

APPENDIX 1

ORIGINAL AND NEW GOVERNANCE STRUCTURES COMPARED

**FIGURE 1: ORIGINAL (APPROVED) GOVERNANCE
STRUCTURE**

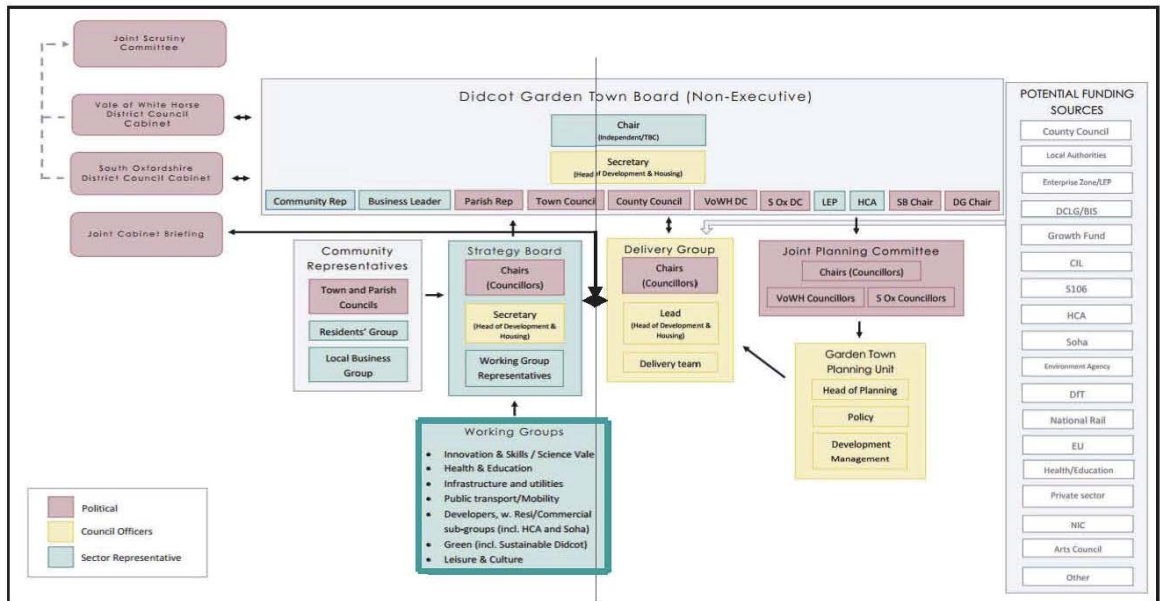
**FIGURES 2 AND 3: REVISED (PROPOSED) GOVERNANCE
STRUCTURE**

Didcot Garden Town



Figure 1. Original (approved) governance structure

The governance structure for Didcot Garden Town shown below was published in Chapter 10 of the Didcot Garden Town Delivery Plan and approved by South and Vale Cabinets in October 2017. Figures 2 and 3 on the following page show the revised governance structure that was agreed by the nominated Didcot Garden Town Board on 11 March 2019.

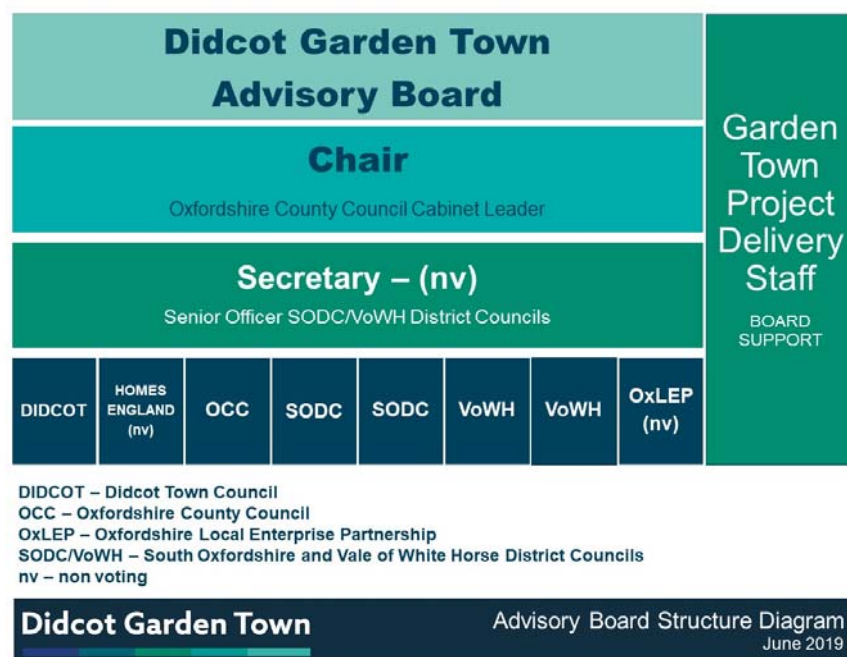
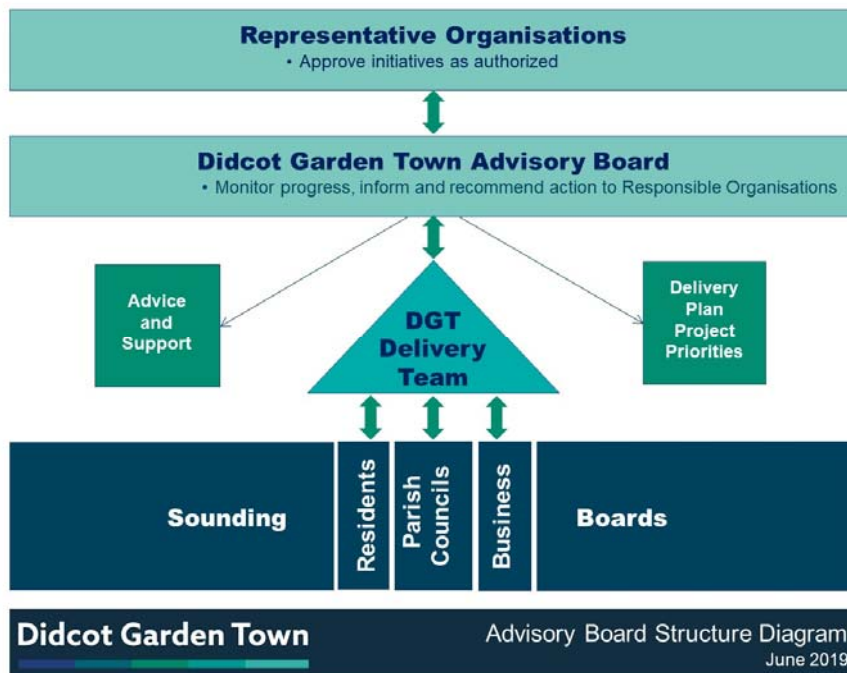


It has always been assumed that the operational effectiveness of this structure would be dependent upon putting in place the following:

1. A scheme of delegation that;
 - a. Gives delegated powers to Senior District Council Employees seconded to work in the Delivery Team and the Garden Town Planning Unit. The nature and level of delegated authority will be the same as the delegation given to these Senior Officers under the current (and future) constitutions of South Oxfordshire District Council and Vale of White Horse District Council.

Figures 2 and 3. Revised (proposed) governance structure

The governance structure diagrams below was agreed by the former nominated Didcot Garden Town Board on 11 March 2019 and further endorsed by the newest members of the nominated Board on 17 June 2019. The proposed governance structure shown below more closely reflects the advisory role of the Board and is recommended for approval.



