

Notes

OF A MEETING OF THE



The Future Oxfordshire Partnership Housing Advisory Group

HELD ON TUESDAY 18 APRIL 2023 AT 6.30 PM

Present:

Councillors: Susan Brown (Chair), Andrea Powell, Judy Roberts, Geoff Saul and Pete Sudbury.

Officers: Murry Burnett (West Oxfordshire District Council), Andrew Chequers (Oxfordshire County Council), Becky Chesshyre (Oxfordshire Partnerships), Paul Fielding (South Oxfordshire District Council and Vale of White Horse District Council), Alex Jeffery (Future Oxfordshire Partnership), Nicola Riley (Cherwell District Council), Dave Scholes (Oxford City Council), Paul Staines (Oxfordshire Housing & Growth Deal) and Beth Wilks (Future Oxfordshire Partnership).

48 Apologies for absence and notification of substitutes; declaration of interests; Chair's announcements

Apologies have been received from Councillor Robin Bennett (substituted by Councillor Andrea Powell) and Councillor Linda Smith.

49 Notes of the previous meeting

The notes of the previous meeting held on 28 February 2023 were agreed to be an accurate record of matters discussed.

50 Forward work programme

Members noted the forward work programme.

Paul Staines, Interim Head of Programme, Oxfordshire Housing and Growth Deal, advised members that the first of the revised Housing from Infrastructure reporting will come forward to the Housing Advisory Group meeting in September.

The date of the next meeting (which is a site visit to Graven Hill) was confirmed as 11 July 2023. Nicola Riley, Assistant Director Wellbeing and Housing Services, Cherwell District Council, recommended that there would a short presentation from Graven Hill

development company and a small tour of the roads on which self-build houses have been built.

Action: Alex Jeffery to update meeting invitation to 11 July 2023.

51 Self-Build Housing update report

In the interest of consistency, the Chair requested that data unavailable at the time the report was included in the agenda should be provided and the report updated before the Chair is required to report to the Future Oxfordshire Partnership in June 2023.

The Chair also suggested that prior to the Graven Hill site visit on 11 July 2023 that the updated report should be re-circulated to members.

Councillor Roberts noted that whilst the report outlines people on the self-build register, in the interest of sharing best practice, what is the record that each council has in achieving self-build? Paul Staines advised that the report was high-level at this time and as self-build was gathering momentum the foundations of this report could be built on as activity grows.

The Chair thanked Officers for their contribution to the report.

52 Housing Advisory Group Terms of Reference review

Beth Wilks, Future Oxfordshire Partnership Manager, advised members that the Terms of Reference were being taken as a collective pack in order to standardise them across the Advisory Groups.

The Chair recommended that the number of times the Housing Advisory Group would meet in a year should be noted within the cover report for the Terms of Reference.

The Chair welcomed the recommendation from members that joint meetings between Advisory Groups should take place where necessary. Beth Wilks responded that although not specifically referenced within the Terms of Reference, discussion and awareness across the Advisory Groups is promoted. Beth Wilks added that a FOP highlights report published every two months would also update members to key discussions that have taken place across the different Advisory Groups.

Beth Wilks highlighted a line in the Term of Reference (paragraph 6.4) that “notes will also be included in the agenda for the next Future Oxfordshire Partnership meeting and shared with other Advisory Group Members and FOP Officer Groups to support join-up and information flow across the partnership” recognising interest and implications from all groups.

Members agreed the Terms of Reference.

53 Chairs update from FOP

The Chair advised members that the Future Oxfordshire Partnership endorsed the recommendations within the report ‘Arrangements for Managing the Oxfordshire Housing and Growth Deal’ and also endorsed the Net Zero Route Map and Action Plan, although there was no immediate role for the Housing Advisory Group in this work.

Councillor Roberts queried the status of the Planning Advisory Group. Beth Wilks advised that draft Terms of Reference have been seen by Chief Executive and will go to the next leaders meeting. It is anticipated that the Terms of Reference for this Advisory Group will be endorsed at the June meeting of the Future Oxfordshire Partnership.

54 Dates of future meetings

The next meeting of the Housing Advisory Group will be on-site at Graven Hill on 11 July 2023. The Chair requested that information be made available on public transport options to get to site.

Future meeting arrangements (all at 18:30):

- 11 July 2023
- 12 September 2023
- 11 December 2023
- 12 March 2024
- 09 July 2024

The meeting closed at 19:00.