

Audit and Governance Committee Agenda



Contact: Steve Culliford, Democratic Services Officer
Telephone 01235 540307
Email: steve.culliford@whitehorsedc.gov.uk
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Website: www.whitehorsedc.gov.uk

A meeting of the **Audit and Governance Committee**

will be held on Monday 24 June 2013 at 6.30pm
Council Chamber, The Abbey House, Abingdon

Members of the Committee:

Councillors

Simon Howell (Chairman)
Mohinder Kainth (Vice-Chairman)
St John Dickson
Dudley Hoddinott
Angela Lawrence

Pat Lonergan
Sandy Lovatt
Kate Precious
Judy Roberts
Andrew Skinner

A large print version of this agenda is available. In addition any background papers referred to may be inspected by prior arrangement.

Please note that this meeting will be held in a wheelchair accessible venue. If you would like to attend and have any special access requirements, please let the Democratic Services Officers know beforehand and they will do their very best to meet your requirements.

A handwritten signature in black ink, appearing to read "M Reed".

Margaret Reed
Head of Legal and Democratic Services

Agenda

Open to the Public including the Press

Map and vision

(Page 4)

A map showing the location of the venue for this meeting is attached. A link to information about nearby car parking is http://www.whitehorsedc.gov.uk/transport/car_parking/default.asp

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

1. Notification of substitutes and apologies for absence

To record the attendance of substitute councillors, if any, who have been authorised to attend in accordance with the provisions of standing order 17(1), with notification having been given to the proper officer before the start of the meeting and to receive apologies for absence.

2. Minutes

(Pages 5 - 10)

To adopt and sign as a correct record the minutes of the meeting of the committee held on 20 March 2013.

3. Actions arising

(Pages 11 - 13)

To review the actions arising from the last two committee meetings and receive an update on progress.

4. Declarations of interest

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

5. Urgent business and chairman's announcements

To receive notification of any matters, which the chairman determines, should be considered as urgent business and the special circumstances, which have made the matters urgent, and to receive any announcements from the chairman.

6. Statements, petitions, and questions from the public relating to matters affecting the Audit and Governance Committee

Any statements, petitions and questions from the public under standing order 32 will be made or presented at the meeting.

7. Risk management and business continuity strategies

(Pages 14 - 39)

To consider the report of the head HR, IT, and customer services.

8. Internal audit annual report 2012/13

(Pages 40 - 60)

To consider the audit manager's report.

9. Internal audit activity - quarter one 2013/14

(Pages 61 - 65)

To consider the audit manager's report.

10. Internal audit management report - quarter one 2013/14

(Pages 66 - 75)

To consider the audit manager's report.

11. External auditor's report

(Pages 76 - 81)

To consider the external auditor's progress report.

12. Draft Annual Governance Statement 2012/13

(Pages 82 - 102)

To consider the draft annual governance statement 2012/13.

RECOMMENDED: To approve the draft annual governance statement 2012/13.

13. Audit and governance work programme

(Pages 103 - 105)

To review the audit and governance work programme.

The committee is asked to note that prior to approving the statement of accounts on 23 September, there will be a question and answer session on the accounts for committee members on Monday 16 September.

14. Training

To note that training on the committee's internal audit role took place on 12 June and there will be a training session on treasury management on 9 July.

Exempt information under Section 100A(4) of the Local Government Act 1972

None