APPENDIX 2

**PROPOSED OPERATIONS GUIDELINES AND TERMS OF
REFERENCE FOR DIDCOT GARDEN TOWN ADVISORY BOARD
AND SOUNDING BOARDS**

Didcot Garden Town



TERMS OF REFERENCE

1. OPERATIONAL OBJECTIVES

- 1.1. The objective of the Didcot Garden Town Advisory Board (“Board”) will be to make recommendations about development of Didcot Garden Town to the organisations each member represents.
- 1.2. The Board will have an advisory role. Board members will liaise with their representative organisations (Oxfordshire County Council, South Oxfordshire and Vale of White Horse District Councils, Didcot Town Council, Homes England and Oxfordshire Local Enterprise Partnership). Board members shall act in accordance with their representative organisations when providing advice to the Didcot Garden Town project delivery staff.
- 1.3. Any ratification of specific actions recommended by the Board will need to follow the process for approval set out in the constitution of the appropriate representative organisation that oversees the budget, funding or work plan governing that action.

2. BOARD STRUCTURE

- 2.1. The Board will be made up of representatives from: Didcot Town Council, Homes England, Oxfordshire County Council, Oxfordshire Local Enterprise Partnership, South Oxfordshire and Vale of White Horse District Councils.
- 2.2. Three Sounding Boards will be made up of members of each of these groups: residents, parish councils and business. The Sounding Boards will meet at least twice a year with South Oxfordshire and Vale of White Horse District Council’s Didcot Garden Town project delivery staff to discuss project updates and comment on issues and agenda items of interest. Sounding Boards will follow terms of reference incorporated herein.
- 2.3. Staff from South Oxfordshire and Vale of White Horse District Councils will provide logistical support for meetings.
- 2.4. Staff from Didcot Town Council, Homes England, Oxfordshire County Council, Oxfordshire Local Enterprise Partnership, South Oxfordshire and Vale of White Horse District Councils may attend meetings to provide information, updates and recommendations as appropriate.
- 2.5. Members of the public may attend the portion of a Board meeting during which the public agenda is considered by the Board. The public will be required to leave when a matter of confidential or commercially sensitive nature is considered or discussed by the Board. Members of the public may address the Board at the beginning of the public portion of a Board meeting on matters that are on the public agenda or on a general matter related to Didcot Garden Town.
- 2.6. The diagram in Figure 1 shows the relationship between the Board, their representative organisations, the sounding boards and the Didcot Garden Town project delivery staff.

3. DURATION OF BOARD

- 3.1. The Board is expected to continue for the duration of the delivery of the Didcot Garden Town Plan, until the completion date of the final development project.
- 3.2. Notwithstanding paragraph 3, the Board may be voluntarily wound up, provided:
 - 3.2.1. there is a majority vote of its existing Members; and

- 3.2.2. at least 50% of the original Representative Organisations have ceased to re-nominate a representative to the Board or to participate in the activities of the Board.

4. MEMBERSHIP

- 4.1. The following organisations will be represented on the Board and one designated representative from each organisation will have a vote:
 - 4.1.1. Didcot Town Council.
 - 4.1.2. Oxfordshire County Council.
 - 4.1.3. Leader of the Council for South Oxfordshire District Council and one other designee.
 - 4.1.4. Leader of the Council for Vale of White Horse District Council and one other designee.
- 4.2. The following organisations will be represented on the Board by one representative each without a vote:
 - 4.2.1. Homes England.
 - 4.2.2. Oxfordshire Local Enterprise Partnership.
- 4.3. The following staff will attend meetings and support the Board:
 - 4.3.1. One or more lead staff members from Didcot Town Council, Homes England, Oxfordshire County Council, Oxfordshire Local Enterprise Partnership and South Oxfordshire and Vale of White Horse District Councils.
 - 4.3.2. Support staff including a senior communications officer and the Didcot Garden Town Project Manager from South Oxfordshire and Vale of White Horse District Councils will advise the Board.
 - 4.3.3. An administrative officer from South Oxfordshire and Vale of White Horse District Councils will perform the following secretarial duties as a minimum:
 - 4.3.3.1. Circulate relevant board papers in advance of Board meetings and provide details of time, date and location of meetings to Members;
 - 4.3.3.2. Prepare minutes of Board meetings and making a note of agreed actions. Circulate the same following meetings.
- 4.4. Members will be appointed for the duration of their tenure in their relevant role with their organisations.
- 4.5. Representative organisations will name any proposed replacement member in the event that a member resigns or is removed by the Board.
- 4.6. The Chair of the Board will be the member that represents the Oxfordshire County Council.
- 4.7. The Vice-Chair will rotate on an annual basis between a representative from South Oxfordshire District Council and a representative from Vale of White Horse District Council.
- 4.8. Membership may be modified by the Board as needed with the approval of voting members.
- 4.9. Voting members will consult with their representative organisations prior to voting on a specific action and cast their vote according to a decision that follows the constitutional process of their representative organisation.

5. CONDUCT OF BUSINESS

- 5.1. Meetings will be held at least quarterly or at a frequency determined by the Board.
- 5.2. Meetings will take place at District Council offices or a location in or near Didcot Town centre unless decided otherwise by the Board.
- 5.3. A decision-making quorum will be considered as attendance by at least four Board members, each of whom will be from each of the four governmental agencies: Didcot Town Council, Oxfordshire County Council, South Oxfordshire District Council and Vale of White Horse District Council.
- 5.4. Agenda and supporting materials will be distributed five calendar days prior to the meeting date.
- 5.5. Meeting minutes will be prepared following each meeting and distributed for review and approval with the agenda for the next regular business meeting.

6. FUNDING AND EXPENSES

- 6.1. The Board secretary and other support staff will be provided by South Oxfordshire and Vale of White Horse District Councils.
- 6.2. Any expenses, funding or budgets used by Board members will be approved by their own organisations.

7. COMMUNICATIONS

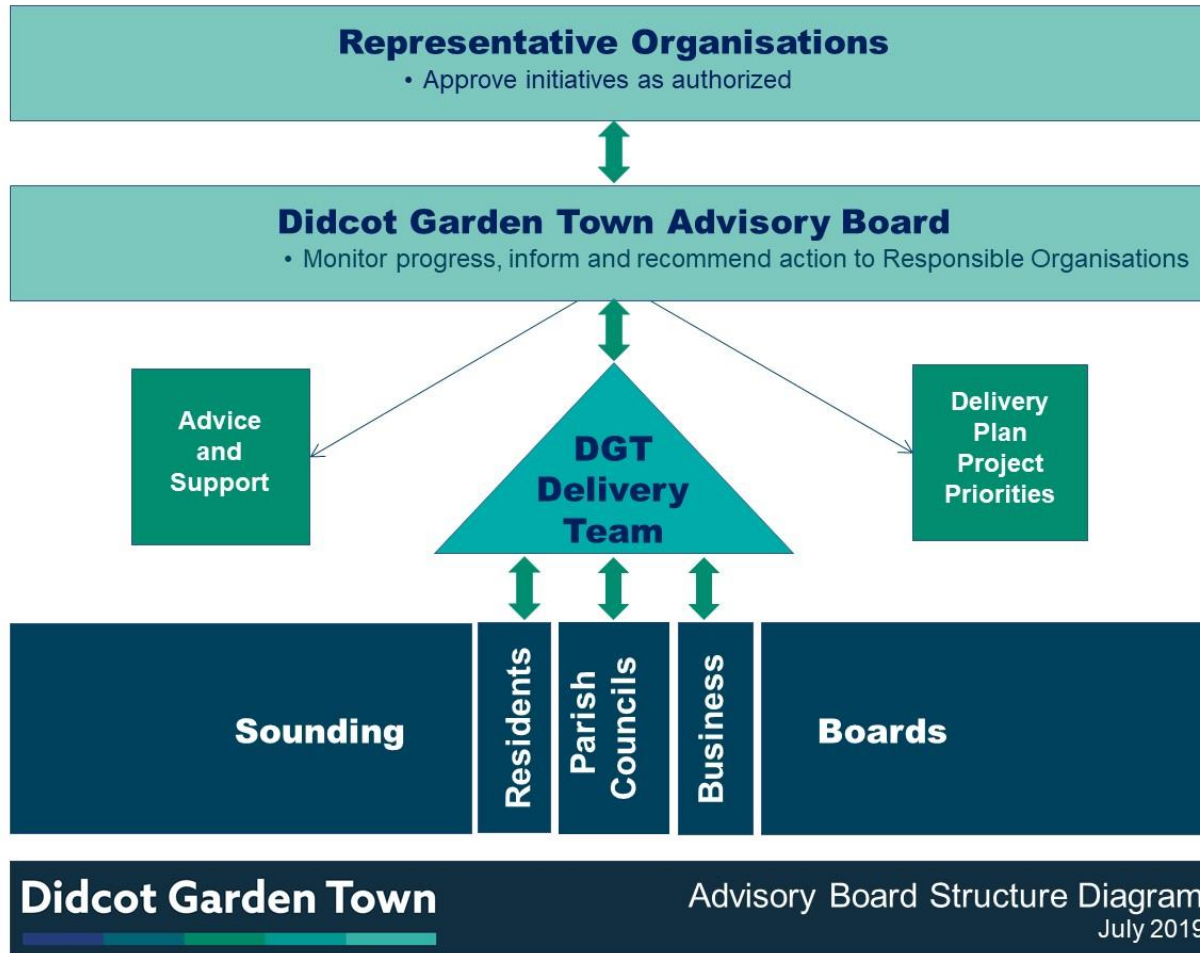
- 7.1. An experienced Communications Officer from South and Vale will be available to support the Board.
- 7.2. The Didcot Garden Town shall have a website set up as part of the South Oxfordshire and Vale of White Horse District Council website framework. The Project Delivery Staff will ensure that the website is kept updated so members of the public are kept informed of progress relating to the implementation of the Delivery Plan.
- 7.3. The Project Delivery Staff will post meeting minutes and relevant reports to the website when they are to be made available to the public.

