reed
Head of Legal and Democratic Services

Agenda

Open to the Public including the Press

Council's vision

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

1. Apologies for absence

To record apologies for absence.

2. Minutes

(Pages 3 - 5)

To adopt and sign as a correct record the Wantage Area Committee minutes of the meeting held on 16 January 2017 and to note any matters arising.

3. Declarations of interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

4. Urgent business and chairman's announcements

To receive notification of any matters which the chairman determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chairman.

5. Public participation

To receive any questions or statements from members of the public that have registered to speak.

6. Update on previous grants awarded

(Pages 6 - 7)

To consider the communication and grants manager's report (attached).

7. Community grants

(Pages 8 - 22)

To consider the communication and grants manager's report (attached).



Minutes

of a meeting of the

Wantage Area Committee

held on Monday, 16 January 2017 at 6.30 pm
at the The Beacon, Wantage

Open to the Public, including the Press

Present:

Members: Councillors St John Dickson (Chairman), Ben Mabbett (Vice-Chairman), Matthew Barber, Yvonne Constance, Charlotte Dickson, Jenny Hannaby, Chris McCarthy, Julia Reynolds, Janet Shelley and Reg Waite

Officers: Carole Cumming and Susan Harbour

Number of members of the public: 4

Wa.7 Apologies for absence

There were no apologies for absence.

Wa.8 Minutes

The minutes of the meeting held on 19 September 2016 were agreed as an accurate record of the meeting and were signed by the Chairman.

Wa.9 Declarations of interest

There were no declarations of interest.

Wa.10 Urgent business and Chairman's announcements

There was no urgent business.

The Chairman announced plans to allow for the delegation of grant awards below a certain threshold, number of applications, and where there is no competition for resources; to the head of service, in consultation with the Chairman of the committee.

The views of members were sought and these will be compiled, together with those of the other area committees, and recommended to the Cabinet member for grants.

It was agreed that the grants team would work up some proposals based on consultation with the three area committees.

Wa.11 Statements, petitions and questions from the public relating to matters affecting the committee

All applicants had been invited to attend the meeting to represent the interests of their bid. The following speakers attended the meeting and spoke to support their applications and to respond to outstanding questions of clarification from the committee:

Russell Smith, Head Coach at Wantage Gymnastics Centre.

Stephen Day, Treasurer, Wantage Tennis Club.

The committee asked each of the speakers questions of clarification on their applications.

Wa.12 Community grants

NEW HOMES BONUS SCHEME

Harwell Village Tennis Club: Replacement court fencing

The committee debated this item.

RESOLVED

The committee approved the officer's recommended score of 9 points and therefore the project would be a medium funding priority.

RESOLVED

The committee approved the officer's recommended award of £2,160 which was 75 percent of the amount requested by the organisation.

Wantage Tennis Club: Install floodlights on the public tennis courts

The committee debated this item.

RESOLVED

The committee agreed to increase the score in the "Community Benefit" section from 1 out of 3 to 2 out of 3. This was due to the club developing tennis sessions for people with physical disabilities and also for people with learning difficulties
Increase community benefit from 2 to 3.

This raises the total score for the project from 6 points to 7 points and therefore remains in the medium priority bracket; but has been raised slightly higher within that bracket.

The committee agreed to award the project £12,216, which was 75 percent of the amount requested by the organisation.

Informative:

Any award given would only be granted when there is confirmation that the rest of the funding has been received and the issues around the lease have been resolved. Grants are usually awarded for take up within a 12 month period.

CAPITAL GRANTS SCHEME

Wantage Gymnastics Centre: Install a sprung floor

The committee debated this item.

RESOLVED

The committee agreed to increase the score in the Community Benefit section from 1 out of 3 to 2 out of 3 as groups other than gymnastics use the facility and would benefit from a sprung floor. This gave a total score of 9 points and moved the project from a medium to a high funding priority.

RESOLVED

To award the maximum money available from the fund of £6,553 which was 95 percent of the amount requested by the organisation.

