

# Audit and Governance Committee Agenda



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Website: [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk)

## A meeting of the **Audit and Governance Committee**

will be held on Wednesday 30 January 2013 at 6.30 pm  
Council Chamber, The Abbey House, Abingdon

### Members of the Committee:

#### Councillors

Simon Howell (Vice-Chairman)  
Mike Badcock  
Julia Bricknell  
Andrew Crawford  
Dudley Hoddinott

Mohinder Kainth  
Sandy Lovatt  
Kate Precious  
Judy Roberts  
Robert Sharp

A large print version of this agenda is available. In addition any background papers referred to may be inspected by prior arrangement.

Please note that this meeting will be held in a wheelchair accessible venue. If you would like to attend and have any special access requirements, please let the Democratic Services Officers know beforehand and they will do their very best to meet your requirements.

A handwritten signature in black ink, appearing to read "M Reed".

Margaret Reed  
Head of Legal and Democratic Services

## Agenda

**Open to the Public including the Press**

## **Map and vision**

(Page 4)

A map showing the location of the venue for this meeting is attached. A link to information about nearby car parking is [http://www.whitehorsedc.gov.uk/transport/car\\_parking/default.asp](http://www.whitehorsedc.gov.uk/transport/car_parking/default.asp)

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

### **1. Election of a chairman and vice-chairman**

To elect a chairman and vice-chairman of the committee for the remainder of the municipal year.

### **2. Notification of substitutes and apologies for absence**

To record the attendance of substitute councillors, if any, who have been authorised to attend in accordance with the provisions of standing order 17(1), with notification having been given to the proper officer before the start of the meeting and to receive apologies for absence.

### **3. Declarations of interest**

To receive any declarations of disclosable pecuniary interests in respect of items on the agenda for this meeting.

### **4. Urgent business and chairman's announcements**

To receive notification of any matters, which the chairman determines, should be considered as urgent business and the special circumstances, which have made the matters urgent, and to receive any announcements from the chairman.

### **5. Statements, petitions and questions from the public relating to matters affecting the Audit and Governance Committee**

Any statements, petitions and questions from the public under standing order 32 will be made or presented at the meeting.

### **6. Dispensations and the councillors' code of conduct**

(Pages 5 - 12)

To consider the head of legal and democratic services' report.

### **7. Internal audit activity report - quarter 3 2012/13**

(Pages 13 - 47)

To consider the audit manager's report.

## **8. Internal audit management report - quarter 3 2012/13**

(Pages 48 - 70)

To consider the audit manager's report.

## **9. Treasury management mid year report 2012/13**

(Pages 71 - 81)

To consider the head of finance's report.

## **10. Treasury management strategy 2013/14**

(Pages 82 - 106)

To consider the head of finance's report.

## **11. External auditor's audit fee letter 2012/13**

(Pages 107 - 109)

To consider the external auditor's report.

## **12. Certification of claims and returns 2011/12**

To consider the external auditor's report (stapled separately).

## **13. Minutes**

(Pages 110 - 124)

To adopt and sign as a correct record the minutes of the meeting of the committee held on 26 September 2012.

## **14. Actions arising**

(Pages 125 - 129)

To consider the strategic director's report.

## **15. Audit and governance work programme**

(Pages 130 - 135)

To review the audit and governance work programme.

## **Exempt information under Section 100A(4) of the Local Government Act 1972**

None