8. TRANSPARENCY, CONFIDENTIALITY AND PROTECTION OF PERSONAL DATA

- 8.1. Commercially sensitive information will be discussed when members of the public are not present.
- 8.2. Personal information associated with Board activity is subject to the Data Protection Act 2018.
- 8.3. Data will be stored with South Oxfordshire District Council and the privacy policy will be that of South Oxfordshire District Council.
- 8.4. The privacy policy can be found on their website and may be amended from time to time.

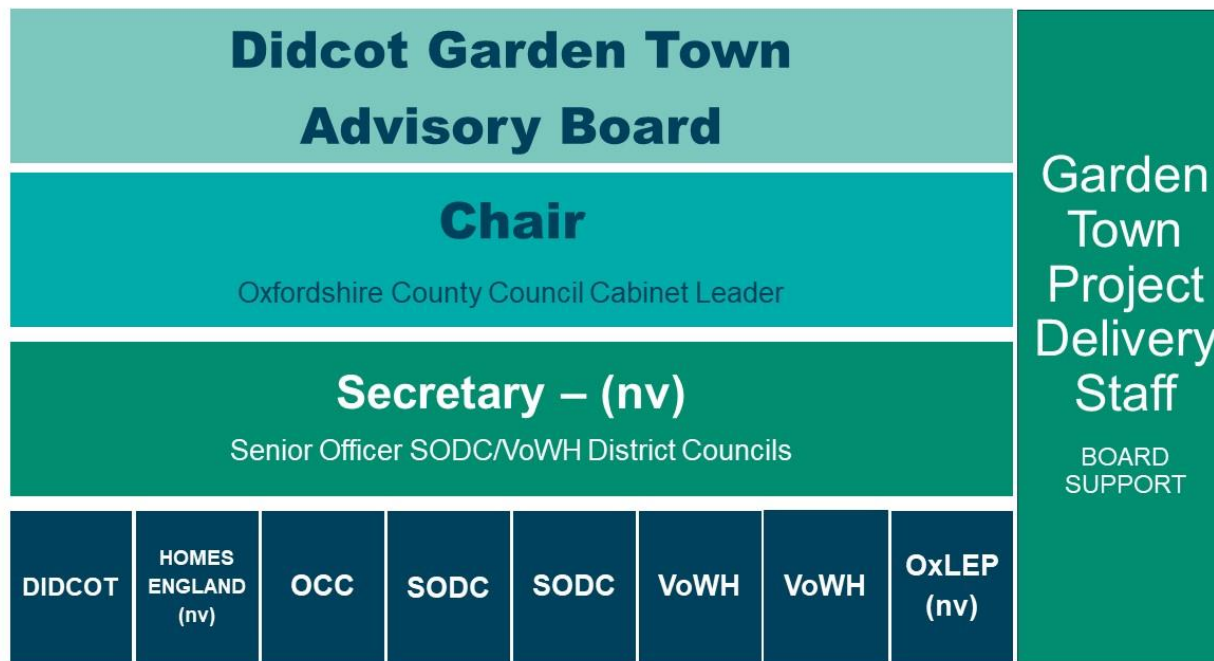
Didcot Garden Town

Operational Guidelines for Didcot Garden Town Board
FIGURE 1



Didcot Garden Town

Operational Guidelines for Didcot Garden Town Board
FIGURE 1



DIDCOT – Didcot Town Council
 OCC – Oxfordshire County Council
 OxLEP – Oxfordshire Local Enterprise Partnership
 SODC/VoWH – South Oxfordshire and Vale of White Horse District Councils
 nv – non voting

TERMS OF REFERENCE FOR RESIDENTS SOUNDING BOARD

1. OPERATIONAL OBJECTIVES

- 1.1. The objective of the Residents Sounding Board will be to review project updates and provide comments about the Didcot Garden Town Delivery Plan to the Didcot Garden Town project delivery staff.
- 1.2. The Didcot Garden Town project delivery staff will compile comments and provide them to the Board at their next regular meeting.

2. DURATION OF BOARD

- 2.1. The terms of reference for the Sounding Board will be reviewed by the Board biannually following approval and updated as needed.
- 2.2. The Sounding Board is expected to continue for as long as the Board operates.

3. BOARD STRUCTURE

- 3.1. The Sounding Board will be managed by the Didcot Garden Town project delivery staff for South Oxfordshire and Vale of White Horse District Councils.
- 3.2. The Sounding Board will be made up of representatives of resident associations and community-based organisations (“Organisations”) whose operating address is located within Didcot Garden Town.
 - 3.2.1. A public call for interested Organisations will be made to seek representatives to form the initial Sounding Board and annually thereafter.
 - 3.2.2. Any Organisation may contact the Didcot Garden Town project delivery staff at any time to request that a representative join the Sounding Board.
 - 3.2.3. Representatives will be designated as the single point of contact for their Organisations and serve for a time period determined by their Organisations.
 - 3.2.4. Organisations must notify the Didcot Garden Town project delivery staff of any changes to their designated representative or to their contact details by email to: info@didcotgardentown.co.uk at least 10 days prior to the next Sounding Board meeting.
 - 3.2.5. There will be no maximum number of Organisations represented on the Sounding Board.
- 3.3. Individual residents may attend meetings as a member of the public. Members of the public may address the Sounding Board at the beginning of the meeting on matters that are on the agenda or on a general matter related to Didcot Garden Town.
- 3.4. Meetings will be facilitated by the Didcot Garden Town Project Manager and supported by Didcot Garden Town project delivery staff.

Didcot Garden Town

Operating Guidelines for Didcot Garden Town Advisory Board
Residents Sounding Board

July 2019

4. CONDUCT OF BUSINESS

- 4.1. The terms of reference for the Sounding Board will be reviewed by the Board biannually following approval and updated as needed.
- 4.2. The Sounding Board will meet at least twice a year to provide input to the Didcot Garden Town Project delivery staff. All input will be compiled and provided to the Board at its next regular meeting.
- 4.3. Meetings will be up to 90 minutes in duration.
- 4.4. Sounding Board members will be invited to one open public forum annually.
- 4.5. Meetings will take place at District Council offices or a location in or near Didcot Town centre.
- 4.6. Sounding Board meetings will be held if at least five people, including Organisations and members of the public are in attendance.