The meeting closed at 7.15 pm

Year	Organisation	Scheme	Grant value	Paid to date	Underspend	Status
2012/13	Letcombe Regis Village Hall Recreation Ground Trust	Sports pavillion upgrade	£5,000	£5,000	£0	Complete
2012/13	Wantage Independent Advice Centre	Expansion of premises to provide more space	£5,000	£5,000	£0	Complete
2012/13	Letcombe Regis Parish Council	Creation of two new tennis courts	£5,000	£4,460	£540	Complete
2012/13	Charlton Acorns Pre-school	All-weather canopy	£5,000	£3,450	£1,550	Complete
2012/13	Blewbury and District Brass Band	Community step-up to brass instrument purchase	£3,150	£3,150	£0	Complete
2013/14	Headway Oxfordshire	To extend existing facilities	£4,780	£0	£4,780	Withdrawn/expired
2013/14	Faringdon Free Food	Central Faringdon planting	£506	£0	£506	Withdrawn/expired
2013/14	Viscountess Barrington's Memorial Hall	Refurbishment of small hall toilets	£3,635	£3,635	£0	Complete
2013/14	Harmony Inspires	Rising again	£4,233	£4,233	£0	Complete
2013/14	The Oxford Garden Project	To bring a redundant building into community use	£5,000	£0	£5,000	Withdrawn/expired
2013/14	Longworth Parish Council	Allotments	£1,000	£0	£1,000	Withdrawn/expired
2013/14	Chilton Village Hall Management Committee	Induction loop and portable stage	£2,075	£1,658	£417	Complete
2013/14	1861 (Wantage) Squadron Air Training Corps	Storage shed for equipment	£700	£700	£0	Complete
2013/14	Upton Village Hall Amenities Trust	Purchase of two tier bowls mat stand	£470	£470	£0	Complete
2013/14	East Hendred Parish Council	Zip wire installation for playground	£3,557	£0	£3,557	Withdrawn/expired
2013/14	Wantage Silver Band	New car park at Tugwell Field	£4,486	£4,486	£0	Complete
2013/14	St Matthews Church, Harwell	Digital projection system	£3,000	£3,000	£0	Complete
2013/14	Wantage 'not just' Betjeman festival	Projection equipment	£520	£43	£477	Complete
2014/15	Harwell Village Hall	Harwell village hall redevelopment	£4,110	£4,110	£0	Complete
2014/15	East Hendred Community Centre	New chairs	£1,300	£0	£1,300	Withdrawn/expired
2014/15	White Horse Croquet Club	Purchase of Equipment	£960	£621	£339	Complete
2014/15	Charlton Acorns Pre-School	Window replacement project	£2,790	£2,790	£0	Complete
2014/15	The Hanneys Flood Group	Flood group equipment	£1,587	£780	£807	Complete
2014/15	East Challow Parish Council	Football pavilion re-roofing	£1,880	£1,880	£0	Complete
2014/15	Frontiers New Horizons Ltd - Lockinge	Need a Direction	£3,314	£793	£2,521	Complete
2014/15	Upton Parish Council	Kitchen redevelopment	£5,000	£5,000	£0	Complete
2014/15	Steventon Sports & Social Club	Changing Rooms Refurbishment	£5,000	£0	£5,000	Withdrawn/expired
2014/15	Grove Village Hall	Toilet improvements	£4,110	£4,110	£0	Complete
2014/15	Upton Village Hall Amenities Trust	Refurbishment of gents toilets and entrance hall in village hall	£4,110	£4,110	£0	Complete
2015/16	Childrey Village Hall	Cinema night equipment	£1,500	£1,500	£0	Complete
2015/16	Letcombe Regis Parish Council	Village hall landscaping and parking	£18,603	£18,603	£0	Complete
2015/16	West Hendred Parish Council	Toddler Swings	£1,784	£1,784	£0	Complete
2015/16	PCC Grove Parish Church	Church hall window replacement	£20,000	£20,000	£0	Complete
2015/16	Childrey Parish Council	Access route to Village Hall	£1,023	£512	£0	In progress
2015/16	Wantage Silver Band	Bandhall car park lighting	£2,410	£2,410	£0	Complete
2016/17	East Hanney Parish Council	Install new, accessible swing in play area	£3,624	£3,250	£374	Complete
2016/17	Blewbury Brass Band	Purchase eight band instruments	£966	£966	£0	Complete
2016/17	Blewbury Parish Council	Resurfacing Tickers Folly Field car park	£1,000	£1,000	£0	Complete
2016/17	Wantage Gymnastics centre	sprung floor	£6,553	£5,944	£609	Complete
			£148,736	£119,448	£28,777	

