

Audit and Governance Committee Agenda



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A meeting of the

Audit and Governance Committee

will be held on Monday 27 January 2014 at 7.00pm
Council Chamber, The Abbey House, Abingdon

REMINDER – TREASURY MANAGEMENT TRAINING

There will be a training session at 6pm for councillors on treasury management. Committee members are recommended to attend. The training will also be held in the Council Chamber.

Members of the Committee:

Councillors

Simon Howell (Chairman)
Mohinder Kainth (Vice-Chairman)
St John Dickson
Dudley Hoddinott
Angela Lawrence

Pat Lonergan
Sandy Lovatt
Kate Precious
Judy Roberts
Andrew Skinner

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A handwritten signature in black ink, appearing to read 'M Reed'.

Margaret Reed
Head of Legal and Democratic Services

Agenda

Open to the Public including the Press

Map and vision

(Page 4)

A map showing the location of the venue for this meeting is attached. A link to information about nearby car parking is http://www.whitehorsedc.gov.uk/transport/car_parking/default.asp

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

1. Notification of substitutes and apologies for absence

To record the attendance of substitute councillors, if any, who have been authorised to attend in accordance with the provisions of standing order 17(1), with notification having been given to the proper officer before the start of the meeting and to receive apologies for absence.

2. Minutes

(Pages 5 - 10)

To adopt and sign as a correct record the minutes of the meeting of the committee held on 23 September 2013 (previously published).

3. Actions arising

(Pages 11 - 12)

To review the actions arising from the last two committee meetings and receive an update on progress.

4. Declarations of interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

5. Urgent business and chairman's announcements

To receive notification of any matters, which the chairman determines, should be considered as urgent business and the special circumstances, which have made the matters urgent, and to receive any announcements from the chairman.

6. Statements, petitions, and questions from the public relating to matters affecting the Audit and Governance Committee

Any statements, petitions and questions from the public under standing order 32 will be made or presented at the meeting.

7. Treasury management mid-year report 2013/14

(Pages 13 - 21)

To consider the head of finance's report.

8. Treasury management and investment strategy 2014/15

(Pages 22 - 45)

To consider the head of finance's report.

9. Fixed asset management system

To receive a verbal update on progress in implementing a new fixed asset management system.

10. Internal audit activity - third quarter 2013/14

(Pages 46 - 50)

To consider the audit manager's report.

11. Internal audit management - third quarter 2013/14

(Pages 51 - 56)

To consider the audit manager's report.

12. External auditor's annual audit letter 2012/13

(Pages 57 - 64)

To consider the external auditor's annual audit letter 2012/13.

13. External auditor's report on the certification of claims and returns 2012/13

(Pages 65 - 72)

To consider the external auditor's report on the certification of claims and returns 2012/13.

14. Audit and governance work programme

(Pages 73 - 75)

To review the audit and governance work programme.

Exempt information under Section 100A(4) of the Local Government Act 1972

None