5. FUNDING AND EXPENSE

- 5.1. Meeting agendas, notices, room rental and support staff will be provided by South Oxfordshire and Vale of White Horse District Councils.
- 5.2. Any travel costs or other expenses generated by Sounding Board members will be paid by their own Organisations and not by South Oxfordshire and Vale of White District Councils.

6. COMMUNICATIONS

- 6.1. Any Organisation represented on the Sounding Board must have an email address. Notifications, agendas, minutes and other materials will be provided electronically only.
- 6.2. The Didcot Garden Town project delivery staff will post meeting agendas, presentation materials and reports to the website as appropriate.
- 6.3. Formal minutes will not be kept, but comments will be summarised for presentation to the Board.
- 6.4. An agenda will be provided before the meeting and other documents may be distributed electronically in advance of the meeting as needed.
- 6.5. Sounding Board participants may not speak on behalf of Didcot Garden Town.

7. TRANSPARENCY, CONFIDENTIALITY AND PROTECTION OF PERSONAL DATA

- 7.1. Personal information associated with Board activity is subject to the Data Protection Act 2018.
- 7.2. Data will be stored with South Oxfordshire District Council and the privacy policy will be that of South Oxfordshire District Council.
- 7.3. The privacy policy can be found on their website and may be amended from time to time.

TERMS OF REFERENCE FOR PARISH COUNCILS SOUNDING BOARD

1. OPERATIONAL OBJECTIVES

- 1.1. The objective of the Parish Councils Sounding Board (“Sounding Board”) will be to review project updates and provide comments about the Didcot Garden Town Delivery Plan to the Didcot Garden Town project delivery staff.
- 1.2. The Didcot Garden Town project delivery staff will compile comments and provide them to the Board.

2. DURATION OF BOARD

- 2.1. The terms of reference for the Sounding Board will be reviewed by the Board biannually following approval and updated as needed.
- 2.2. The Sounding Board is expected to continue for as long as the Board operates.

3. BOARD STRUCTURE

- 3.1. The Sounding Board will be managed by the Didcot Garden Town project delivery staff for South Oxfordshire and Vale of White Horse District Councils.
- 3.2. The Sounding Board will be made up of representatives of the parish and town councils located within the Didcot Garden Town area of influence which is shown in the Didcot Garden Town Delivery Plan.
 - 3.2.1. Clifton Hampden, Culham, Didcot, East Hagbourne, North Moreton, Little Wittenham (parish meeting), Long Wittenham, South Moreton and West Hagbourne in South Oxfordshire District Council.
 - 3.2.2. Appleford-on-Thames, Blewbury, Chilton, East Hendred, Harwell, Milton, Steventon, Sutton Courtenay, and Upton in Vale of White Horse District Council.
 - 3.2.3. The parish clerk will be designated as the single point of contact for each parish council.
 - 3.2.4. Each parish council will appoint the parish clerk or one councillor to represent them as a member of the Sounding Board for a duration agreed by the parish council.
 - 3.2.5. Parish councils must notify the Didcot Garden Town project delivery staff of any changes to their designated representative or to their contact details by email to: info@didcotgardentown.co.uk at least 10 days prior to the next Sounding Board meeting.
- 3.3. Parish Council Sounding Board meetings will not be open to the public.
- 3.4. Meetings will be facilitated by the Didcot Garden Town Project Manager and supported by Didcot Garden Town project delivery staff.
- 3.5. The Didcot Garden Town Project Manager and project delivery staff will attend the Sounding Board, make presentations and support the Sounding Board as appropriate.

Didcot Garden Town

Operating Guidelines for Didcot Garden Town Advisory Board
Parish Councils Sounding Board

July 2019

4. CONDUCT OF BUSINESS

- 4.1. The terms of reference for the Sounding Board will be reviewed by the Board biannually following approval and updated as needed.
- 4.2. The Sounding Board will meet at least twice a year to provide input to the Didcot Garden Town Project delivery staff. All input will be compiled and provided to the Board at its next regular meeting.
- 4.3. Meetings will be up to 90 minutes in duration.
- 4.4. Sounding Board members will be invited to one open public forum annually.
- 4.5. Meetings will take place at District Council offices or a location in or near Didcot Town centre.
- 4.6. Sounding Board meetings will be held if at least three Parish Council representatives have confirmed attendance within 24 hours of the meeting date.
- 4.7. The Sounding Board may elect to provide advice and recommendations to the Board by providing written statements, decisions or advice ("Advice") to the Didcot Garden Town Project Manager. The Project Manager will forward the Advice to the Board at their next regular meeting.

5. FUNDING AND EXPENSE

- 5.1. Meeting agendas, notices, room rental and support staff will be provided by South Oxfordshire and Vale of White Horse District Councils.
- 5.2. Any travel costs or other expenses generated by Sounding Board members will be paid by their own Organisations and not by South Oxfordshire and Vale of White District Councils.

6. COMMUNICATIONS

- 6.1. Any parish council represented on the Sounding Board must provide up to two email addresses which will be the primary method of communication with the Didcot Garden Town project delivery staff.
- 6.2. Notifications, agendas, minutes and other materials will be provided electronically only.
- 6.3. The Didcot Garden Town Project delivery staff will post meeting agendas, presentation materials and reports to the Didcot Garden Town website as appropriate.
- 6.4. Formal minutes will not be kept, but comments will be summarised for presentation to the Board.
- 6.5. An agenda will be provided before the meeting and other documents may be distributed electronically in advance of the meeting as needed.
- 6.6. Sounding Board participants may not speak on behalf of Didcot Garden Town.

Didcot Garden Town

Operating Guidelines for Didcot Garden Town Advisory Board
Parish Councils Sounding Board

July 2019

7. TRANSPARENCY, CONFIDENTIALITY AND PROTECTION OF PERSONAL DATA

7.1. Personal information associated with Board activity is subject to the Data Protection Act 2018.

7.2. Data will be stored with South Oxfordshire District Council and the privacy policy will be that of South Oxfordshire District Council.

7.3. The privacy policy can be found on their website and may be amended from time to time.

Didcot Garden Town

Operating Guidelines for Didcot Garden Town Advisory Board
Business Sounding Board

July 2019

TERMS OF REFERENCE FOR BUSINESS SOUNDING BOARD

1. OPERATIONAL OBJECTIVES

- 1.1. The objective of the Business Sounding Board (“Sounding Board”) will be to review project updates and provide comments about the Didcot Garden Town Delivery Plan to the Didcot Garden Town project delivery staff.
- 1.2. The Didcot Garden Town project delivery staff will compile comments and provide them to the Board.

2. DURATION OF BOARD

- 2.1. The Sounding Board is expected to continue for as long as the Board operates.

3. BOARD STRUCTURE

- 3.1. The Sounding Board will be managed by the Delivery Team for South Oxfordshire and Vale of White Horse District Councils.
- 3.2. The Sounding Board will be made up of representatives of businesses located within the Didcot Garden Town area of influence, which is shown in the Didcot Garden Town Delivery Plan.
 - 3.2.1. Each business should provide a single point of contact.
 - 3.2.1.1. Businesses must notify the Didcot Garden Town project delivery staff of any changes to their designated representative or to their contact details by email to: info@didcotgardentown.co.uk at least 10 days prior to the next Sounding Board meeting.
- 3.3. Business Sounding Board meetings will be open to the public.
- 3.4. Meetings will be facilitated by the Didcot Garden Town Project Manager and supported by Didcot Garden Town project delivery staff.

4. CONDUCT OF BUSINESS

- 4.1. The terms of reference for the Sounding Board will be reviewed by the Board biannually following approval and updated as needed.
- 4.2. The Sounding Board will meet at least twice a year to provide input to the Didcot Garden Town Project delivery staff. All input will be compiled and provided to the Board at its next regular meeting.
- 4.3. Meetings will be up to 90 minutes in duration.
- 4.4. Sounding Board members will be invited to one open public forum annually.
- 4.5. Meetings will take place at District Council offices or a location in or near Didcot Town centre.
- 4.6. Sounding Board meetings will be held if at least five business representatives have confirmed attendance within 24 hours of the meeting date.
- 4.7. The Sounding Board may elect to provide advice and recommendations to the Board by providing written statements, decisions or advice (“Advice”) to the Didcot Garden Town Project Manager. The Project Manager will forward the Advice to the Board at their next regular meeting.

