

Faringdon Area Committee Agenda



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Date: 30 November 2017
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A meeting of the
Faringdon Area Committee
will be held on Monday, 11 December 2017 at 6.30 pm
The Beacon, Wantage

Members of the Committee:

Councillors

Simon Howell (Chairman)
Eric Batts (Vice-Chairman)
Roger Cox
Anthony Hayward

Mohinder Kainth
Robert Sharp
Elaine Ware

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A handwritten signature in black ink, appearing to read "M Reed".

Margaret Reed
Head of Legal and Democratic Services

Agenda

Open to the Public including the Press

Council's vision

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

1. Apologies for absence

To record apologies for absence.

2. Minutes

(Pages 3 - 4)

To adopt and sign as a correct record the minutes of the Faringdon Area Committee meeting held on 24 July 2017.

3. Declarations of interest

To receive any declarations of disclosable pecuniary interests and other interests in respect of items on the agenda for this meeting.

4. Urgent business and chairman's announcements

To receive notification of any matters which the chairman determines should be considered as urgent business and the special circumstances which have made the matters urgent, and to receive any announcements from the chairman.

5. Public participation

To receive any questions or statements from members of the public that have registered to speak.

6. Community grants

(Pages 5 - 35)

To consider the communication and grant manager's report.



Minutes

of a meeting of the

Faringdon Area Committee

held on Monday 24 July 2017 at 6.30 pm

at The Beacon, Portway, Wantage, OX12 9BX

Open to the Public, including the Press

Present:

Members: Councillors Simon Howell (Chairman), Eric Batts, Roger Cox, Mohinder Kainth and Elaine Ware

Officers: Jayne Bolton and Steve Culliford

Number of members of the public: 1

FA.1 Apologies for absence

Councillors Anthony Hayward and Robert Sharp had sent their apologies for absence.

FA.2 Minutes

RESOLVED: to adopt as a correct record the minutes of the committee held on 24 January 2017 and agree that the chairman signs them as such.

FA.3 Declarations of interest

None

FA.4 Urgent business and chairman's announcements

None

FA.5 Public participation

Geoff Rumble answered a question from the committee regarding the application from the Thomas Hughes Memorial Hall at Uffington. Mr Rumble reported that the funding for the roof insulation project had come from a number of sources and that this was part of a larger refurbishment project that included replacing heating and installing other energy efficient measures. This would make the hall more comfortable for users and would reduce heating costs. The parish council had granted the majority of the roof insulation costs but this was supplemented by grants from the Trust for Oxfordshire's Environment, the Garfield Weston Foundation, the Doris Field Trust, and the White Horse Show Trust. The chairman thanked Mr Rumble for his reply.

FA.6 New Homes Bonus and Capital Grants 2017/18

The committee considered the report of the communications and grants officer that set out details of the area committee's budget for 2017/18 and detailed two grant applications.

Both applications were for capital grants, seeking a total of £12,665 against the committee's capital grants budget of £29,080. No applications had been received under the new homes bonus grants scheme.

Capital grant applications

(a) Buckland Memorial Hall

This application was for £5,725 towards the refurbishment of the small hall and kitchen at Buckland Memorial Hall. The project would improve the hall's facilities and make a more usable space for the local community. The total cost was £11,450. The committee noted that the applicant would fund the remainder of the project from its reserves. The grants officer had assessed the application against the grants criteria and scored it as 8 out of 9. The committee agreed with this assessment. This resulted in the project being classified a high priority application and eligible for a grant of 50 per cent of the cost. The committee supported the application.

RESOLVED: to award £5,725 from the capital grants budget, being 50 per cent of the total project cost, towards the refurbishment of the small hall and kitchen at Buckland Memorial Hall.

(b) Thomas Hughes Memorial Hall, Uffington

This application was for £6,940 towards roof insulation at the Thomas Hughes Memorial Hall in Uffington. The project would make the hall more energy efficient and more comfortable for its users. The applicant had secured the remaining funding from the parish council and other sources. The total project cost was £20,640 but the applicant had only requested a grant of £6,940, equating to 33.624 per cent of the total. The officers had assessed the application against the grants criteria and scored it as 8 out of 9; the committee concurred. This resulted in the project being classified as a high priority application and eligible for the full amount requested. The committee supported the application.

RESOLVED: to award £6,940 from the capital grants budget, being 33.624 per cent of the total cost requested, towards the installation of roof insulation at the Thomas Hughes Memorial Hall in Uffington.

The meeting closed at 6.38 pm

Faringdon Area Committee



Report of Communication and Grants Manager

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To: Faringdon Area Committee

Date: 11 December 2017

Capital and New Homes Bonus (NHB) Grants 2017/18 – Round two

Recommendation

- (a) that the Faringdon Area Committee considers the seven applications for a capital grant and makes awards in line with the approved policy (2015); and
- (b) that the Faringdon Area Committee considers the two applications for NHB grants and makes an award in line with the approved policy (2015).

Purpose of report

1. To give the committee the information needed to award capital and NHB grants for their area.

Strategic objectives

2. Under the 'sustainable communities and well-being' corporate priority in our 2016-2020 corporate plan we have committed to support community groups through our grants schemes.

Background

3. We opened the NHB and capital grant schemes from 20 August to 15 October 2017.
4. The Faringdon area received eight eligible capital grant applications requesting a total of £25,083 against a budget of £16,415. One applicant has since withdrawn from the process having secured their funding elsewhere, reducing the total requested to £22,267.
5. The Faringdon area received two eligible NHB grant applications requesting a total of £30,379 against a budget of £20,504.

6. Officers have evaluated the applications using the scoring matrix in the agreed policies. See appendix one for the capital grant evaluations, appendix two for the NHB grant evaluations and appendix three for the percentage of new homes in each parish.
7. In line with the policies, officers have suggested scores and awards for the projects for the committee to consider. The scores dictate the level of funding the committee can award.

Financial implications

8. In February 2017, the council set the 2017/18 capital grant budget at £100,000. As per the policy, the Faringdon area was allocated 29.08 per cent of the available budget (£29,080) to award in capital grants during 2017/18. During the first round of funding the committee awarded £12,665 to two projects, leaving a budget of £16,415 available for this round of funding.
9. At the same meeting, the council set a 2017/18 NHB budget of £100,000. The Faringdon area committee was allocated 20.504 per cent of this (£20,504) to award NHB grants in 2017/18. As per the agreed policy these grants can fund either revenue or capital projects. The committee did not award any NHB grants during the first round of funding so have their full budget of £20,504 available during this round.

Legal implications

10. The council's legal powers to award these grants are contained in section one of the Localism Act 2011 that gives a general power of competence for local authorities.
11. In May 2017, full council delegated authority to three area committees to determine NHB and capital grant applications within the parameters of each scheme's policy.

Risks

12. There are no overarching risks of awarding these grants. Officers have highlighted any risks to a particular project in their evaluation reports.

Conclusion

13. That the committee awards capital and NHB grants to the ten applications in line with the relevant approved policies.

Background papers

Cabinet approval of the capital and NHB grant policies.