New Homes Bonus awards

Year	Organisation	Scheme	Grant value	Paid so far	Underspend	Outstanding balance	Status
2013/14	Letcombe Regis Parish Council	New village hall	£10,000	£10,000	£0	£0	Complete
2013/14	Harwell Bowls Club	Door replacements	£1,000	£1,000	£0	£0	Complete
2013/14	Caudwell Day Centre	Roof replacement	£500	£500	£0	£0	Complete
2013/14	Chilton Parish Council	Community room	£3,500	£3,500	£0	£0	Complete
2013/14	Frontiers New Horizons Ltd	Need a Direction youth project	£4,000	£4,000	£0	£0	Complete
2013/14	Grove Parish Council	Village map and notice boards	£2,000	£2,000	£0	£0	Complete
2013/14	Wantage and Grove Joint Economic Forum	Town team project phase two	£6,000	£6,000	£0	£0	Complete
2013/14	Wantage Silver Band	Acoustic panels	£2,390	£2,390	£0	£0	Complete
2013/14	Sustainable Wantage	Market garden project	£2,510	£2,510	£0	£0	Complete
2014/15	Harwell Village Hall	Demolition and new build	£15,000	£15,000	£0	£0	Complete
2014/15	South &Vale Carers Centre	Adult support around Wantage, Didcot and the surrounding villages	£6,125	£6,125	£0	£0	Complete
2014/15	Upton Village Hall Amenities Trust	Audio visual equipment	£1,000	£1,000	£0	£0	Complete
2014/15	West Hanney Parish Council	Community Woodland Start-up Funding	£3,315	£3,315	£0	£0	Complete
2014/15	Frontiers New Horizons	Wantage outdoor learning project	£9,000	£9,000	£0	£0	Complete
2014/15	October Club	Upgrade of heating system	£9,000	£9,000	£0	£0	Complete
2014/15	Wantage Junior Showstoppers	Providing professional singing coach	£1,110	£1,110	£0	£0	Complete
2015/16	South &Vale Carers Centre	Replacement website	£2,414	£2,414	£0	£0	Complete
2015/16	My Life My Choice	Expand the support groups in Wantage	£2,014	£2,014	£0	£0	Complete
2015/16	PCC Grove Parish Church	Hall improvements	£18,000	£18,000	£0	£0	Complete
2015/16	Sustainable Wantage	Centre manager (initial employment for first year only)	£1,920	£1,920	£0	£0	Complete
2015/16	Blewbury Parish Council	Village hall improvements	£7,500	£3,750	£0	£3,750	In progress
2015/16	SOFEA	Futures placed project	£8,000	£8,000	£0	£0	Complete
2015/16	Grove Scout Group	Mess tents	£1,000	£500	£0	£500	In progress
2015/16	Dean Court Community Association	Acoustic panels and landscaping	£8,050	£8,050	£0	£0	Complete
2015/16	The Abingdon Bridge	Legal Highs outreach project	£5,000	£2,500	£0	£2,500	In progress
2015/16	Watchfield Parish Council	Benches and notice boards	£1,482	£1,475	£7		Complete
2015/16	Abingdon Lawn Tennis Club	Build an 8th tennis court	£5,000	£0	£0	£5,000	Yet to start
2015/16	Sutton Courtenay Parish Council	Play area improvements	£5,500	£5,500	£0	£0	Complete
2016/17	Branches Young People's Support Service	Branches Youth Cafe	£8,944		£0	£8,944	Yet to start
2016/17	Kingston Bagpuize Cricket Club	Playing Facilities Improvement	£2,570	£2,570	£0	£0	Complete
2016/17	Cumnor Parish Council	Cumnor Parish Council	£20,000	£10,000	£0	£10,000	In progress
2016/17	Milton Parochial Church Council	St Blaise Church Milton Community Space Project	£20,000	£10,000	£0	£10,000	In progress
2016/17	Community First Oxfordshire	Village Halls and Community Buildings Support and Advice	£4,500	£2,250	£0	£2,250	In progress
2016/17	The Pump House Project	Purchase of tables and mat trolley	£1,217	£609	£0	£608	In progress
2016/17	Faringdon Town Council	Oakwood Park, Ash Close, Faringdon.	£4,546	£4,546	£0	£0	Complete
2016/17	Grove RFC	Replacement coaches kit	£1,750	£963	£787	£0	Complete
2016/17	Harwell Village Tennis Club	Replacement court fencing	£2,160	£1,080	0	1080	In progress
2016/17	Faringdon Town Football Club	Changing room refurbishment	£13,442	£6,721	0	6721	In progress
2016/17	Uffington Parish Council	Stone work repairs to Tom Brown's School Museum	£6,721	£0	0	6721	Yet to start
2016/17	Wantage Lawn Tennis Club	Public Court Floodlights	£12,216	£0	0	12216	Yet to start
Totals			£240,396	£169,312	£794	£70,290	

Wantage Area Committee



Report of Communication and Grants Manager

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Cabinet member responsible: Elaine Ware

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To: Wantage area committee

DATE: 17 July 2017



New Homes Bonus and Capital Grants (round one) 2017/18

Recommendations

- (a) that the Wantage area committee considers the one application for a New Homes Bonus (NHB) grant and makes an award in line with the approved policy (updated March 2017).
- (b) that the Wantage area committee considers the two applications for capital grants and makes awards in line with the approved policy (updated March 2017).

Purpose of report

1. To give the committee the information needed to award New Homes Bonus (NHB) and capital grants for their area.

Strategic objectives

2. Under the 'sustainable communities and well-being' corporate priority in our 2016-2020 corporate plan we have committed to support community groups through our grants schemes.

Background

3. We opened both schemes from 1 April to 15 May 2017.
4. The Wantage area received one eligible NHB application requesting £1,477 against a budget of £44,694 and two eligible capital grant applications requesting a total of £9,750 against its budget of £28,810.
5. Officers have evaluated the applications using the scoring matrices in the agreed policies, updated in March 2017. See appendix one for the NHB evaluation, appendix two for a breakdown of new homes by parish and appendix three for the capital grant evaluations.

6. In line with the policies, officers have suggested scores and awards for the projects for the committee to consider and amend as necessary. The scores dictate the level of funding the committee can award.

Financial implications

7. In February 2017 the council set a 2017/18 NHB budget of £100,000. As per the policy the Wantage area committee was allocated 44.694 per cent of the 2017/18 NHB budget (£44,694). As per the agreed policy these grants can fund either one-off revenue or capital projects.
8. At the same meeting, the council set a 2017/18 capital grants budget of £100,000 for capital grants. As per the policy, the Wantage area committee receives 28.81 per cent of this (£28,810) to award in capital grants during 2017/18.

