

Audit and Governance Committee Agenda



Contact: Steve Culliford, Democratic Services Officer
Telephone 01235 540307
Email: steve.culliford@southandvale.gov.uk
Date: 16 September 2014
Website: www.whitehorsedc.gov.uk

A meeting of the

Audit and Governance Committee

will be held on Wednesday 24 September 2014 at 6.30 pm

The Lockinge, The Beacon (formerly Wantage Civic Hall), Portway, Wantage,
OX12 9BY

Members of the Committee:

Councillors

Simon Howell (Chairman)
Mohinder Kainth (Vice-Chairman)
St John Dickson
Dudley Hoddinott
Angela Lawrence

Pat Lonergan
Sandy Lovatt
Julia Reynolds
Judy Roberts
Andrew Skinner

Alternative formats of this publication are available on request. These include large print, Braille, audio, email and easy read. For this or any other special requirements (such as access facilities) please contact the officer named on this agenda. Please give as much notice as possible before the meeting.

A handwritten signature in black ink, appearing to read 'M Reed', written in a cursive style.

Margaret Reed
Head of Legal and Democratic Services

Agenda

Open to the Public including the Press

Council's vision

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

1. Notification of substitutes and apologies for absence

To record the attendance of substitute councillors, if any, who have been authorised to attend in accordance with the provisions of standing order 17(1), with notification having been given to the proper officer before the start of the meeting and to receive apologies for absence.

2. Minutes

To adopt and sign as a correct record the minutes of the meeting of the committee held on 3 July 2014 (previously published).

3. Actions arising

(Pages 4 - 6)

To review the actions arising from the last two committee meetings and receive an update on progress.

4. Declarations of interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

5. Urgent business and chairman's announcements

To receive notification of any matters, which the chairman determines, should be considered as urgent business and the special circumstances, which have made the matters urgent, and to receive any announcements from the chairman.

6. Statements, petitions, and questions from the public relating to matters affecting the Audit and Governance Committee

Any statements, petitions and questions from the public under standing order 32 will be made or presented at the meeting.

7. Comments and complaints 2013/14

(Pages 7 - 25)

To consider the chief executive's report.

8. Internal Audit activity report - second quarter 2014/15

(Pages 26 - 42)

To consider the audit manager's report.

9. Internal Audit management report - second quarter 2014/15

(Pages 43 - 52)

To consider the audit manager's report.

10. Treasury management outturn 2013/14

(Pages 53 - 67)

To consider the head of finance's report.

11. External auditor's annual governance report 2013/14

To consider the external auditor's annual governance report 2013/14. **TO FOLLOW**

12. Statement of accounts 2013/14

To approve the statement of accounts 2013/14. **TO FOLLOW**

RECOMMENDED: to approve the statement of accounts 2013/14.

13. Annual governance statement 2013/14

(Pages 68 - 86)

To consider the annual governance statement 2013/14.

RECOMMENDED: To approve the annual governance statement 2013/14 to form part of the statement of accounts.

14. Letter of representation to the council's external auditor

Purpose: to consider and agree the letter of representation. **TO FOLLOW**

RECOMMENDED: to agree that the chairman signs the letter of representation.

15. Audit and governance work programme

(Pages 87 - 89)

To review the audit and governance work programme.

Exempt information under Section 100A(4) of the Local Government Act 1972

None