Appendix One - Vale Capital 2017-18 - officer evaluation report - Scoring summary

Ref no.	Organisation	Scheme	Scheme cost	Amount requested	% of cost requested	Suggested score	Suggested award	Suggested percentage
VCap17-18/26	Southmoor Pre-School	New computer equipment	£2,074	£1,037	50.00%	4	Up to £777	Up to 37.50%
VCap17-18/83	Shrivenham Fete Committee	Replacement band tent and sound equipment	£2,242	£1,121	50.00%	6	Up to £840	Up to 37.50%
VCap17-18/86	Watchfield Parish Council	Defibrillator	£2,295	£1,147	49.98%	9	£1,147	49.98%
VCap17-18/60	Buscot Park Cricket Club	Replacement sight screens	£2,878	£1,439	50.00%	3	£0	
VCap17-18/69	Fernham Village Trust	Leadlight window renovation	£3,636	£1,818	50.00%	5	Up to £1,363	Up to 37.50%
VCap17-18/76	Stanford in the Vale Parish Council	Relocate a pylon on new recreation ground	£21,665	£10,833	50.00%	9	£10,833	50.00%
VCap17-18/41	Faringdon Sensory Garden	Laying of turf in community garden	£9,745	£4,872	49.99%	6	Up to £3,654	Up to 37.50%
			Total requested	£22,267	Total maximum suggested awards		£18,614	
					Total budget		£16,415	
					Unallocated balance		-£2,199	

Officer recommended award levels (budget permitting)

7-9 points	High priority – award as requested (up to 50 per cent of total cost)
4-6 points	Medium priority – award between 50 and 75 per cent of requested amount. Only award if there is budget left after awarding the high priorities
0-3 points	Low priority – no funding

Scoring and award matrices

SCORE	PRIORITY LEVEL	AWARDS all awards are subject to the available budget. High priorities are awarded before considering the medium priority projects.
7-9 points	High priority	Award full amount requested - budget permitting
4-6 points	Medium priority	Award between 50 and 75 per cent of the amount requested, depending on their score - budget permitting
0-3 points	Low priority	No funding

Extra facilities/activities

Points	Criteria to score	Examples
0	The project doesn't allow any activities to take place or provide a facility for the community's use.	A decorative village sign doesn't allow any community activities to take place or give the community a facility to use.
1	The project replaces existing facilities or allows existing activities to continue. or The project moderately improves a minor community facility or activity.	It replaces furniture in the village hall with like-for-like replacements. Replacing existing park benches with longer-lasting ones.
2	The project moderately improves or extends a substantial community facility or activity. or The project significantly improves or extends a minor community facility or activity. or The project provides a new minor facility or activity for the community.	Replacing the chairs in the village hall with more comfortable ones or improve a play area to cater for more ages. Buying replacement boats for a small canoeing club. Installing three new noticeboards in the village.
3	The project will provide substantial new facilities or activities to the community. or The project significantly improves a substantial community facility.	Creating a brand-new play area where there wasn't one already. Adding a large extension to a village hall.
Deductions	Deduct one point if the project reduces the activities/facilities on offer. Deduct two points if the project removes a community facility or stops activities taking place without replacing them.	Like a project to overhaul and landscape a car park that reduces the number of parking spaces. Demolishing an old skatepark without replacing it with anything.

Community Benefit

Points	Criteria to score	Example
0	The project offers little or no direct benefit to the community.	A decorative sign or boundary wall with no other purpose
1	A single sport or special interest group, like an art group, will benefit. However, if a sport club wanted to upgrade their pavilion and other groups frequently use it as well, it can score more.	A project to buy cricket pitch covers, IT equipment for a photography club or landscaping a nursery's garden is only benefiting their members/users.
2	Two or more specific groups will benefit. The project will have a significant impact on the health or wellbeing of one group	A football club is upgrading its changing room, which a hockey club also use Specialist equipment for a centre working with severely disabled people.
3	The project will provide a facility that's open/available to anyone to access, (not just members) Limit the maximum score for projects on sites owned by religious organisations to two points, as they can limit who can access them under special rules in the Equalities Act.	Play areas, community building or recreation ground. (e.g. a church hall or Islamic centre)
Deductions	Deduct at least one point if the project will reduce (two points if it totally removes) an existing benefit to the community without replacing it. Remove one point if there are concerns over the ownership/lease of the property.	Replacing a recreation ground with tennis courts for a member's club (open community benefit is reduced as only tennis members will benefit going forward). Like the term of their lease is too short or their ownership evidence is unreliable.

Finance

Points	Financial overview
0	<p>They don't have a plan of how they'll fund the rest of the project and haven't secured any other funding yet.</p> <p>They haven't given details of how they'll fund the ongoing maintenance and eventual replacements.</p>
1	<p>They've got a funding plan, but haven't applied for all of it yet.</p> <p>or</p> <p>They've applied for all the other funding needed, but have secured less than 50 per cent so far.</p> <p>They've budgeted for the ongoing maintenance but don't say how they'll fund eventual replacements in the future (if applicable).</p>
2	<p>They've applied for all the funding needed and have already secured over 50 per cent of the balance.</p> <p>They've budgeted for the ongoing costs and have a general idea how they'll fund replacements eventually (if applicable)</p>
3	<p>They've secured all the other funding needed for the project already (including if they're funding the rest themselves).</p> <p>or</p> <p>The organisations has requested 100 per cent of the cost and have provided evidence that they've lost a funder, can't raise money themselves (e.g. via precept) and can't apply for other grants/funding.</p> <p>They've budgeted for the ongoing costs and have a fund/account/pot saving for the replacements in due course.</p>
Deductions	Remove one point if the organisation's finances suggest they could contribute towards the cost but aren't, remove two points if they can afford the whole project without any funding.

Other potential deductions/considerations:

- Their chosen supplier doesn't appear to offer value for money (their other quote was significantly cheaper for the same work).
- They have only provided one quote stating there is no alternative, but officers have found otherwise.
- Their start dates are too soon to work with our decision-making timeline for the scheme, unless we gave them permission to make an exceptional application before submitting their application.
- They are doing lots of small, similar projects instead of doing all the work in one go, which would be more cost effective.
- The community don't support the project or would prefer a different solution.

