

Audit and Governance Committee Agenda



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A meeting of the
Audit and Governance Committee
will be held on Monday 23 September 2013 at 6.30pm
Council Chamber, The Abbey House, Abingdon

Members of the Committee:

Councillors

Simon Howell (Chairman)
Mohinder Kainth (Vice-Chairman)
St John Dickson
Dudley Hoddinott
Angela Lawrence

Pat Lonergan
Sandy Lovatt
Kate Precious
Judy Roberts
Andrew Skinner

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A handwritten signature in black ink, appearing to read 'M Reed', written in a cursive style.

Margaret Reed
Head of Legal and Democratic Services

Agenda

Open to the Public including the Press

Map and vision

(Page 5)

A map showing the location of the venue for this meeting is attached. A link to information about nearby car parking is http://www.whitehorsedc.gov.uk/transport/car_parking/default.asp

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

1. Notification of substitutes and apologies for absence

To record the attendance of substitute councillors, if any, who have been authorised to attend in accordance with the provisions of standing order 17(1), with notification having been given to the proper officer before the start of the meeting and to receive apologies for absence.

2. Minutes

(Pages 6 - 11)

To adopt and sign as a correct record the minutes of the meeting of the committee held on 24 June 2013 (previously published).

3. Actions arising

(Pages 12 - 14)

To review the actions arising from the last two committee meetings and receive an update on progress.

4. Declarations of interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

5. Urgent business and chairman's announcements

To receive notification of any matters, which the chairman determines, should be considered as urgent business and the special circumstances, which have made the matters urgent, and to receive any announcements from the chairman.

6. Statements, petitions, and questions from the public relating to matters affecting the Audit and Governance Committee

Any statements, petitions and questions from the public under standing order 32 will be made or presented at the meeting.

7. Review of complaints received during 2012/13

(Pages 15 - 29)

To consider the chief executive's report.

8. Internal audit activity report - quarter 2, 2013/14

(Pages 30 - 51)

To consider the audit manager's report.

9. Internal audit management report - quarter 2, 2013/14

(Pages 52 - 61)

To consider the audit manager's report.

10. External auditor's audit results report 2012/13

To consider the external auditor's audit results (ISA 260) report 2012/13. **TO FOLLOW**

11. Letter to those charged with governance

To note the letter to those charged with governance. **TO FOLLOW**

12. Letter of representation

The committee chairman and the section 151 officer to sign the letter of representation. **TO FOLLOW**

13. Statement of accounts 2012/13

To consider the draft statement of accounts for 2012/13 (see separate document). Reporting officer: William Jacobs **TO FOLLOW**

Recommendation: to approve the statement of accounts 2012/13 and authorise the signing of the letter of representation.

14. Annual governance statement 2012/13

(Pages 62 - 81)

To consider the annual governance statement 2012/13.

RECOMMENDED: To approve the annual governance statement 2012/13 to form part of the statement of accounts.

15. Treasury management outturn 2012/13

(Pages 82 - 95)

To consider the head of finance's report.

16. Audit and governance work programme

(Pages 96 - 99)

To review the audit and governance work programme.

Exempt information under Section 100A(4) of the Local Government Act 1972

None