Didcot Garden Town

Operating Guidelines for Didcot Garden Town Advisory Board
Business Sounding Board

July 2019

5. FUNDING AND EXPENSE

- 5.1. Meeting agendas, notices, room rental and support staff will be provided by South Oxfordshire and Vale of White Horse District Councils.
- 5.2. Any travel costs or other expenses generated by Sounding Board members will be paid by their own organisations and not by South Oxfordshire and Vale of White District Councils.

6. COMMUNICATIONS

- 6.1. Any business represented on the Sounding Board must provide an email addresses which will be the primary method of communication with the Didcot Garden Town project delivery staff.
- 6.2. Notifications, agendas, minutes and other materials will be provided electronically only.
- 6.3. The Didcot Garden Town project delivery staff will post meeting agendas, presentation materials and reports to the Didcot Garden Town website as appropriate.
- 6.4. An agenda will be provided before the meeting and other documents may be distributed electronically in advance of the meeting as needed.
- 6.5. Sounding Board participants may not speak on behalf of Didcot Garden Town.

7. TRANSPARENCY, CONFIDENTIALITY AND PROTECTION OF PERSONAL DATA

- 7.1. Personal information associated with Board activity is subject to the Data Protection Act 2018.
- 7.2. Data will be stored with South Oxfordshire District Council and the privacy policy will be that of South Oxfordshire District Council.
- 7.3. The privacy policy can be found on their website and may be amended from time to time.

APPENDIX 3
PROPOSED EXPENDITURE PLAN

Didcot Garden Town



Expenditure Plan for allocated Didcot Garden Town capacity funding from MHCLG and Homes England S31 Grants

Main Budget Description	Sub-Budget Description	Allocated funding carried forward (£)	Forecast Expenditure 2019/20	Forecast Expenditure 2020/21	Forecast Expenditure 2021/22	Total Expenditure 2019-2022
STAFFING - SODC	1. Staffing costs and expenses for at least the following positions: 1.0 FTE for Didcot Garden Town Project Manager, Project Officer and Oxfordshire County Council Principal Transportation Planner. 0.5 FTE for Sr. Communications Officer and Administrative Officer. 0.25 Public art officer and Urban Planning Officer. These positions or equivalent positions will support ongoing work to delivery the projects listed in the Didcot Garden Town Delivery Plan beyond the current 2-year funding plan included currently allocated budgets. Work includes administration, management and facilitation of Didcot Garden Town Advisory Board and residents, parish councils and business sounding boards. Supports all projects in the DGT Delivery Plan approved	227,751	113,875	113,876	0	227,751
STAFFING - VOWH		246,736	123,368	123,368	0	246,736
Total Staffing Budget		474,487	237,243	237,244	0	474,487
TECHNICAL CONSULTANCY - SODC	2. Technical consultancy fees to support studies related to the following project: A) parking strategy (project 21). Project numbers refer to the DGT Delivery Plan approved October 2017.	35,000	10,000	25,000	0	35,000
TECHNICAL CONSULTANCY - VOWH		35,000	10,000	25,000	0	35,000
Total Technical Consultancy Budget		70,000	20,000	50,000	0	70,000
TOTALS		544,487	257,243	287,244	0	£544,487

TOTAL FUNDING SODC	£262,751
TOTAL FUNDING VOWH	£281,736

SODC Proposed Allocation of £781,000 Didcot Garden Town capacity funding from Homes England S31 grant

Main Budget Description	Sub-Budget Description	Proposed Total Budget Allocation for both South and Vale Unallocated Grant Revenue (£)	SODC Share of Proposed Total Budget Allocation (£)	Forecast Expenditure 2019/20	Forecast Expenditure 2020/21	Forecast Expenditure 2021/22	Total SODC Expenditure 2019-2022
STAFFING	1. Staffing costs and expenses for at least the following positions: 1.0 FTE for Didcot Garden Town Project Manager, Project Officer and Oxfordshire County Council Principal Transportation Planner. 0.5 FTE for Sr. Communications Officer and Administrative Officer. 0.25 Public art officer and Urban Design officer. These positions or equivalent positions will support ongoing work to delivery the projects listed in the Didcot Garden Town Delivery Plan beyond the current 2-year funding plan included currently allocated budgets. Work includes administration, management and facilitation of Didcot Garden Town Advisory Board and residents, parish councils and business sounding boards. Supports all projects in the DGT Delivery Plan approved October 2017.	462,000	364,099	48,000	48,000	268,099	364,099
Total Staffing Budget		462,000	364,099	48,000	48,000	268,099	364,099
BRANDING, COMMUNITY ENGAGEMENT AND PUBLIC INFORMATION	2. Consultant fees to support create Didcot Garden Town including the following: A) branding guidelines including logo, tag lines, fonts, colours and imprinted products; B) initial website layout using the district council's standard format; C) event support to engage residents, parish councils and businesses at least annually and may include venue rental, equipment rental, event set-up, temporary staffing and food and beverage costs as needed. This budget may also be used to participate in events organised by others. Limited imprinted clothing to promote the recognition of staff at events may be included. See projects 1-C, 1-K, 3, 56 and 58 in the DGT Delivery Plan approved October 2017.	60,000	47,286	15,604	31,681	0	47,286
Total Branding, Community Engagement and Public Information Budget		60,000	47,286	15,604	31,681	0	47,286
TECHNICAL CONSULTANCY	3. Technical consultancy fees to support studies related to the following projects: A) preparation of a meanwhile use, pop-up and temporary use plan (projects 1-D and 1-E); B) interactive map that shows progress toward implementation of the delivery plan; C) design studies for connectivity hub (project 7); social enterprise action plan (project 9); D) investigate off-site construction opportunities for housing (project 36); E) feasibility study to implement sustainable fuels into fleets that operate in DGT (project 38); F) studies to advance development of allocated housing sites (project 56); G) preliminary urban design studies for the cultural spine (project 58); H) preliminary studies to support the garden line final alignment and land acquisition (project 58). Project numbers refer to the DGT Delivery Plan approved October 2017.	239,000	188,354	62,157	126,197	0	188,354

SODC Proposed Allocation of £781,000 Didcot Garden Town capacity funding from Homes England S31 grant

Main Budget Description	Sub-Budget Description	Proposed Total Budget Allocation for both South and Vale Unallocated Grant Revenue (£)	SODC Share of Proposed Total Budget Allocation (£)	Forecast Expenditure 2019/20	Forecast Expenditure 2020/21	Forecast Expenditure 2021/22	Total SODC Expenditure 2019-2022
Total Staffing Budget		239,000	188,354	62,157	126,197	0	188,354
LEGAL ADVICE	4. Legal advice on any proposed actions taken to support Didcot Garden Town delivery plan including in-house and consultant legal fees. See project 63 in the DGT Delivery Plan approved October 2017.	20,000	15,762	7,881	7,881	0	15,762
Total Technical Consultancy Budget		20,000	15,762	7,881	7,881	0	15,762
TOTALS		781,000	615,500	133,642	213,759	268,099	615,500

VOWH Proposed Allocation of £781,000 Didcot Garden Town capacity funding from Homes England S31 grant