Legal implications

9. The council's legal powers to award these grants are contained in section one of the Localism Act 2011 that gives a general power of competence for local authorities.
10. In May 2017 full council delegated authority to three area committees to determine NHB and capital grant applications, within the parameters of each grant policy.

Risks

11. There are no overarching risks of awarding these grants. Officers have highlighted any risks to a particular project in their evaluation reports.

Conclusion

12. That the committee awards NHB and capital grants in line with the approved policies.

Background papers

Cabinet approval of the new homes bonus and capital grant policies (updated March 2017).

Appendix one - 2017-18 new homes bonus grants - officer evaluation

Ref no.	Organisation	Scheme	Scheme cost	Amount requested	% of cost requested	Suggested score	Suggested award %	Suggested maximum amount
VNHB17-18/11	Grove District Guides	Replacement (and new) camping equipment	£2,955	£1,477	49.98%	7	37.50% of total cost	£1,108
			TOTAL	£1,477			Total	£1,108
							Budget	£44,694
							Balance	£43,586

Priority levels and award allowances

Score	Priority Level	Permitted Awards all awards subject to there being sufficient budget
9-12 points	High priority	Award up to the full amount requested - budget permitting (capped at 50 per cent of the cost)
5-8 points	Medium priority	Award 50%-75% of the amount requested, depending on their score and available budget
0-4 points	Low priority	No funding

Scoring matrix

New Homes Allocation (officers will combine the score if the project clearly benefits more than one parish)

Points	Criteria to score
0	None of the area's additional homes were in the parish(s) where the project takes place
1	1 – 10% of the area's additional homes were in the parish(s) where the project takes place
2	11 - 50% of the area's additional homes were in the parish(s) where the project takes place
3	51 or more % of the area's additional homes were in the parish(s) where the project takes place

Community Benefit

Points	Criteria to score	Example
0	The project offers little or no direct benefit to the community.	A decorative sign or boundary wall with no other purpose.
1	A single sport or special interest group will benefit. However, if a sport club wanted to upgrade their pavilion and other groups frequently use it as well, it can score more.	A project to buy cricket pitch covers, IT equipment for a photography club or landscaping a nursery's garden is only benefiting their members/users.
2	Two or more specific groups will benefit. The project will have a significant impact on the health or wellbeing of one group.	A football club is upgrading its changing rooms, which a hockey club also uses. Specialist equipment for a centre working with severely disabled people.

3	<p>The project provides a facility that is available to anyone not just members.</p> <p>Limit the maximum score for projects on sites owned by religious organisations to two points, as they can limit who can access them under special rules in the Equalities Act.</p>	<p>Play areas, community buildings or recreation grounds.</p> <p>(e.g. a church hall or Islamic centre)</p>
Deductions	<p>Remove at least one point if the project will reduce an existing benefit to the community without replacing it (two points if it totally removes it).</p> <p>Remove one point if there are concerns over the ownership/lease of the property.</p>	<p>Replacing a recreation ground with tennis courts for a member's only club (the open community benefit is reduced to tennis club members only).</p> <p>The term of their lease is too short or their ownership evidence is unreliable.</p>

Extra facilities/activities

Points	Criteria to score	Examples
0	The project doesn't allow any activities to take place or provide a facility for the community's use.	A decorative village sign doesn't allow any community activities to take place or give the community a facility to use.
1	<p>The project replaces existing facilities or allows existing activities to continue.</p> <p>or</p> <p>The project moderately improves a minor community facility or activity.</p>	<p>It replaces furniture in the village hall with like-for-like replacements.</p> <p>Replacing existing park benches with longer-lasting ones.</p>
2	<p>The project moderately improves or extends a substantial community facility or activity.</p> <p>or</p> <p>The project significantly improves or extends a minor community facility or activity.</p> <p>or</p> <p>The project provides a new minor facility or activity for the community.</p>	<p>Replacing the chairs in the village hall with more comfortable ones.</p> <p>Buying replacement boats for a small canoeing club.</p> <p>Installing three new noticeboards in the village.</p>
3	<p>The project will provide substantial new facilities or activities to the community.</p> <p>or</p> <p>The project significantly improves a substantial community facility.</p>	<p>Installing a brand new play area.</p> <p>Adding a large extension to the village hall.</p>
Deductions	<p>Deduct one point if the project reduces the community activities/facilities on offer.</p> <p>Deduct two points if the project removes a community facility or</p>	<p>A project to overhaul and landscape a car park that reduces the number of parking spaces.</p> <p>Demolishing an old skate park without replacing it with anything.</p>

	stops activities taking place without replacing them.	
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Finance

Points	Financial overview
0	They don't have a plan of how they'll fund the rest of the project and haven't secured any other funding yet. They haven't given details of how they'll fund the ongoing maintenance and eventual replacements.
1	They've got a funding plan, but haven't applied for all of the funding yet. or They've applied for all the other funding needed, but have secured less than 50 per cent so far. They've budgeted for the ongoing maintenance but don't say how they'll fund eventual replacements in the future (if applicable).
2	They've applied for all the funding needed and have already secured over 50 per cent of the balance. They've budgeted for the ongoing costs and have a general idea how they'll fund replacements eventually (if applicable)
3	They've secured all the other funding needed for the project already (including if they're funding the rest themselves). or The organisation has requested 100 per cent of the cost and have provided evidence that they've lost a funder, can't raise money themselves (e.g. via precept) and can't apply for other grants/funding. They've budgeted for the ongoing costs and have a fund/account/pot saving for the replacements in due course.
Deductions	Remove one point if the organisation's finances suggest they could contribute towards the cost but aren't, remove two points if they can afford the whole project without any funding.