Southmoor Pre-School	Ref	VCap17-18/26
New computer equipment		

Total project cost	£2,074		
Amount requested	£1,037	Percentage of total cost requested:	50.00%
Organisation's contribution	£1,037	Organisation's latest bank balance	£40,148

Previous grants

None

Scoring

New facilities or activities The project will replace and purchase some new IT equipment for the pre-schools back office, improving and creating some new minor facilities.	Score	2/3
Community benefit The staff of the pre-school are the primary beneficiaries, with a secondary benefit to their customers. As the benefit will be to a single group (the pre-school) their score is limited to one point.	Score	1/3
Funding the project They are funding the other 50 per cent from their reserves, which were £40,148 when they applied. Although they refer to some other commitments, they did not provide any amounts, so they might be able to contribute more, or even fund the whole project without external grants. They have approached their parish council for an undisclosed contribution but are awaiting a decision. If successful we would usually expect to share any reduction in funding with the organisation. Officer's would have given them three points however, the scoring matrix recommends deductions (of two points) if the organisation can afford the project without any grants. If they can give more information on their financial commitments at the meeting this could be amended.	Score	1/3
Consultation None.		
Project completion within timeframe Their start and end dates in January 2018 work with the time limits of this scheme.		
Financial and project management plans The organisation will pay for the annual anti-virus renewal costs and consumables, like printer cartridges. They have not specified how they will pay for replacements in the future and officers would recommend they consider including provision for this in their annual budgets.		
OFFICER COMMENTS AND RECOMMENDED CONDITIONS	Total score	4/9
	Suggested grant	No more than 37.50% of the total cost capped to £777

Applicant responses

Details of the project	<p>We would like to purchase the following computer equipment for use within the pre-school office:</p> <p>2 x Desktop PC's 2 x Monitors 2 x Keyboards 2 x Mouse 1 x Printer</p>
Financial statement from the organisation	<p>We have recently had a substantial increase in our rent that we pay to OCC and although it is staged over the next 4 years we have to be careful with our spending. We are only a small organisation and only recently have moved into making a small profit each year.</p>
Statement about town/parish support	<p>Yes, we have approached our Parish Council and await a response.</p>
Community benefit	
Who will benefit from your project?	<p>As you can imagine our pre-school offers support to the whole of the local community with young families. Many of our spaces for children are taken as funded places and we have been able to take families who require the new government initiative of 30hrs funded which I believe not all pre-schools local to us have opted for. New from this September we have extended our opening hours offering wrap-around care for families.</p>
How did you identify a need in the community for your project or service?	<p>Our project doesn't lend itself to public consultation.</p>
What sustainable and/or energy saving measures does your project include or offer?	<p>N/A</p>
Consultation	
What consultation have you carried out with the community or professional advisors?	<p>N/A</p>
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	<p>At the moment we have one desk-top PC and one laptop, both are now quite old and run very slowly. We have recently taken on an office administrator to work alongside our pre-school manager so require newer compatible equipment to enable the office to run smoothly on a day to day basis. We rely heavily on this in the running of our busy pre-school.</p>
What new activities will take place because of this project?	<p>We use the computer equipment every day to keep the pre-school running. We rely heavily on this working and having up to date equipment going forward will ensure that we are able to do this both quickly and efficiently.</p>

Shrivenham Fete Committee	Ref	VCap17-18/83
Replacement band tent and sound equipment		

Total project cost	£2,242		
Amount requested	£1,121	Percentage of total cost requested:	50.00%
Organisation's contribution	£1,121	Organisation's latest bank balance	£6,282

Previous grants

2016/17 Capital grant £1,260 Gazebos

2015/16 Festival grant £1,000 Queen's 90th Birthday Celebration

Scoring

New facilities or activities The project will replace the existing band tent, and sound equipment with better versions, limiting their score to two points.	Score	2/3
Community benefit The whole community can benefit from the equipment at their events, they will also loan the equipment to local groups.	Score	3/3
Funding the project They are funding the other 50 per cent from their reserves and have the money available now. Their bank balance at the time of application was £6,282, of which £3,000 is held as a reserve policy for emergencies, leaving £3,282 unallocated. These were the only financial commitments specified, so they may not need external funding to make the purchases. Officer's would have given them three points however, the scoring matrix recommends deductions (of two points) if the organisation can afford the project without any grants. If they can give more information on their financial commitments at the meeting this could be amended.	Score	1/3
Consultation Feedback from users and attendees at their events have guided their purchase decisions.		
Project completion within timeframe Their start and end dates of 1 February - 30 April 2018 are within the guidelines of the scheme.		
Financial and project management plans The Fete committee will maintain all the items as part of their ongoing maintenance programme.		
OFFICER COMMENTS AND RECOMMENDED CONDITIONS	Total score	6/9
	Suggested grant	No more than 37.50% of the total cost capped to £840

Applicant responses

Details of the project	Shrivenham Fete Committee requires a new band tent to support its entertainment activities at Fete Committee related events throughout the year. As a minimum these events will include: - the annual Village Fete - the annual "Party on the Rec" - the annual "Carols Around the Tree" service
Financial statement from the organisation	The Fete Committee maintains a Deposit Account of £3,000 to fund any emergency expenditure in the event of a "wet Fete". Under this exceptional circumstance we still have to pay for external attractions booked and possibly refund any retail pitch fees paid to us in good faith. This is a reasonable fund based on the fete-related costs supplied for 2016 & 2017 and has only just been restored following the wet fete of 2016.
Statement about town/parish support	We have already approached the Parish Council for support in storing the items that we intend to purchase and they are unable to assist financially at this time.
Community benefit	
Who will benefit from your project?	The primary need for this project is based on Fete Committee related events. Our main public events are held in May and August and have been increasingly prone to inclement weather in recent years. To this end, in order to provide suitable wet weather cover for all of our visitors regardless of age, ability or vulnerability; we intend to purchase, where possible, as many marquees as we can feasibly afford and store.
How did you identify a need in the community for your project or service?	We identified a need for our capital investment approach based on several years of public feedback from our main events. Our recent decisions to purchase large pop-up marquees as already been proven to be of significant and consistent benefit to our event visitors.
What sustainable and/or energy saving measures does your project include or offer?	I do not believe that our request falls into this category.
Consultation	
What consultation have you carried out with the community or professional advisors?	I do not believe that our request requires such consultation.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The addition of a new marquee and sound equipment assets could be made available on loan to support other village activities hosted within the Shrivenham Memorial Hall, or elsewhere within Shrivenham and surrounding areas. The new marquee is a like-for-like replacement for a recently retired pole-based marquee, that was cumbersome to erect/strike. Other users are more likely to request pop-up marquees because of their capacity and ease of use.
What new activities will take place because of this project?	One of the challenges that we have faced for many years is the ability to provide clear tannoy announcements across the Recreation Ground. The issue is not so much for visitors close to the PA/commentator, but those further across the field. The new audio equipment will enable important announcements, including vital safety announcements to be more widely heard and understood.

Watchfield Parish Council	Ref	VCap17-18/86
Defibrillator		

Total project cost	£2,295		
Amount requested	£1,147	Percentage of total cost requested:	49.98%
Organisation's contribution	£1,148	Organisation's latest bank balance	£59,793

Previous grants

Current NHB application for £9,999 towards play area improvements
2015/16 NHB: £1,482 awarded - allotments
2013/14 NHB: £500 offered - improvement to the recreation ground.