Main Budget Description	Sub-Budget Description	Proposed Total Budget Allocation (£)	VOWH Share of Proposed Total Budget Allocation (£)	Forecast Expenditure 2019/20	Forecast Expenditure 2020/21	Forecast Expenditure 2021/22	Total VOWH Expenditure 2019-2022
STAFFING	1. Staffing costs and expenses for at least the following positions: 1.0 FTE for Didcot Garden Town Project Manager, Project Officer and Oxfordshire County Council Principal Transportation Planner. 0.5 FTE for Sr. Communications Officer and Administrative Officer. 0.25 Public art officer and Urban Planning Officer. These positions or equivalent positions will support ongoing work to delivery the projects listed in the Didcot Garden Town Delivery Plan beyond the current 2-year funding plan included currently allocated budgets. Work includes administration, management and facilitation of Didcot Garden Town Advisory Board and residents, parish councils and business sounding boards. Supports all projects in the DGT Delivery Plan approved October 2017.	462,000	97,901	48,951	48,951	0	97,901
Total Staffing Budget		462,000	97,901	48,951	48,951	0	97,901
BRANDING, COMMUNITY ENGAGEMENT AND PUBLIC INFORMATION	2. Consultant fees to support create Didcot Garden Town including the following: A) branding guidelines including logo, tag lines, fonts, colours and imprinted products; B) initial website layout using the district council's standard format; C) event support to engage residents, parish councils and businesses at least annually and may include venue rental, equipment rental, event set-up, temporary staffing and food and beverage costs as needed. This budget may also be used to participate in events organised by others. Limited imprinted clothing to promote the recognition of staff at events may be included. See projects 1-C, 1-K, 3, 56 and 58 in the DGT Delivery Plan approved October 2017.	60,000	12,714	4,196	8,519	0	12,714
Total Branding, Community Engagement and Public Information Budget		60,000	12,714	4,196	8,519	0	12,714

VOWH Proposed Allocation of £781,000 Didcot Garden Town capacity funding from Homes England S31 grant

Main Budget Description	Sub-Budget Description	Proposed Total Budget Allocation (£)	VOWH Share of Proposed Total Budget Allocation (£)	Forecast Expenditure 2019/20	Forecast Expenditure 2020/21	Forecast Expenditure 2021/22	Total VOWH Expenditure 2019-2022
TECHNICAL CONSULTANCY	3. Technical consultancy fees to support studies related to the following projects: A) preparation of a meanwhile use, pop-up and temporary use plan (projects 1-D and 1-E); B) interactive map that shows progress toward implementation of the delivery plan; C) design studies for connectivity hub (project 7); social enterprise action plan (project 9); D) investigate off-site construction opportunities for housing (project 36); E) feasibility study to implement sustainable fuels into fleets that operate in DGT (project 38); F) studies to advance development of allocated housing sites (project 56); G) preliminary urban design studies for the cultural spine (project 58); H) preliminary studies to support the garden line final alignment and land acquisition (project 58). Project numbers refer to the DGT Delivery Plan approved October 2017.	239,000	50,646	16,713	33,933	0	50,646
Total Technical Consultancy Budget		239,000	50,646	16,713	33,933	0	50,646
LEGAL ADVICE	4. Legal advice on any proposed actions taken to support Didcot Garden Town delivery plan including in-house and consultant legal fees. See project 63 in the DGT Delivery Plan approved October 2017.	20,000	4,238	2,119	2,119	0	4,238
Total Legal Advice Budget		20,000	4,238	2,119	2,119	0	4,238
TOTALS		781,000	165,500	71,979	93,521	0	165,500

SODC - Proposed Allocation of £123,914 Didcot Garden Town New Growth Pointe revenue from national government

Main Budget Description	Sub-Budget Description	SODC Allocated Budget Underspend (£)	Forecast Expenditure 2019/20	Forecast Expenditure 2020/21	Forecast Expenditure 2021/22	Total SODC Expenditure 2019-2022
TECHNICAL CONSULTANCY	Technical consultancy fees to support studies related to the following projects: A) preparation of a meanwhile use, pop-up and temporary use plan (projects 1-D and 1-E); B) interactive map that shows progress toward implementation of the delivery plan; C) design studies for connectivity hub (project 7); social enterprise action plan (project 9); D) investigate off-site construction opportunities for housing (project 36); E) feasibility study to implement sustainable fuels into fleets that operate in DGT (project 38); F) studies to advance development of allocated housing sites (project 56); G) preliminary urban design studies for the cultural spine (project 58); H) preliminary studies to support the garden line final alignment and land acquisition (project 58). Project numbers refer to the DGT Delivery Plan approved October 2017.	123,914	50,000	73,914	0	123,914
Total Technical Consultancy Budget		123,914	50,000	73,914	0	123,914
TOTALS		£123,914	£50,000	£73,914	£0	£123,914

APPENDIX 4

LIST OF PROJECTS WITH PRIORITIES HIGHLIGHTED

Didcot Garden Town



APPENDIX 4: PROJECT PRIORITIES WITH PHASING

LEGEND

	Projects included in current work plan
	Projects next highest in priority as funding is identified

NOTE: The Max Cost Estimate projections was developed as part of the Didcot Garden Town Delivery Plan for informational purposes. This information does not represent budgeted funding or actual project costs.

No.	Chapter	Project Name	Description	Max Cost Estimate		Project Revenue or Planned Funding	Comments	Project Status	Near / Medium / Long Term	Type of Funding Needed	Barriers to Delivery	Status
				Feas. Phase	Implement. Phase							
1	Governance	Didcot Garden Town Governance and Project Delivery	Building upon the work to date, establish an ongoing Garden Town team within the District Councils, specifically focussed on delivery of the Garden Town objectives. The team will drive all of the actions within the Delivery Plan and act as a point of contact for developers and other private sector partners wishing to invest in and deliver elements of the plan.	n/a	£14,700,000	£0	£750,000 per annum until 2031 for dedicated delivery team, £300,000 per year until 2031 for project support. The first 5 years funding for the delivery team (£5,250,000) should be provided as part of the initial capacity funding required for the research/feasibility phase. The remaining £9,450,000 should be provided in two further tranches of £4,725,000 in years 5 and 10.	In Progress	Near	Capacity	Final team structure must follow governance approval, which is ongoing.	Project Manager has been hired.
1-I	Governance	Draft Governance Structure Constitution and Terms of Reference	Draft a constitution and terms of reference to which each constituent body of the governance structure must agree.	n/a			Part of £14,700,00 estimated cost for Project 1	In Progress	Near	Capacity	Simplified structure requires Cabinet approval.	Target for Cabinet approval is June 2019
1-L	Governance	Governance Structure Brand	Develop a unified brand in order to give the governance structure a single identity and clear purpose				Part of £14,700,00 estimated cost for Project 1	Not Started	Near	Capacity		Early logo has been created for interim use. Further work needs to be done to develop the Didcot Garden Town brand.
2	Community	Create "Be in Didcot Garden Town" Website	Engage a web designer to create the website, which links to the new Science Vale Website, creating a central location for information on the Garden Town and for community updates.	£25,000	n/a	£0		Not Started	Near	Capacity	Limitations of District Council's website.	District Council website is being updated which will allow the project to move forward.
3	Community	Didcot Garden Town Exhibition and Conference Event	Organise this event which celebrates achievements within the town and encourage continued community involvement.	£40,000	n/a	£0	Launch event for advisory and sounding boards	Not Started	Near	Capacity	Capacity	
11	Transport Infrastructure, A Connected Smart Community	Smart travel and new technology	Develop smart travel initiatives to promote sustainable transport options and implement new travel technologies.	£50,000	£5,000,000	£0		In Progress	Ongoing	Capacity and Capital	Technology, reluctance to change travel habits, Capital Funding, loss of council officers who were working on these projects.	MulticAV project example of this. Other opportunities to trial AV in the area are emerging.
21	Transport Infrastructure, Masterplan	Parking strategy	Create a parking strategy for the town centre and station to enable efficient use of limited space.	£75,000	n/a	£0		In Progress	Near	Capacity	Need to understand outcome of parking enforcement study by OCC.	Working with OCC to expand scope of another study they are conducting.
56	Masterplan	Extant Consent Engagement	"Continued engagement process with consented sites to ensure the key principles and aims of the Garden Town Masterplan are taken on board and delivered through detailed design. Including but not limited to: • NE Didcot • Valley Park • Orchard Centre • Didcot A"	n/a	£15,000	£0		In Progress	Near	Capacity		Garden town team involved in pre-app discussions on new developments and comment on all major applications. Design review panel being set up.
59	Masterplan	Design Briefs	"Develop of Design Briefs for sites critical to the delivery of the Garden Town Masterplan to ensure eventual development adheres to the established principles. These sites would include Rich's Sidings, Ladygrove East and potentially Didcot A."	£120,000	n/a	£0		In Progress	Near		Prepared by developers as part of their application.	Garden town team involved in pre-app discussions on new developments and comment on all major applications. Design review panel being set up.
60	Masterplan	Didcot Gateway South Project	Undertake financial and technical studies for feasibility phase through to planning permission. Subsequently work with third parties who will implement project.	£750,000	£99,000,000	£113,000,000	This project is being managed by Development and Regeneration with a budget of £866,420.	In Progress	Near	Capacity and Capital	Land assembly, viability	Homes England are actively working with District Councils to move project forward.
63	Governance	Governance Structure Legal Advice	Seek legal advice on the steps required to establish each element of the governance structure and the measures necessary to form a joint planning committee.	£20,000	n/a	£0		In Progress	Near	Capacity	Governance Structure in adopted plan is being simplified while retaining community involvement. Nominated board members suggest creating three sounding boards to engage residents, parish councils and businesses in an ongoing way.	Target date of June for Cabinet approval of new structure.
15	Transport Infrastructure	Science Bridge and A4130 Capacity Improvements	Implement the proposed capacity improvements.		£43,200,000	£14,200,000	This improvement is identified as essential within the Enterprise Zone plan and is prioritised within the LGF3 and devolution programmes.	In Progress	Medium	Capacity and Capital	Capital funding, land ownership, large scale project	Part of HIF bid. Potential to fund from retained EZ business rates if HIF unsuccessful