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Other potential deductions/considerations:

- Their chosen supplier doesn't appear to offer value for money (their other quote was significantly cheaper for the same work).
- They have only provided one quote stating there is no alternative, but officers have found otherwise.
- Their start dates are too soon to work with our decision-making timeline for the scheme, unless we gave them permission to make an exceptional application before submitting their application.
- They are doing lots of small, similar projects instead of doing all the work in one go, which would be more cost effective.
- The community don't support the project or would prefer a different solution.

Grove District Guides	Ref	VNHB17-18/11
Replacement (and new) camping equipment		

Total project cost	£2,955	
Amount requested	£1,477	Percentage of total cost requested: 49.98%
Organisation's contribution	£436	Organisation's latest bank balance £1,710
Other funding	£1,042	All outstanding fundraising

Previous grants

None

Scoring

% of additional occupied homes in the parish where the project will take place?		
The group covers Grove (26.96 per cent), East Hanney (6.84 per cent) and West Hanney (2.21 per cent). The combined total for the three areas is 36.01 per cent.	Score	2/3
New facilities or activities		
This project will replace some existing camping equipment and purchase two new tents. As this is a mix of replacing existing facilities and new facilities on a small-scale officer have suggested a mid-way score of 2 points.	Score	2/3
Community benefit		
The various guiding groups (brownies, guides, rainbows) will benefit when on camping trips, as this is a single sex, age limited group.	Score	1/3
They may loan the items to other youth groups, but as this is not guaranteed officers have limited the score to that for a single group.		
Funding the project		
They have their contribution of £436 in their reserves and are still fundraising for the balance.	Score	2/3
Consultation		
There was no evidence of consultation to confirm the need for this purchase, however they are aware of a general increase in the local population which may result in additional membership to their group.		
Project completion within timeframe		
The originally planned to purchase the equipment in August 2017, which works with our decision dates and grant term. However, they are keen to purchase the items in July as their summer camp is this month. The purchase date must be after 17 July to avoid it becoming a retrospective request.		
OFFICER CONCERNS AND COMMENTS	Total score	7/12
	Suggested grant	37.50% of the total cost, capped to £1,108

Applicant responses

Details of the project	I am applying for money to renew/replace camping equipment for Guides in Grove and Hanney. In addition we would like to purchase a couple of new 4-person tents specifically for smaller groups of older guides or young leaders which will give them more space.
Financial statement from the organisation	International Account of £414.74 restricted for international trips. District Account of £802.54 is restricted for District expenses including leader training and annual census. Camps Account £55.34 is saved towards next year's equipment insurance.
Statement about town/parish support	Parish Council not yet approached and we were unaware we could approach them for grants.
Community benefit	
Who will benefit from your project?	Rainbow, Brownie and Guide units in Grove and Hanney. Which are part of Girl guiding UK which is a youth organisation for girls aged 5-18. There are currently about 180 girls in Grove and Hanney who are members. We could potentially share our equipment with other local Youth groups e.g. Scouts, Church groups or First Responders. We are open to being approached to borrow our equipment by other local groups.
How did you identify a need in the community for your project or service?	We are aware of the proposed increased housing in Grove, which we anticipate will grow our membership. Guiding in Grove and Hanney has increased over the past few years, and we re-opened Hanney Brownies as a result of this in 2013. We recognise that there is a continued need for Youth Activities in Grove and Hanney.
What sustainable and/or energy saving measures does your project include or offer?	N/A
Consultation	
What consultation have you carried out with the community or professional advisors?	N/A
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	This project will offer better facilities for the Guide Units when camping, and equipment for the District for outdoor events which is currently not available.
What new activities will take place because of this project?	More camping equipment will enable us to take more Guides away. With the planned housing growth in Grove we anticipate more members over the next few years. New equipment for the District will enable Brownie and Rainbow Units to offer more outdoor activities for the girls.

