

Audit and Governance Committee Agenda



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A meeting of the
Audit and Governance Committee
will be held on Wednesday 9 March 2011 at 6.30pm
Guildhall, Abingdon

Members of the Committee:

Councillors

Dudley Hoddinott (Chair)
Richard Farrell (Vice-Chair)
Andrew Crawford
Janet Morgan
Judy Roberts
Richard Webber

Terry Cox
Bill Melotti
Michael Murray
Robert Sharp

Any councillor may substitute

A large print version of this agenda is available. In addition any background papers referred to may be inspected by prior arrangement.

Please note that this meeting will be held in a wheelchair accessible venue. If you would like to attend and have any special access requirements, please let the Democratic Services Officers know beforehand and they will do their very best to meet your requirements.

A handwritten signature in black ink, appearing to read "M Reed".

Margaret Reed
Head of Legal and Democratic Services

Members are reminded of the provisions contained in the code of conduct adopted on 30 September 2007 and standing order 34 regarding the declaration of personal and prejudicial interests.

Agenda

Open to the Public including the Press

Map and vision

(Page 5)

A map showing the location of the venue for this meeting is attached. A link to information about nearby car parking is http://www.whitehorsedc.gov.uk/transport/car_parking/default.asp

The council's vision is to build and safeguard a fair, open and compassionate community.

1. Notification of substitutes and apologies for absence

To record the attendance of substitute councillors, if any, who have been authorised to attend in accordance with the provisions of standing order 17(1), with notification having been given to the proper officer before the start of the meeting and to receive apologies for absence.

2. Minutes

To adopt and sign as a correct record the minutes of the meeting of the committee held on 12 January 2011 (previously published).

3. Declarations of interest

To receive any declarations of personal or personal and prejudicial interests in respect of items on the agenda for this meeting.

4. Urgent business and chair's announcements

To receive notification of any matters, which the chair determines, should be considered as urgent business and the special circumstances, which have made the matters urgent, and to receive any announcements from the chair.

5. Statements, petitions, and questions from the public relating to matters affecting the Audit and Governance Committee

Any statements, petitions and questions from the public under standing order 32 will be made or presented at the meeting.

6. Internal audit activity report - fourth quarter 2010/11

(Pages 6 - 37)

To consider report 114/10 of the audit manager.

7. Internal audit management report - fourth quarter 2010/11

(Pages 38 - 48)

To consider report 115/10 of the audit manager.

8. Audit Plan 2011/12

(Pages 49 - 54)

To consider report 116/10 of the Audit Manager.

9. Certification of claims and returns - annual report 2009/10

(Pages 55 - 73)

To consider the attached report from the Audit Commission.

10. Audit opinion plan 2010/11

(Pages 74 - 80)

To consider the attached report from the Audit Commission.

11. Audit and governance work programme

(Pages 81 - 84)

To review the audit and governance work programme for 2011/12.

12. Exclusion of the public, including the press

The Chair to move that in accordance with Section 100A(4) of the Local Government Act 1972, the public, including the press, be excluded from the remainder of the meeting to prevent the disclosure to them of exempt information, as defined in Section 100(l) and Part 1 of Schedule 12A, as amended, to the Act when the following items are considered:

Internal audit investigation

(Category 1 - Information relating to any individual.)

(Category 2 - Information which is likely to reveal the identity of any individual.)

(Category 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information.)

Exempt information under section 100A(4) of the Local Government Act 1972

13. Internal audit investigation

(Pages 85 - 94)

To consider the confidential appendix to report 117/10 of the audit manager.