Didcot Garden Town

19-Jun-19

No.	Chapter	Project Name	Description	Feas. Phase	Implement. Phase	Project Revenue or Planned Funding	Comments	Project Status	Near / Medium / Long Term	Type of Funding Needed	Barriers to Delivery	Status
17	Transport Infrastructure	Northern perimeter road and East West movement corridor	Providing a package of new highway improvements.	£100,000	£12,200,000	£6,000,000	This improvement is identified as essential within the Enterprise Zone plan and is prioritised within the LGF3 and devolution programmes.	In Progress	Medium	Capacity and Capital	Additional funding may be needed to implement.	£6.2m capital funding is available. Work may proceed following HIF bid results.
18	Transport Infrastructure	Access to Culham Science Centre Phase 1	Install first stage of improvements to access to Culham Science Centre.	£150,000	£15,780,000	£4,000,000	This improvement is identified as essential within the Enterprise Zone plan and is prioritised within the LGF3 and devolution programmes.	In Progress	Medium	Capacity and Capital	Capital funding, land ownership, large scale project, possible opposition to chosen route	Part of HIF bid
22	Transport Infrastructure	New Thames Crossing	Implement the second stage of improvements to access to Culham Science Centre, including a new crossing over the Thames.	£150,000	£125,000,000	£0	This improvement is identified as essential within the Enterprise Zone plan but is not prioritised within the LGF3 and devolution programmes.	In Progress	Long	Capacity and Capital	Capital funding, land ownership, large scale project, possible opposition to chosen route	Part of HIF bid. Potential to fund from retained EZ business rates if HIF unsuccessful
1-C	Community	Hosting Stakeholder Representatives' Events	Arrange nomination of stakeholder representatives and host Garden Town update sessions to maintain the involvement of the community.	n/a			Part of £14,700,00 estimated cost for Project 1	Not Started	Ongoing	Capacity	Keeping stakeholders engaged and finding suitable times for all to attend	Form sounding boards in 2019
1-D	Business	Meanwhile / Temporary Uses Research	Garden Town team to research best practice and support opportunities for temporary, meanwhile and pop up uses around the town.	n/a			Part of £14,700,00 estimated cost for Project 1	Not Started	Near	Capacity		
1-E	Business	Create Meanwhile Use Project Plan	Garden Town team to create a plan for the meanwhile use projects which will attract interest from potential participants and form the basis of a business plan.				Part of £14,700,00 estimated cost for Project 1	Not Started	Near	Capacity		
1-G	Planning	DPD Development	Develop a programme for development, consultation and adoption of a Garden Town DPD and include it in both Councils' Local Development Schemes.				Part of £14,700,00 estimated cost for Project 1	Not Started	Near	Capacity	Work would be part of local plan 'refresh' effort. Delay in completion means that many developments will already have approvals in place before DPD applies to them.	Work is scheduled for completion by Fall 2021.
1-I	Planning	Work with Government	Work with government to investigate how Planning Freedoms could be used to reinforce the delivery of the vision for the Garden Town.				Part of £14,700,00 estimated cost for Project 1	Not Started	Near	Capacity		
1-K	Governance	Governance Structure Consultation	Prepare, publish and carry out a community engagement strategy.				Part of £14,700,00 estimated cost for Project 1	Not Started	Near	Capacity		
7	Community, Vision	Connectivity Hub	Conduct a feasibility study for the Connectivity Hub (Garden Town HQ) and then construct the preferred option.	£27,500	£3,000,000	£0		Not Started	Near	Capacity		
9	Business	Social Enterprise Action Plan	Develop an action plan for involving social enterprises in future activities linked to the achievement of Garden Town objectives.	£15,000	£200,000	£0		Not Started	Near	Capacity		
36	Housing	Investigating opportunities for off-site construction of housing units in Didcot Garden Town.	"Support growth in the off-site sector through: 1. Mapping the housing delivery pipeline to offer visibility / public data on demand over time. 2. Engaging with off-site manufacturers to support establishment of production facilities. 3. Testing suitability of Council-led projects and those by other organisation such as Registered Providers for off-site construction. Shaping projects to suit this approach and using them to stimulate the sector."	£65,000	n/a	£0	The private sector will undertake the delivery stage and should gain financially from this, there is therefore no cost for implementation works.	Not Started	Near	Capacity	Relies on partnership with developers to implement.	
38	Sustainability	Feasibility study for sustainable fuels	Carry out feasibility and costing for implementation of sustainable fuels for council fleet and local private fleet operators	£24,000	n/a	£0		Not Started	Near	Capacity	Relies partially on private sector delivery	Currently looking into options for bringing hydrogen supply and a refuelling station to the garden town area. Hydrogen Hub awarded bid for supply in 2019.
58	Masterplan	Feasibility Studies	Conduct design studies to determine capacity and feasibility of recommendations within the Master plan such as: Station Study, Garden Line Study, Cultural Spine Study, Gateway Spine Study.	£600,000	n/a	£0		Not Started	Near	Capacity		
4	Vision, Green Infrastructure, Masterplan	Arts and Culture Strategy	Produce a town wide strategy that sets out how the town will build its cultural offer across public art, community engagement and cultural amenities, encompassing milestones, partners and funding.	£60,000	n/a	£0		Not Started	Near	Capacity	Resources such as staffing	Work started by District Council's Public Art team.
5	Vision	Create Events Plan	Bring together key science, arts and environment stakeholders to create an events plan, this can be an early stage in the commissioning of an arts & cultural strategy	£10,000	n/a	£0		Not Started	Near	Capacity	Capacity	
6	Vision	Wayfinding Strategy, Design and Installation	Create a wayfinding strategy and design the layout and information so that improved signage and navigation aids can be installed. Installation of wayfinding totems around Didcot, including interactive maps at the station.	£80,000	£180,000	£0		Not Started	Near	Capacity and Capital		