Scoring

New facilities or activities This project will install a new community defibrillator on the recreation ground pavilion.	Score	3/3
Community benefit Anyone in the community could benefit from this potentially lifesaving equipment.	Score	3/3
Funding the project The organisation is funding the other 50 per cent from their reserves and have the funds available now. Although the organisation has over £59,000 in the bank, officers are satisfied they require funding to complete this project after reviewing their other financial commitments.	Score	3/3
Consultation The community identified the need for a defibrillator in their 2016 Community led plan.		
Project completion within timeframe Their start and end dates of January and March 2018 are within the limits of our scheme.		
Financial and project management plans They will pay for and carry out the ongoing maintenance work and will fund an ongoing training programme. The parish council will retain full ownership of the unit once installed.		
OFFICER COMMENTS AND RECOMMENDED CONDITIONS	Total score	9/9
	Suggested grant	49.98% of the total cost, capped to £1,147

Applicant responses

Details of the project	To install a coded public access defibrillator on the exterior wall of Watchfield Sports Pavilion on Watchfield Recreation Ground. The increase in development and population has meant that the recreation ground has become the geographical centre of the village and the usage for sporting and leisure activities has escalated.
Financial statement from the organisation	Budgeted income 17/18 = £59168 (£37119 received so far). Budgeted expenditure 17/18 = 59168 (£24517 spent so far + £3500 uncleared cheques). From reserves, there are funds earmarked for road safety projects (£10000), cemetery consecration (£1000), drainage project (£1000), recreation ground fencing (£5000), election costs fund (£1000), community led plan projects (£800). This leaves a working margin of approximately £24891 which is considered a prudent buffer.
Statement about town/parish support	
Community benefit	
Who will benefit from your project?	This will be a public access defibrillator so has the capacity to benefit all residents and visitors. Groups regularly using the ground include local football teams and a women's team from Swindon, a rugby training group, community petanque group, personal trainers, informal fitness groups, individuals who include the ground's fitness equipment on their route, children using the play area and their carers, dog walkers and those using the ground as a social venue.
How did you identify a need in the community for your project or service?	A defibrillator was identified in responses to Q5 of the 2016 Watchfield Community Led Plan for additional features desired for the village if funding were available. As other villages have acquired such equipment, so more residents show more interest in a Watchfield facility.
What sustainable and/or energy saving measures does your project include or offer?	The defibrillator unit will only require a trickle electrical feed to maintain battery power. The Watchfield Sports Pavilion has a 4kW array of PV panels to allow more than enough energy for daytime trickle feed via green energy. Watchfield is committed to integrating green technology wherever possible.
Consultation	
What consultation have you carried out with the community or professional advisors?	Councillor Carrie Parker has taken the lead in researching defibrillators and a representative from Community Defibrillator Schemes attended a Parish Council meeting in May 2017 to inform the council of the options and obligations (item 7 in attached minutes).
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	This will provide a new community facility of a public access defibrillator.
What new activities will take place because of this project?	It should supply a degree of peace of mind for residents and an important safety feature for the increased sporting and leisure activities taking place on the recreation ground. More and more formal and informal sporting and fitness groups are using the recreation ground from the village, MOD quarters and surrounding villages. The hoped expansion of facilities on the ground will only attract more users.

Buscot Park Cricket Club	Ref	VCap17-18/60
Replacement sight screens		

Total project cost	£2,878		
Amount requested	£1,439	Percentage of total cost requested:	50.00%
Organisation's contribution	£1,439	Organisation's latest bank balance	£8,828

Previous grants

2016/17 capital grant to replace the old sight screens £1,158.

Scoring

<p>New facilities or activities We funded the replacement of the club's existing two sight screens in 2016/17. They have purchased the new screens but did not actually dispose of the old screens. They now wish to dispose of the screens and purchase a further two new screens to replace them.</p> <p>The council's leisure team have confirmed it is usual practice for cricket clubs to have two sights screens (one set), and did not feel this project was necessary, but was a 'nice to do' purchase.</p> <p>The officer's score reflects the duplication factor with their last grant award and the feedback from our leisure team that the second set is not required.</p>		Score	1/3
<p>Community benefit The benefit is to the cricket club - a single sport group, limiting their score to one point.</p>		Score	1/3
<p>Funding the project The organisation is funding the remaining 50 per cent and have the funds available. They have bank balances of over £8,800, however much of this is required for urgent repairs to their pavilion.</p>		Score	1/3
<p>Consultation They have not referred to any consultation in their application.</p> <p>Project completion within timeframe Their intended purchase dates in April 2018 work with the time limited for this scheme.</p> <p>Financial and project management plans The club will maintain the sight screen as part of their general maintenance programme</p>			
<p>OFFICER COMMENTS AND RECOMMENDED CONDITIONS</p>		Total score	3/9
<p>We do not recommend funding this project as we funded new sightcreens last year and advice from our leisure team is that one set is sufficient.</p>		Suggested grant	£0

Applicant responses

Details of the project	Two of our old wooden sight screens are in a very bad state of repair and need to be replaced.
Financial statement from the organisation	We need to make urgent repairs to the floors in the pavilion and so the bank balance is intended for this purpose. The first part of the work will be carried out this winter and will cost approximately £4,000.
Statement about town/parish support	No - I wasn't aware that they offered grants for this type of project.
Community benefit	
Who will benefit from your project?	We have two adult teams and junior teams who play in under 9, under 11, under 13 and under 15 leagues. They will all benefit from the new equipment. The old ones are damaged, dangerous and difficult to move.
How did you identify a need in the community for your project or service?	No consultation was carried out.
What sustainable and/or energy saving measures does your project include or offer?	Not applicable.
Consultation	
What consultation have you carried out with the community or professional advisors?	We have not carried out any consultation as we are only asking to replace two old and damaged sight screens.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	We bought 2 new sight screens this spring, to replace two badly damaged and very old wooden screens. However, the club decided that it would be better to have two screens at each end of the cricket pitch (rather than just one). We kept the old screens together at one end of the pitch this season, but if we move them again they will fall apart. We would like to buy two more new ones.
What new activities will take place because of this project?	No new activities, just safer equipment for our junior and adult teams to use.

Fernham Village Trust	Ref	VCap17-18/69
Lead light window renovation		

Total project cost	£3,636		
Amount requested	£1,818	Percentage of total cost requested:	50.00%
Organisation's contribution	£1,818	Organisation's latest bank balance	£11,829

Previous grants

2014/15 capital - £3,210 car park improvements

Scoring

<p>New facilities or activities The project will see the existing lead light window restored, to a 'like new' condition, limiting the score to one point.</p> <p>We are awaiting confirmation that they do not require faculty or listed building permissions to complete this work.</p>	Score	1/3
<p>Community benefit The hall is open to a wide range of groups, however as it is leased from the church they have some limitations around potential users and availability (they have to work with the Christian beliefs of the church).</p>	Score	3/3
<p>Funding the project They are funding the other 50 per cent from their reserves and have not approached any other funding sources, including from the Parochial Church Council/Diocese who are their landlord.</p> <p>They had £11,000 in the bank when they applied and have not given details and amounts for their other financial commitments, so might be able to contribute more or fund the whole project.</p> <p>Officers would have given them three points however, the scoring matrix recommends deductions (of two points) if the organisation can afford the project without any grants. If they can give more information on their financial commitments at the meeting this could be amended.</p>	Score	1/3
<p>Consultation They have provided an energy audit recommending improvements to all their windows.</p> <p>Project completion within timeframe Their intended start and end dates work with the limits of this scheme.</p> <p>Financial and project management plans They have three experienced project managers who will manage the project. They have not commented on how they will cover the ongoing maintenance and repair costs.</p>		
<p>OFFICER COMMENTS AND RECOMMENDED CONDITIONS Confirmation that faculty or listed building permissions are not needed is outstanding, we recommend no grant awarded is paid out until this is received.</p>	Total score	5/9
	Suggested grant	No more than 37.50% of the total cost, capped to £1,363