Appendix two – breakdown of area’s total increase in homes by parish

Area committee	Parish/town	2016 total occupied homes	2015 total occupied homes	Total parish increase in year	Percentage of area's total increase
Wantage	Ardington and Lockinge	220	220	0	0.00%
Wantage	Blewbury	782	779	3	0.60%
Wantage	Childrey	224	224	0	0.00%
Wantage	Chilton	646	643	3	0.60%
Wantage	Denchworth	80	79	1	0.20%
Wantage	East Challow	399	377	22	4.43%
Wantage	East Hanney	397	363	34	6.84%
Wantage	East Hendred	521	501	20	4.02%
Wantage	Grove	3,144	3,010	134	26.96%
Wantage	Harwell	1,252	1,103	149	29.98%
Wantage	Kingston Lisle	107	104	3	0.60%
Wantage	Letcombe Basset	76	75	1	0.20%
Wantage	Letcombe Regis	380	379	1	3.70%
Wantage	Milton	496	469	27	0.20%
Wantage	Sparsholt	138	137	1	0.20%
Wantage	Steventon	752	684	68	13.68%
Wantage	Upton	176	178	-2	-0.40%
Wantage	Wantage	5,189	5,170	19	3.82%
Wantage	West Challow	88	87	1	0.20%
Wantage	West Hanney	236	225	11	2.21%
Wantage	West Hendred	149	148	1	0.20%
Total		15,452	14,955	497	

Appendix three 2017-18 capital grants officer evaluations and scoring summary

Ref no.	Organisation	Scheme	Scheme cost	Amount requested	% of cost requested	Suggested score	Suggested award %	Suggested maximum amount
VCap17-18/23	Hanney War Memorial Hall	Install new and additional roof insulation	£13,500	£6,750	50.00%	8	50.00%	£6,750
VCap17-18/17	Harwell Village CIO	Soft landscaping around the village hall	£6,000	£3,000	50.00%	4	37.50%	£2,250
			TOTAL	£9,750			Total	£9,000
							Budget	£28,810
							Balance	£19,810

Priority levels and award allowances

Score	Priority Level	Permitted Awards
7-9 points	High priority	all awards subject to there being sufficient budget Award up to the full amount requested - budget permitting (capped at 50 per cent of the cost)
4-6 points	Medium priority	Award 50%-75% of the amount requested, depending on their score and available budget
0-3 points	Low priority	No funding

Scoring matrix

Community Benefit

Points	Criteria to score	Example
0	The project offers little or no direct benefit to the community.	A decorative sign or boundary wall with no other purpose
1	A single sport or special interest group, like an art group, will benefit. However, if a sport club wanted to upgrade their pavilion and other groups frequently use it as well, it can score more.	A project to buy cricket pitch covers, IT equipment for a photography club or landscaping a nursery's garden is only benefiting their members/users.
2	Two or more specific groups will benefit. The project will have a significant impact on the health or wellbeing of one group	A football club is upgrading its changing rooms, which a hockey club also uses. Specialist equipment for a centre working with severely disabled people.
3	The project provides a facility that is available to anyone not just members. Limit the maximum score for projects on sites owned by religious organisations to two points, as they can limit who can access them under special rules in the Equalities Act.	Play areas, community building or recreation ground. (e.g. a church hall or Islamic centre)

Deductions	Remove at least one point if the project will reduce an existing benefit to the community without replacing it (two points if it totally removes).	Replacing a recreation ground with tennis courts for a member's club (open community benefit is reduced to tennis club members only).
	Remove one point if there are concerns over the ownership/lease of the property.	The term of their lease is too short or their ownership evidence is unreliable.

Extra facilities/activities

Points	Criteria to score	Examples
0	The project doesn't allow any activities to take place or provide a facility for the community's use.	A decorative village sign doesn't allow any community activities to take place or give the community a facility to use.
1	The project replaces existing facilities or allows existing activities to continue. or The project moderately improves a minor community facility or activity.	It replaces furniture in the village hall with like-for-like replacements. Replacing existing park benches with longer-lasting ones.
2	The project moderately improves or extends a substantial community facility or activity. or The project significantly improves or extends a minor community facility or activity. or The project provides a new minor facility or activity for the community.	Replacing the chairs in the village hall with more comfortable ones. Buying replacement boats for a small canoeing club. Installing three new noticeboards in the village.
3	The project will provide substantial new facilities or activities to the community. or The project significantly improves a substantial community facility.	Installing a brand new play area. Adding a large extension to the village hall.
Deductions	Deduct one point if the project reduces the community activities/facilities on offer. Deduct two points if the project removes a community facility or stops activities taking place without replacing them.	Like a project to overhaul and landscape a car park that reduces the number of parking spaces. Demolishing an old skate park without replacing it with anything.

Finance

Points	Financial overview
0	<p>They don't have a plan of how they'll fund the rest of the project and haven't secured any other funding yet.</p> <p>They haven't given details of how they'll fund the ongoing maintenance and eventual replacements.</p>
1	<p>They've got a funding plan, but haven't applied for all of it yet. or They've applied for all the other funding needed, but have secured less than 50 per cent so far.</p> <p>They've budgeted for the ongoing maintenance but don't say how they'll fund eventual replacements in the future (if applicable).</p>
2	<p>They've applied for all the funding needed and have already secured over 50 per cent of the balance.</p> <p>They've budgeted for the ongoing costs and have a general idea how they'll fund replacements eventually (if applicable)</p>
3	<p>They've secured all the other funding needed for the project already (including if they're funding the rest themselves). or The organisations has requested 100 per cent of the cost and have provided evidence that they've lost a funder, can't raise money themselves (e.g. via precept) and can't apply for other grants/funding.</p> <p>They've budgeted for the ongoing costs and have a fund/account/pot saving for the replacements in due course.</p>
Deductions	<p>Remove one point if the organisation's finances suggest they could contribute towards the cost but aren't, remove two points if they can afford the whole project without any funding.</p>

