

Audit and Governance Committee Agenda



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A meeting of the
Audit and Governance Committee
will be held on Monday 17 March 2014 at 6.30pm
Council Chamber, The Abbey House, Abingdon, OX14 3JE

Members of the Committee:

Councillors

Simon Howell (Chairman)
Mohinder Kainth (Vice-Chairman)
St John Dickson
Dudley Hoddinott
Angela Lawrence

Pat Lonergan
Sandy Lovatt
Kate Precious
Judy Roberts
Andrew Skinner

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A handwritten signature in black ink, appearing to read "M Reed".

Margaret Reed
Head of Legal and Democratic Services

Agenda

Open to the Public including the Press

Council's vision

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

1. Notification of substitutes and apologies for absence

To record the attendance of substitute councillors, if any, who have been authorised to attend in accordance with the provisions of standing order 17(1), with notification having been given to the proper officer before the start of the meeting and to receive apologies for absence.

2. Minutes

(Pages 4 - 9)

To adopt and sign as a correct record the minutes of the meeting of the committee held on 27 January 2013 (previously published).

3. Actions arising

(Pages 10 - 11)

To review the actions arising from the last two committee meetings and receive an update on progress.

4. Declarations of interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

5. Urgent business and chairman's announcements

To receive notification of any matters, which the chairman determines, should be considered as urgent business and the special circumstances, which have made the matters urgent, and to receive any announcements from the chairman.

6. Statements, petitions, and questions from the public relating to matters affecting the Audit and Governance Committee

Any statements, petitions and questions from the public under standing order 32 will be made or presented at the meeting.

7. Internal audit activity report

(Pages 12 - 17)

To consider the audit manager's report.

8. Internal audit management report

(Pages 18 - 27)

To consider the audit manager's report.

9. Internal audit plan 2014/15

(Pages 28 - 36)

To consider the audit manager's report.

10. External auditor's 2013/14 audit plan report

(Pages 37 - 56)

To consider the external auditor's report.

11. Business continuity and risk management update

(Pages 57 - 59)

To consider the head of finance's report.

12. Audit and governance work programme

(Pages 60 - 62)

To review the audit and governance work programme.

Exempt information under Section 100A(4) of the Local Government Act 1972

None