Applicant responses	
Details of the project	A recent Energy Audit Report from Oxford Brookes University gave recommendations for improving the energy efficiency for our converted church and village hall, built in 1881, and involving improvements to insulation, heating and energy management. One of the key report findings involves the refurbishment of one of the 1861 large leaded windows, which involves its removal, re-framing, glass renewal and replacement. We are looking for financial help with this technically difficult project.
Financial statement from the organisation	We have a 30 year lease on a building constructed in 1861 and while it has been refurbished recently (2009) we find that any repairs on this Grade 2 listed building cost a great deal to carry out. We therefore need to have a reasonable working fund to allow for any essential unplanned maintenance and safety-critical work to be carried out
Statement about town/parish support	As a small village we do not have a Parish Council. The Fernham Parish Meeting is supportive of the efforts of Fernham Village Trust to run the Village Hall and provides moral support but no precept funding. (As background please be aware that £19,000 of S106 monies were gifted by the Parish Meeting to Fernham Village Trust in 2006, to enable the church to be converted to a multi-use community building).
Community benefit	
Who will benefit from your project?	We hope to create a warmer and more amenable environment for the elderly and the nursery children, as well as for pre-school village adults who regularly use this much-loved and thriving community hall. It is currently used for a pre-school nursery, wedding receptions, church services, the Parish Meeting, birthday parties (of every age), wedding anniversary parties, folk and band concerts and many other community uses. Our future planning includes hosting wedding receptions.
How did you identify a need in the community for your project or service?	The conversion of this old church into a community building started in 2004 with a survey of the whole village with 95% of villagers saying they wanted it to be converted for community use. This project took from 2004 - 2010 to complete, cost over £1/2 million, and the village turned out in force when it opened in June 2010. The consistently high usage rates of the hall testify to importance of this community facility.
What sustainable and/or energy saving measures does your project include or offer?	Please see detail of recommendations of the Energy Report attached. We have implemented all the recommendations at our own expense with the exception of the refurbishment of this large leaded window on the North wall, which lets in a large draught and is also letting in rain creating moisture which results in mould. The nursery is particularly keen to ensure the mould producing issues are resolved as this produces spores which can impact on children's' health.
Consultation	
What consultation have you carried out with the community or professional advisors?	The Energy Report from Brookes University is attached and outlines the benefit of improving the windows in the hall. The idea of double glazing was not supported by the owners (Diocese of Oxford) so window refurbishment is the only practical option.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	This project will make a real difference to our village hall users as well as lowering our high utility bills and carbon footprint. The hall has a very high usage rate compared to similar village halls and including a successful nursery. Recent energy audit has highlighted the very poor condition of the lead framed window in the north wall, which needs to be refurbished to stop ingress of dampness and draughts.
What new activities will take place because of this project?	Fernham Village Trust runs the village hall for the benefit of this isolated Oxfordshire rural community. We have a thriving pre-school nursery (16 children) occupying the building 5 days a week and many other community activities at weekends and evenings. We believe improving the hall's temperature will allow us to host wedding receptions in the future.

Stanford in the Vale Parish Council	Ref	VCap17-18/76
Relocate a pylon on a new recreation ground		

Total project cost	£21,665		
Amount requested	£10,833	Percentage of total cost requested:	50%
Organisation's contribution	£10,834	Organisation's latest bank balance	£23,650

Previous grants

None

Scoring

<p>New facilities or activities The project will relocate a large electricity pylon running through the centre of a field recently secured by the parish council to become a new recreation ground.</p> <p>Moving the pylon is the first of a number of projects for the site, however many of the other projects depend on the relocation of this pylon.</p> <p>Officers have awarded full marks as moving the pylon will allow the community to start using this substantial new community facility to some degree now and enable the further planned improvements.</p>	Score	3/3
<p>Community benefit Anyone in the community will be able to access the new recreation area and moving the pylon is a key part of the redevelopment of this site.</p>	Score	3/3
<p>Funding the project The organisation is funding the other 50.00 per cent from their reserves and they have the funds available now.</p> <p>They have over £23,500 in the bank, but their contribution to this project and their minimum reserve policy accounts for almost all of this and officers are satisfied they require funding to complete this project.</p>	Score	3/3
<p>Consultation They have provided strong evidence of consultation for the new recreation ground and have involved the community in developing their plans.</p> <p>Project completion within timeframe Their start and end date of January and March 2018 work with the limits of the scheme however, if our grant exceeds £10,000 they will need to complete our grant agreement before work commences. It can take some weeks to complete these agreements depending on the complexity and workload of the legal representatives on both sides. If this is delayed they may need to revise their start dates.</p> <p>Financial and project management plans SSE power, who own the pylon, will manage the relocation and will remain responsible for the ongoing maintenance of the structure in the future.</p>		
OFFICER COMMENTS AND RECOMMENDED CONDITIONS	Total score	9/9
	Suggested grant	50.00% of the total cost, capped to £10,833

Applicant responses

Details of the project	Stanford in the Vale is short of Recreation Fields. In the 1990's the shortage was calculated at 14 acres and since then >200 houses have been built with a further 200 to be built in the next 5 years under the Local Plan. We have acquired a 250 year lease on a 19 acre field to convert to Recreation use This application is to re-route the Electricity Pylons from crossing the centre of the field
Financial statement from the organisation	We are in receipt of a Precept from the taxpayers of SITV. All other revenues are non-material Our Precept covers the day to day maintenance of the village amenities and the running of the Parish. The cost of the Pylon move is greater than one years total Precept
Statement about town/parish support	
Community benefit	
Who will benefit from your project?	All members of Football Club All Parishioners who want to play Tennis All Parishioners who wish to use Fitness Trail Any Parishioners wanting to start other sports played on pitches currently not available such as cricket, min-rugby, hockey Those wanting to walk dogs (outside fenced recreation area there will be a dog walking area leading into Community Woodland) Nature Conservationists (additional woodland strip) More Allotment Holders Householders in Cottage Road (Bund reduces noise of A417)
How did you identify a need in the community for your project or service?	We have consulted the Parish on two separate open days about the Recreation Field in addition to separate consultations as part of the Neighbourhood Plan. Survey results attached Very positive feedback has been given. It has also been communicated regularly via the Village Newsletter and Website. Further consultations are planned once the pylons are moved and the field levelled. This is a project that has been aspirational for 19 years in the village. but only achievable with the lease on the land.
What sustainable and/or energy saving measures does your project include or offer?	Not applicable to Pylon move
Consultation	
What consultation have you carried out with the community or professional advisors?	We have had preliminary consultations with Sport England, The Football Association and the Lawn Tennis Association on the Recreation Field. We do not have formal consultation results yet as until the pylons are moved and the land levelled it is quite difficult to get full engagement.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	It is envisaged that the new recreation field will eventually provide up to 5 multi-use pitches for football, cricket, hockey etc, tennis courts & Astro Pitch There will also be a fitness trail and some allotments in a corner of the field Additionally there will be a bund creating a screen from the wind and the noise of the A417. New tree plantings will also link the field to the Community Woodland and fruit orchard
What new activities will take place because of this project?	Our existing football Club has far more teams than the one adult and one children's pitch can cope with. We have thriving men and women football teams but cannot remain in the league due to inadequate facilities. We currently, despite demand, cannot have more than one youth team playing at once There are no public tennis courts in the village. New Recreation land is essential for the health and enjoyment of parishioners

FARINGDON SENSORY GARDEN	Ref	VCap17-18/41
Laying of turf to grassed areas		

Total project cost	£9,745		
Amount requested	£4,872	Percentage of total cost requested:	50.00%
Organisation's contribution	£878	Organisation's latest bank balance	£6,469
Other funding	£3,995	Of which £3,995 is secured in grants from:	Misc donations and grants

Previous grants

None, but they have a current NHB application in for £20,380 towards another part of the project.