Other potential deductions/considerations:

- Their chosen supplier doesn't appear to offer value for money (their other quote was significantly cheaper for the same work).
- They have only provided one quote stating there is no alternative, but officers have found otherwise.
- Their start dates are too soon to work with our decision-making timeline for the scheme, unless we gave them permission to make an exceptional application before submitting their application.
- They are doing lots of small, similar projects instead of doing all the work in one go, which would be more cost effective.
- The community don't support the project or would prefer a different solution.

Hanney War Memorial Hall	Ref	VCap17-18/23
Install new and additional roof insulation		

Total project cost	£13,500	
Amount requested	£6,750	Percentage of total cost requested: 50.00%
Organisation's contribution	£6,750	Organisation's latest bank balance £33,708

Previous grants

None

Scoring

New facilities or activities		
This project will improve the energy efficiency of the building by installing new and additional roof insulation.	Score	2/3
Community benefit		
The whole community can benefit from the improvements, as the hall is available to anyone to access. The hall will be warmer for users and they can reinvest any savings on energy costs back into the hall.	Score	3/3
Funding the project		
They are paying 50 per cent from their reserves and have not secured or applied for any other funding. Their bank balance at the time of application was £33,708 which includes their contribution for this project and £7,685 to cover other improvement work. This leaves them with £12,523 in their reserves. The parish council is their landlord and has consented to the work, although they are not contributing.	Score	3/3
Consultation		
They have an energy audit (from 2013) that identified the need to improve the insulation in the building.		
Project completion within timeframe		
Their start date in August 2017 will work with our expected decision date and the 12-month grant term.		
OFFICER CONCERNS AND COMMENTS	Total score	8/9
	Suggested grant	50.00% of the total cost, capped to £6,750

Applicant responses	
Details of the project	Over the last four years, the Operations Committee of Hanney War Memorial Hall have worked hard to improve the energy efficiency of our community hall to reduce the running costs and ensure the financial viability of this well used and vital hub of the communities of East and West Hanney. This project to install new and additional insulation beneath the felt roof sections of the building is the final energy improvement project.
Financial statement from the organisation	The Hall is committed to three other current building improvement projects in addition to this one; the replacement of guttering and downpipes with long life aluminium guttering (£3685), the repair of the tiled roof on the hall (£1000) and the creation of a new meeting area within the current building to cope with increased demand (£3000). These projects will be funded from our reserves and so we have applied for this grant for roof insulation.
Statement about town/parish support	We have notified our landlord, East Hanney Parish Council, of our planned project. The Hall has built up our reserves over the last four years to cover building improvement projects required due to the age of the building. This project is one of four current projects and the Council would expect the Hall to cover the costs of maintaining its own building from our own reserves.
Community benefit	
Who will benefit from your project?	The user groups that will benefit from the installation of the insulation are: OHR meeting room: Hanney Senior Citizens Groups, Wantage Bridge Club, Little Rainbows play group, Hanney Wine Circle, Hanney Guides, Hanney History Group, Hanney WI, Hanney Drama Group, Film Club and all occasional bookings using that room All users of the Hall using toilets and kitchen All users of the community shop
How did you identify a need in the community for your project or service?	The Hall is managed by a committee of trustees from all our regular user groups and they have endorsed and approved our building improvement projects to secure the integrity of the structure of the building for the future and improve the environment for their user groups. All proposed projects have been presented to the Management Committee and have been approved.
What sustainable and/or energy saving measures does your project include or offer?	Following an Energy Audit in 2013, all the suggested energy improvements were implemented including low energy lighting systems throughout the building, top-up loft insulation above the changing rooms, injected cavity wall insulation and spray foam insulation above the main hall. The only area that remains is providing additional insulation under the felt roof sections of the building and was excluded in the report as the roof would have to be replaced to fit the insulation.
Consultation	
What consultation have you carried out with the community or professional advisors?	The roof has been surveyed by three separate roofing companies who all confirmed that the felt roof required replacement as most of it was installed over 30 years ago. However, the Hall Operations Committee realised that the replacement of the roof would provide the opportunity to increase the insulation above the meeting room, shop, toilets and kitchen improving the room environment and only one contractor was prepared to give a professional estimate for the cost.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The installation of new insulation above the ceiling of our second meeting room will not only save our energy costs but it will also make that space more attractive to users throughout the year. The roof is also above our community shop, kitchen and toilets providing a warmer environment to all users of the hall. The replacement of the felt roof will also ensure the structural integrity of the roof for another 30 years.
What new activities will take place because of this project?	The improvement to the insulation will not only benefit our existing users and groups but it will also make the building more attractive to new users. The demand from new hirers has been increasing over the last two years as other improvements have been made and we expect that demand to grow as a result of the environmental improvements this project will deliver.

