

Audit and Governance Committee Agenda



Contact: Steve Culliford, Democratic Services Officer
Telephone number 01235 540307
Email: steve.culliford@whitehorsedc.gov.uk
Date: 20 September 2011
Website: www.whitehorsedc.gov.uk

A meeting of the
Audit and Governance Committee
will be held on Wednesday 28 September 2011 at 6.30pm
Abbey House, Abingdon

Members of the Committee:

Councillors

Mike Murray (Chairman)
Marilyn Badcock
Julia Bricknell
Jane Crossley
Andrew Crawford

Dudley Hoddinott
Holly Holman
Simon Howell (Vice-Chairman)
Judy Roberts
Robert Sharp

A large print version of this agenda is available. In addition any background papers referred to may be inspected by prior arrangement.

Please note that this meeting will be held in a wheelchair accessible venue. If you would like to attend and have any special access requirements, please let the Democratic Services Officers know beforehand and they will do their very best to meet your requirements.

A handwritten signature in black ink, appearing to read 'M Reed', is written in a cursive style.

Margaret Reed
Head of Legal and Democratic Services

Members are reminded of the provisions contained in the code of conduct adopted on 30 September 2007 and standing order 34 regarding the declaration of personal and prejudicial interests.

Agenda

Open to the Public including the Press

Map and vision

(Page 4)

A map showing the location of the venue for this meeting is attached. A link to information about nearby car parking is http://www.whitehorsedc.gov.uk/transport/car_parking/default.asp

The council's vision is to build and safeguard a fair, open and compassionate community.

1. Notification of substitutes and apologies for absence

To record the attendance of substitute councillors, if any, who have been authorised to attend in accordance with the provisions of standing order 17(1), with notification having been given to the proper officer before the start of the meeting and to receive apologies for absence.

2. Minutes

(Pages 5 - 13)

To adopt and sign as correct records the minutes of the committee meetings held on 4 July and 7 September 2011 (attached).

3. Actions arising

To review the actions arising from the last two committee meetings and receive an update on progress.

4. Declarations of interest

To receive any declarations of personal or personal and prejudicial interests in respect of items on the agenda for this meeting.

5. Urgent business and chairman's announcements

To receive notification of any matters, which the chairman determines, should be considered as urgent business and the special circumstances, which have made the matters urgent, and to receive any announcements from the chairman.

6. Statements, petitions and questions from the public relating to matters affecting the Audit and Governance Committee

Any statements, petitions and questions from the public under standing order 32 will be made or presented at the meeting.

7. Internal audit activity report - second quarter 2011/12

(Pages 14 - 52)

To consider report 26/11 of the audit manager.

8. Comments on internal audit reports not presented to the committee

(Pages 53 - 55)

To consider report 27/11 of the audit manager.

9. Internal audit management report - second quarter 2011/12

(Pages 56 - 66)

To consider report 28/11 of the audit manager.

10. Treasury management outturn 2010/11

(Pages 67 - 76)

To consider report 29/11 of the head of finance.

11. Statement of accounts 2010/11

This chief finance officer approved the draft 2010/11 statement of accounts in June 2011. Since then, the Audit Commission has been conducting its audit. Under the closedown arrangements, the statutory deadline for completing the audit is 30 September 2011. The amended statement of accounts (to be circulated as a separate document) needs committee approval.

Recommendation

that the amended 2010/11 statement of accounts be approved.

12. Annual governance statement

(Pages 77 - 97)

To approve the Audit Commission's annual governance statement.

13. Review of complaints received during 2010/11

(Pages 98 - 113)

To consider report 30/11 of the chief executive.

14. Audit and governance work programme

(Pages 114 - 117)

To review the audit and governance work programme.

Exempt information under Section 100A(4) of the Local Government Act 1972

None