Scoring

<p>New facilities or activities This application covers the cost of laying turf in a new community garden.</p> <p>Overall, the new garden will provide a substantial community facility, but this application relates to a relatively small part of the overall project and their score reflects this.</p>	Score	2/3
<p>Community benefit The garden will be available to all, and aims to be particularly targeted at vulnerable groups.</p>	Score	3/3
<p>Funding the project They are planning to contribute £878 towards the cost of the turf from their reserves, although officers are not sure they have this available as their only income to date is donations and grants from third parties (totalling £6,469 of which £3,995 will go towards the turf costs).</p> <p>The whole garden project will cost close to £300,000 of which around 90 per cent is unsecured. (they have £6,469 in the bank and the equivalent of £24,000 in-kind goods/services).</p> <p>It is very unlikely that the turf part of the project would go ahead if the rest did not, therefore the funding for the whole garden should be considered when looking at the financial feasibility of this grant application.</p> <p>The organisation is newly formed so could not provide two year's accounts. Instead we asked for their working budget (expected income and expenditure) and forward financial forecasts for the coming years. Unfortunately, the information received is insufficient to give officers confidence in the financial management of the project.</p> <p>As the funding for both this specific work and the overarching work is uncertain and as we have concerns with the financial records provided officers have limited their score to one point and suggest the following conditions if the committee decide to fund the project:</p> <ol style="list-style-type: none"> 1) that if awarded a grant we will not release any funding and they should not start work until they have sufficient funding in place to deliver the whole garden project (potentially excluding the cafe). 2) that no funding is released until we have received evidence they have satisfactory working budgets and financial forecasts for the initial build and 	Score	1/3

ongoing costs of the garden, ideally following professional advice.		
<p>Consultation The garden will contribute to several needs identified in the Faringdon Neighbourhood plan and they have consulted a number of groups in the community on the design and planning of the project and will continue to do so throughout the project.</p> <p>Project completion within timeframe While their intended delivery dates of April 2018 work within the limits of this scheme, this will depend on them securing enough funding and completing the legal requirements for our grant, both of which are likely to take some time. They may need to revise their timeline accordingly.</p> <p>Financial and project management plans Their current financial plans and records, as mentioned above, are of concern to officers. Funding a new venture offers greater risk to the council and we need to be confident that a good financial record/management structure is in place.</p> <p>The installation of the paths/whole garden will be managed by a professional project manager, which gives greater confidence in the successful management of the build.</p>		
<p>OFFICER COMMENTS AND RECOMMENDED CONDITIONS If the committee decide to fund this project officers recommend the following conditions:</p> <ol style="list-style-type: none"> 1) that if a grant is awarded we will not release any funding and they should not start work until they have sufficient funding in place to deliver the whole garden project (potentially excluding the cafe). 2) that no funding is released until we have received evidence they have satisfactory working budgets and financial forecasts for the initial build and ongoing costs of the garden, ideally following professional advice. 	<p>Total score</p>	<p>6/9</p>
	<p>Suggested grant</p>	<p>No more than 37.50% of the total cost, capped to £3,654</p>

Applicant responses

Details of the project	The laying of turf to grassed areas is a sub project of the overall Faringdon Sensory Garden Project which is being planned and designed in the centre of Faringdon This sub project will encompass preparation and tilling of all areas that will be grassed, laying and levelling of topsoil, laying of turf and finalising presentation.
Financial statement from the organisation	Further fundraising activities are planned over the next six months which will generate a maximum of £5000 revenues. FSG has no financial commitments in place that would deplete funds
Statement about town/parish support	The Town Clerk, Sally Thurston has agreed that the Town Council will provide a letter of support. This will be sent after next meeting. Confirmation of intent is attached
Community benefit	
Who will benefit from your project?	Elderly residents Dementia sufferers Special needs children School children Pre-School children Depression sufferers Parents and Toddlers General public Local residents recovering from illness or trauma People with special sensory needs (e.g. visually impaired, blind, hearing impaired, mute)
How did you identify a need in the community for your project or service?	The Faringdon Sensory Garden addresses six of the 16 points identified in the Faringdon Neighbourhood plan (see attached document). We have sought input and feedback from a number of organisations within the Town as well as GPs and Special needs teachers. These organisations/specialists will continue to be involved in the design and planning of the garden. The FSG has significant local support, letters pertaining to which are attached
What sustainable and/or energy saving measures does your project include or offer?	This grant application is for provision and laying of grass turf
Consultation	
What consultation have you carried out with the community or professional advisors?	Faringdon TC Vale WH planning department Local councillor Judith Heathcoate Matthew Barber - leader Vale WH GP Special needs teacher
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	Faringdon Sensory garden will provide a brand new facility in the centre of Town, offering something to all members of our community The garden will be a haven of peace where dementia sufferers and their carers will be able to feel safe and peaceful. The garden will also be of benefit to the whole population from very young to very elderly There will be an on-site cafe providing simple refreshments
What new activities will take place because of this project?	There is nowhere in Faringdon at present where carers of wheelchair bound individuals can take their charges. The FSG will be a venue that offers peace and comfort to all members of our local community The FSG will re-generate an area of Town Council land that is covenanted for community use. At present, this land is totally derelict The garden will incorporate outside teaching areas and local schools have expressed interest

Appendix two - Vale NHB 2017-18 - officer evaluation report - Scoring summary

Ref no.	Organisation	Scheme	Scheme cost	Amount requested	% of cost requested	Suggested score	Suggested award
VNHB17-18/34	Watchfield Parish Council	Play area improvements	£33,959	£9,999	29.44%	9	£0
VNHB17-18/23	Faringdon Sensory Garden	Laying of pathways	£40,760	£20,380	50.00%	8	£15,285
			Total requested	£30,379		Total award	£15,285
						Total budget	£20,504
						Unallocated balance	£5,219

Scoring and award matrices

SCORE	PRIORITY LEVEL	AWARDS all awards are subject to the available budget. High priorities are awarded before considering the medium priority projects.
9-12 points	High priority	Award full amount requested - budget permitting
5-8 points	Medium priority	Award between 50 and 75 per cent of the amount requested, depending on their score - budget permitting
0-4 points	Low priority	No funding

New homes score

Points	Percentage of area's total new homes in the parish the project takes place in
0	Less than 1 % of growth
1	1-10 % of growth
2	11-50 % of growth
3	51 or more % of growth