Harwell Village CIO	Ref	VCap17-18/17
Soft landscaping around the village hall		

Total project cost	£6,000	
Amount requested	£3,000	Percentage of total cost requested: 50.00%
Organisation's contribution	£3,000	Organisation's latest bank balance £116,132

Previous grants

Current capital round – rejected £9,000 for a sliding room partition (we had already funded the work)
 2014/15 £15,000 main hall rebuild project (NHB)
 2014/15 £4,110 replacement hall toilets

Scoring

New facilities or activities		
The project will visually improve some outside areas, but it will not provide any usable facilities to the community or allow new activities to take place. The officer's score reflects the lack of new activities or facilities.	Score	0/3
Community benefit		
While the project may make the outside space more attractive, this is a non-essential project that does not provide a tangible benefit to the community. The officer's score reflects the very limited tangible benefit.	Score	1/3
Funding the project		
They are paying 50 per cent from their reserves and have not secured or applied for any other funding. It is not clear from what they've said about their 'other financial commitments' whether they require funding to complete this project.	Score	3/3
Consultation		
They consulted the community on the hall redevelopment project in general and the landscaping was illustrated in the designs. They received positive comments.		
Project completion within timeframe		
Their delivery dates in September 2017 work with our expected decision date and the 12-month grant term for this scheme.		
OFFICER CONCERNS AND COMMENTS	Total score	4/9
The design could have incorporated useful planting such as herbs, fruit or vegetables that the community could use. They could also have worked with the local school or possibly Restore (a charity working in Didcot offering gardening/landscaping training and activities to its users) to collaborate on the design, delivery and maintenance of the landscaping. This would increase the beneficiaries and potentially help reduce costs.	Suggested Grant	37.50% of the total cost, capped to £2,250

Applicant responses

Details of the project	To complete the implementation of the soft landscaping of our village halls. There are planting areas in both carparks, a side bed and a walled community garden with patio. This work includes additional shrub planting, installation of an irrigation system, construction of post and wire fencing for new hedges and outdoor seating. There will also be a requirement for a grounds person to maintain and water the planting as it establishes.
Financial statement from the organisation	There are contractors bills, professional fees, 'snagging' lists, outstanding bills from capital items, loan repayments and utilities to pay. We expect to be £50,000 in arrears once these are paid, even after Section 106 money is received. We are obliged to keep £25,000 in our Development fund bank account as a condition of the Charitable loan. Although hire fees have increased, we now have two halls for hire meaning running costs have increased commensurately.
Statement about town/parish support	Our Parish Council have already been very supportive of the development of Harwell Village Halls and are committed to ensuring Section 106 money will be used to finish the project but this will not be until the end of the year. We have taken out a Charitable loan but this will need to be repaid and in order to complete and maintain the Halls we must supplement our fundraising by applying for grants.
Community benefit	
Who will benefit from your project?	All our Village residents and our user groups: Arts & Crafts, Ballet, Tap & Modern Dance, Irish Dancing, Fun Club for babies & Toddlers, Dippy Doo Music, Gardeners Club, Short Mat Bowls, WI, Karate, Pilates, Woodturners, Youth Club, History Group, Bounce fit, Yoga, Zumba and our Parish Council- (some 18 groups and growing) will benefit both from the visual impact of the soft landscaping and from the patio areas outside the hall.
How did you identify a need in the community for your project or service?	Considerable community consultation took place before we redeveloped the Village Halls. Plans for the carpark areas and planting beds were illustrations on our plans. Shrubs and two cherry trees at the front of the building caused great excitement with favourable comments from residents and users alike - particularly as Harwell is famed for its historic Cherry orchards.
What sustainable and/or energy saving measures does your project include or offer?	We are hoping to install a rainwater harvesting scheme for the maintenance of the soft landscaping as there is no external water tap. We have an extensive roof area for collection and a cellar that could be used for the tank, which can also be fed from mains water if there is a drought. We had a TOE2 Audit at the start of the project but this only dealt with the building itself.
Consultation	
What consultation have you carried out with the community or professional advisors?	The Landscape Architects at the start of the build drew up comprehensive plans for all the public areas around the halls but due to spiralling costs these plans were modified, while still adhering to the planning agreement. Much of the planting, especially at the rear of the building, was put on a wish list to be purchased at a later date. We are now addressing this plus the future maintenance of the beds.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The Village Hall project has created considerable new village facilities. However, costs have forced us to remove the soft landscaping from the original contract. Now the build is complete, we are trying hard to reinstate the Soft Landscape to make the exterior as wonderful as the interiors for the Village and user groups. Where possible we are using volunteers to help plant but quality plants are expensive and garden maintenance is vital.
What new activities will take place because of this project?	In the short term our 'green fingered' residents are keen to get involved with planting and maintenance of the landscaping. Watering new plants will be our biggest challenge as there is no outside tap and water has to be carried from the cleaner's cupboard. Longer term we hope to engage the Village gardening club and most importantly, improve the outside area for the Village and where users park or sit.