Extra facilities/activities

Points	Criteria to score	Examples
0	The project doesn't allow any activities to take place or provide a facility for the community's use.	A decorative village sign doesn't allow any community activities to take place or give the community a facility to use.
1	The project replaces existing facilities or allows existing activities to continue. or The project moderately improves a minor community facility or activity.	It replaces furniture in the village hall with like-for-like replacements. Replacing existing park benches with longer-lasting ones.
2	The project moderately improves or extends a substantial community facility or activity. or The project significantly improves or extends a minor community facility or activity. or The project provides a new minor facility or activity for the community.	Replacing the chairs in the village hall with more comfortable ones or improve a play area to cater for more ages. Buying replacement boats for a small canoeing club. Installing three new noticeboards in the village.
3	The project will provide substantial new facilities or activities to the community. or The project significantly improves a substantial community facility.	Creating a brand-new play area where there wasn't one already. Adding a large extension to a village hall.
Deductions	Deduct one point if the project reduces the activities/facilities on offer. Deduct two points if the project removes a community facility or stops activities taking place without replacing them.	Like a project to overhaul and landscape a car park that reduces the number of parking spaces. Demolishing an old skatepark without replacing it with anything.

Community Benefit

Points	Criteria to score	Example
0	The project offers little or no direct benefit to the community.	A decorative sign or boundary wall with no other purpose
1	A single sport or special interest group, like an art group, will benefit. However, if a sport club wanted to upgrade their pavilion and other groups frequently use it as well, it can score more.	A project to buy cricket pitch covers, IT equipment for a photography club or landscaping a nursery's garden is only benefiting their members/users.
2	Two or more specific groups will benefit. The project will have a significant impact on the health or wellbeing of one group	A football club is upgrading its changing room, which a hockey club also use Specialist equipment for a centre working with severely disabled people.
3	The project will provide a facility that's open/available to anyone to access, (not just members) Limit the maximum score for projects on sites owned by religious organisations to two points, as they can limit who can access them under special rules in the Equalities Act.	Play areas, community building or recreation ground. (e.g. a church hall or Islamic centre)
Deductions	Deduct at least one point if the project will reduce (two points if it totally removes) an existing benefit to the community without replacing it. Remove one point if there are concerns over the ownership/lease of the property.	Replacing a recreation ground with tennis courts for a member's club (open community benefit is reduced as only tennis members will benefit going forward). Like the term of their lease is too short or their ownership evidence is unreliable.

Finance

Points	Financial overview
0	<p>They don't have a plan of how they'll fund the rest of the project and haven't secured any other funding yet.</p> <p>They haven't given details of how they'll fund the ongoing maintenance and eventual replacements.</p>
1	<p>They've got a funding plan, but haven't applied for all of it yet.</p> <p>or</p> <p>They've applied for all the other funding needed, but have secured less than 50 per cent so far.</p> <p>They've budgeted for the ongoing maintenance but don't say how they'll fund eventual replacements in the future (if applicable).</p>
2	<p>They've applied for all the funding needed and have already secured over 50 per cent of the balance.</p> <p>They've budgeted for the ongoing costs and have a general idea how they'll fund replacements eventually (if applicable)</p>
3	<p>They've secured all the other funding needed for the project already (including if they're funding the rest themselves).</p> <p>or</p> <p>The organisations has requested 100 per cent of the cost and have provided evidence that they've lost a funder, can't raise money themselves (e.g. via precept) and can't apply for other grants/funding.</p> <p>They've budgeted for the ongoing costs and have a fund/account/pot saving for the replacements in due course.</p>
Deductions	Remove one point if the organisation's finances suggest they could contribute towards the cost but aren't, remove two points if they can afford the whole project without any funding.

Other potential deductions/considerations:

- Their chosen supplier doesn't appear to offer value for money (their other quote was significantly cheaper for the same work).
- They have only provided one quote stating there is no alternative, but officers have found otherwise.
- Their start dates are too soon to work with our decision-making timeline for the scheme, unless we gave them permission to make an exceptional application before submitting their application.
- They are doing lots of small, similar projects instead of doing all the work in one go, which would be more cost effective.
- The community don't support the project or would prefer a different solution.

Watchfield Parish Council	Ref	VNHB17-18/34
Play area improvements		

Total project cost	£33,959		
Amount requested	£9,999	Percentage of total cost requested	29.44%
Organisation's contribution	£29,960	Organisation's latest bank balance	£59,793

Previous grants

In progress capital application £1,147 defibrillator
2015/16 NHB £1,482 allotments
2013/14 NHB £500 improvement to the recreation ground.

Scoring

% of additional occupied homes in the parish where the project will take place? The parish saw 11.40 per cent of the total additional homes in the area.	Score	2/3
New facilities or activities The project will improve the existing play surfacing and install a new piece of equipment for a wider age range. Neither part of the project is advertised as suitable for users with mobility issues. Officers are unsure if any of the existing play equipment is suitable for these users.	Score	2/3
Community benefit The safety surfacing will benefit all children using the play area, while the new equipment will benefit older children. The officers score reflects the fact the benefit is predominantly to children in the community, a single but large group and the fact some of the project will benefit a narrow age range of children.	Score	2/3
Funding the project The organisation is planning to fund the remaining 70.56 per cent from their reserves and have sufficient funds available to do so if necessary. However, the S106 team have confirmed there is currently £45,447 available now and a further £21,883 coming in the next six months (over £66,000 in total) specifically towards play provision in the village. While their funding plan qualifies them to receive full marks in this area officers are not recommending any grant funding as they could fund the whole project using S106 contributions, without any need for grant funding or use of their reserves.	Score	3/3
Consultation They did not provide a copy of their latest play inspection to confirm the safety surfacing requires replacement.		
Project completion within timeframe Their start and end dates are within the limits of this grant scheme.		
Financial and project management plans The parish council will budget for ongoing maintenance and their project management plans seem reasonable.		
OFFICER COMMENTS AND RECOMMENDED CONDITIONS Recommend not grant funding and that they apply for the available S106 money for this work. If awarded officers recommend a grant condition that they must have a satisfactory safety inspection carried out before the final grant payment is released.	Total score	9/12
	Suggested grant	£0 – suggest they use S106 funds

Applicant responses

Details of the project	The huge increase in population has meant a substantial increase in use of our children's play area on Watchfield Recreation Ground and has highlighted the need for improved surfacing beneath the existing equipment and additional equipment to serve different age ranges. To this end, it is intended to replace the current worn grass matting with tiger mulch rubberised surfacing that will increase safety and wear and add a 'mizzen-mast' type climbing frame for older children.
Financial statement from the organisation	Budgeted income 17/18 = £59168 (£37119 received so far). Budgeted expenditure 17/18 = £59168 (£24517 spent so far + £3500 of uncleared cheques). From reserves there are funds earmarked for road safety projects (£10000), cemetery consecration (£1000), drainage project (£1000), recreation ground fencing (£5000), election costs fund (£1000), community led plan projects (£800). This leaves a working margin of approximately £24891 which is considered a prudent buffer.
Statement about town/parish support	
Community benefit	
Who will benefit from your project?	The Play Area is open to the public at all times catering for existing families, new residents and transient families from the MOD quarters. It also is the 'go to' location for families from neighbouring small villages with poorer facilities. Watchfield Primary School and nursery also use the play area. Its central location means it is used en route to and from school and between the main village, military quarters and the largest new development.
How did you identify a need in the community for your project or service?	The Watchfield Community Led Plan 2016 identified that 77% of the respondents valued the recreation ground and play area with 25% using it almost every day. In addition, a dotocracy exercise was carried out by CLP volunteers at the 2016 village fete identifying the popularity of different pieces of equipment.
What sustainable and/or energy saving measures does your project include or offer?	The project does not involve any equipment requiring energy to run and the area is not currently lit. The surfacing material is recycled rubber material.
Consultation	
What consultation have you carried out with the community or professional advisors?	Advice from Play Area specialists (not the ones invited to quote).
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The project will provide a major new piece of equipment within the play area for an age range not well catered for at present and improve the layout of existing facilities that will enable more equipment to be added in later phases. The surfacing will add to the safety of the ground and improve the longevity of the play park for the existing and vastly increasing new population. Without it the park will become unusable.
What new activities will take place because of this project?	Slightly older children are under provisioned in Watchfield and it is hoped this equipment will be well used by that section of the population. The new developments have brought in a changing demographic with far more families leading to a quantum increase in the use of the play area requiring a longer term solution to surfacing.

FARINGDON SENSORY GARDEN	Ref	VNHB17-18/23
Laying of pathways		

Total project cost	£40,760		
Amount requested	£20,380	Percentage of total cost requested:	50.00%
Organisation's contribution	£738	Organisation's latest bank balance	£6,469
Other funding	£19,642	All intended from S106	All unsecured

Previous grants

In progress capital application CAP £4,872 towards turf for the garden

Scoring

<p>% of additional occupied homes in the parish where the project will take place? The parish saw 11.40 per cent of the total additional homes in the area.</p>	Score	2/3
<p>New facilities or activities This application covers the cost of laying paths in a new community garden. Overall, the new garden will provide a substantial community facility, but this application relates to a relatively small part of the overall project and their score reflects this.</p>	Score	2/3
<p>Community benefit The garden will be available to all, and aims to be particularly targeted at vulnerable groups. The paths are wider than usual to ensure they are accessible to all.</p>	Score	3/3
<p>Funding the project They are planning to contribute £738 towards the cost of the paths from their reserves. They plan to use S106 to fund nearly 50 per cent of the cost however, our S106 team believe it is unlikely there will be any S106 available towards this project. The whole garden project will cost close to £300,000 of which around 90 per cent is unsecured (they have £6,469 in the bank and the equivalent of £24,000 in-kind goods/services). It is very unlikely that the pathways part of the project would go ahead if the rest did not, therefore the funding for the whole garden should be considered when looking at the financial feasibility of this grant application. The organisation is newly formed so could not provide two year's accounts. Instead we asked for their working budget (expected income and expenditure) and forward financial forecasts for the coming years. Unfortunately, the information received is insufficient to give officers confidence in the financial management of the project. As the funding for both this specific work and the overarching work is uncertain and as we have concerns with the financial records provided officers have limited their score to one point and suggest the following conditions if the committee decide to fund the project:</p>	Score	1/3

Applicant responses	
Details of the project	The laying of pathways is a sub project of the overall Faringdon Sensory Garden Project which is being planned and designed in the centre of Faringdon This sub project will encompass excavation of areas, preparation of hardcore sub base and road bed, laying of patterned concert and installation of any required drainage
Financial statement from the organisation	Further fundraising activities are planned over the next six months which will generate a maximum of £5000 revenues. FSG has no financial commitments in place that would deplete funds
Statement about town/parish support	We have attached a letter of support from the Town Council
Community benefit	
Who will benefit from your project?	Elderly residents Dementia sufferers Special needs children School children Pre-School children Depression sufferers Parents and Toddlers General public Local residents recovering from illness or trauma People with special sensory needs (e.g. visually impaired, blind, hearing impaired, mute)
How did you identify a need in the community for your project or service?	The Faringdon Sensory Garden addresses six of the 16 points identified in the Faringdon Neighbourhood plan (see attached document). We have sought input and feedback from a number of organisations within the Town as well as GPs and Special needs teachers. These organisations/specialists will continue to be involved in the design and planning of the garden. The FSG has significant local support, letters pertaining to which are attached
What sustainable and/or energy saving measures does your project include or offer?	Recycled building materials will be used in construction of base layer
Consultation	
What consultation have you carried out with the community or professional advisors?	Faringdon TC Vale WH planning department Local councillor Judith Heathcoate Matthew Barber - leader Vale WH GP Special needs teacher
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	Faringdon Sensory garden will provide a brand new facility in the centre of Town, offering something to all members of our community The garden will be a haven of peace where dementia sufferers and their carers will be able to feel safe and peaceful. The garden will also be of benefit to the whole population from very young to very elderly There will be an on-site cafe providing simple refreshments
What new activities will take place because of this project?	There is nowhere in Faringdon at present where carers of wheelchair bound individuals can take their charges. The FSG will be a venue that offers peace and comfort to all members of our local community The FSG will re-generate an area of Town Council land that is covenanted for community use. At present, this land is totally derelict The garden will incorporate outside teaching areas and local schools have expressed interest

Appendix three – percentage of the area’s total new homes falling in each parish

Parish/town	2016 total occupied homes	2015 total occupied homes	Total parish increase in year	Percentage of area's total increase
Appleton with Eaton	396	392	4	1.75%
Ashbury	256	251	5	2.19%
Balking	40	40	0	0.00%
Besselsleigh	29	29	0	0.00%
Bourton	130	130	0	0.00%
Buckland	255	254	1	0.44%
Buscot	87	87	0	0.00%
Charney Bassett	122	122	0	0.00%
Coleshill	75	75	0	0.00%
Compton Beauchamp	32	32	0	0.00%
Eaton Hastings	35	35	0	0.00%
Faringdon	3,437	3,411	26	11.40%
Fernham	95	95	0	0.00%
Frilford	88	88	0	0.00%
Fyfield and Tubney	199	195	4	1.75%
Garford	69	69	0	0.00%
Goosey	56	54	2	0.88%
Great Coxwell	132	132	0	0.00%
Hatford	36	36	0	0.00%
Hinton Waldrist	146	146	0	0.00%
Kingston Bagpuize with Southmoor	1,116	1,022	94	41.23%
Little Coxwell	70	68	2	0.88%
Littleworth	95	95	0	0.00%
Longcot	217	214	3	1.32%
Longworth	243	241	2	0.88%
Lyford	23	23	0	0.00%
Pusey	28	28	0	0.00%
Shellingford	80	79	1	0.44%
Shrivenham	1,020	1,019	1	0.44%
Stanford in the Vale	966	914	52	22.81%
Uffington	332	327	5	2.19%
Watchfield	1,003	977	26	11.40%
Woolstone	61	61	0	0.00%
Area committee’s total	10,969	10,741	228	
District total	54,466	53,354	1,112	