No.	Chapter	Project Name	Description	Feas. Phase	Implement. Phase	Project Revenue or Planned Funding	Comments	Project Status	Near / Medium / Long Term	Type of Funding Needed	Barriers to Delivery	Status
8	Business	Didcot Town Centre Manager	Run feasibility testing for introducing a town centre manager role to Didcot.	£5,000	£250,000	£0	Ongoing costs for salary and expenses	Not Started	Near	Capacity		Didcot Garden Town Project Manager has been hired.
20	Transport Infrastructure	Public transport strategy	Develop a strategy for public transport to improve services for users and encourage an increase in use.	£100,000	n/a	£0		Not Started	Near	Capacity		
24	Grey Infrastructure	Utilities companies engagement	Garden Town team to facilitate engagement with all utilities companies to share developers' build programme and ensure capacity upgrades are in advance of delivery.	£5,000	n/a	£0		Not Started	Near	Capacity		
25	Blue Infrastructure	Feasibility study for rainwater / greywater harvesting	Carry out a feasibility study, including costing for installation of rain water or greywater harvesting for new build and retrofit housing.	£15,000	n/a	£0		Not Started	Near	Capacity		
26	Grey Infrastructure	Feasibility study for renewable energy sources	Conduct a feasibility study, including costing for installation of renewable energy sources for new build and retrofit housing.	£15,000	n/a	£0		Not Started	Near	Capacity		
27	Grey Infrastructure	Liaise with OCC to identify location for new HWRC	Conduct options study for potential locations for new HWRC.	£20,000	n/a	£0		Not Started	Near	Capacity		
28	Grey Infrastructure	Feasibility study for public charging stations	Carry out feasibility and costing for viable network of electric vehicle charging stations	£10,000	n/a	£0		Not Started	Near	Capacity	Finding suitable locations, land ownership	
29	Blue Infrastructure	Watercourse enhancement study	Engage with Environment Agency to identify potential improvement works to watercourses and carry out feasibility study.	£25,000	n/a	£0		Not Started	Near	Capacity		
33	Social Infrastructure	Specialist Elderly Housing Plan	Develop plan for innovative elderly care in Didcot to meet the growing need.	£12,000	n/a	£0		Not Started	Near	Capacity	Requires cross organisation working with CCG/NHS/OCC.	Care home has been approved for development.
34	Social Infrastructure	Cultural, Leisure and Recreational Provision Study	Commission further studies into: opportunities for commercial leisure/ professional team provision; health and leisure; age-friendly design; and annual programme of events across Didcot.	£80,000	£60,000,000	£0		Not Started	Near	Capacity and Capital		
37	Housing	Process for supporting high quality housing	Formulate a formal process for the approach described under 6.1.3 Supporting High Quality Housing. This will involve establishing the contents of the Local Area Analysis and Scheme Location / Character steps and the input data for affordable housing product valuation and affordability testing.	£20,000	n/a	£0		Not Started	Near	Capacity		
39	Sustainability	Feasibility study for combined Recovery Hub in Didcot	Carry out feasibility and costing for introduction of recycling centre combined with Reuse Shop and community initiatives.	£20,000	n/a	£0		Not Started	Near	Capacity		
40	Sustainability	Feasibility study for community initiatives for small scale renewables.	Carry out feasibility and costing for introduction of community initiatives relating to renewables	£14,000	n/a	£0		Not Started	Near	Capacity	Retrofitted systems to existing development may be required	
42	Sustainability	Engagement with developers for enhanced SUDS schemes	Work with existing developers and EA to identify potential options for enhanced SUDS schemes, including potential funding streams.	£30,000	n/a	£0		Not Started	Near	Capacity	Developers already currently meet strict drainage standards.	
44	Vision, Super Green	Public realm and landscape strategy	Produce a public realm and landscape strategy to provide a comprehensive plan to develop the public realm and integrate it with the landscape strategy for the town.	£120,000	n/a	£0		Not Started	Near	Capacity	Funding for implementation, land ownership.	
47	Super Green	Research project into maintenance of landscape spaces	Research sources of alternative funding of landscape management and maintenance based on premise of increased health and well-being.	£40,000	n/a	£0		Not Started	Near	Capacity		
48	Super Green	Strategy for promotion of growing local food	Produce strategy to bring together initiatives for growing local food, from community groups, bio-science organisations and landowners to bring about a strategy for projects.	£45,000	n/a	£0		Not Started	Near	Capacity	Would rely on strong interest in the community to implement.	
49	Super Green	Masterplan for gravel working zone	Provide comprehensive masterplan strategy and phasing diagrams for development of the gravel workings area between Sutton Courtney and Appleford.	£120,000	n/a	£0		Not Started	Near	Capacity	Relies on landowner to implement.	
50	Super Green	Detailed design and phasing of enhancement of Moor Ditch	Create a detailed strategy for the enhancement of the water quality and environment of the Moor Ditch.	£70,000	n/a	£0		Not Started	Near	Capacity	Funding for implementation.	
52	Super Green	Neighbourhood re-greening strategy	"Conduct a comprehensive review of existing street character and neighbourhoods to provide a phasing plan and detailed replanting proposals including potential for other green infrastructure."	£35,000	n/a	£0		Not Started	Near	Capacity	Funding for implementation, land ownership.	

Didcot Garden Town

19-Jun-19

No.	Chapter	Project Name	Description	Feas. Phase	Implement. Phase	Project Revenue or Planned Funding	Comments	Project Status	Near / Medium / Long Term	Type of Funding Needed	Barriers to Delivery	Status
53	Super Green	Develop a policy for new resting places for ashes	In the design of the new multi-functional spaces, or in upgrading existing open spaces, a suitable place for Columbaria to be included. Design and provision of new columbaria will address the lack of burial space within the town, can provide cultural and community amenity and be part of the open space strategy.	£50,000	n/a	£0		Not Started	Near	Capacity	Difficulties in finding suitable location(s).	Additional burial grounds are being sought by the town council as a priority.
54	Super Green	Community Hub	Grow, Cook, Eat community gardening and cooking centre.	n/a	£800,000	£0		Not Started	Near	Capacity and Capital	Finding suitable location, funding for implementation.	
55	Masterplan	Design Codes	Develop Design Codes which will assist in ensuring that the detailed delivery of the ensuing phases is to a high quality.	n/a	£150,000	£0		Not Started	Near	Capacity		
57	Masterplan	Retail Strategy	Test recommendations such as providing support to independent retailers and small businesses as a balance of retail being delivered as part of Orchard Centre Phase 2.	£20,000	n/a	£0		Not Started	Near	Capacity		
58	Masterplan	Feasibility Studies	Conduct design studies to determine capacity and feasibility of recommendations within the Master plan such as: Station Study, Garden Line Study, Cultural Spine Study, Gateway Spine Study.	£600,000	n/a	£0		Not Started	Near	Capacity		
64	Governance	Develop DPD	Engage specialist Planning experts to work with the Council's team to draft a DPD.	£150,000	n/a	£0		Not Started	Near	Capacity	To be made part of Local Plan "refresh" which will be late for applying to most of the housing development approvals in DGT	Current schedule is Fall 2021 for delivery
13	Transport Infrastructure	Cycling network improvements	Upgrade to cycling network within the whole town.	£50,000	£9,300,000	£4,500,000	This improvement is identified as essential within the Enterprise Zone plan but is not prioritised within the LGF3 and devolution programmes.	Not Started	Medium	Capacity and Capital	Capital Funding.	Work on LCWIP by OCC for Didcot starting in April 2019.
14	Vision, Transport Infrastructure	Enhanced cycling network	Extending and enhancing the cycling network including creating micro hubs.	Inc above	£2,000,000	£0		Not Started	Medium	Capacity and Capital	Capital Funding.	
16	Vision, Transport Infrastructure, Masterplan	Central Didcot Transport Corridor (Cultural spine and Gateway spine)	Provide a package of works for the proposed Cultural Spine and Gateway spine.	£400,000	£60,000,000	£0	Elements of this improvement are identified as essential within the Enterprise Zone plan but is not prioritised within the LGF3 and devolution programmes.	Not Started	Medium	Capacity and Capital		
31	Grey Infrastructure	District Heating Detailed Project Development	Develop the business case and procurement strategy from 2018-2019.	£40,000	n/a	£40,000	Subject to outcomes of heat mapping study. Anticipated funding from the Council and the government Heat Networks Programme.	Not Started	Medium	Capacity		
32	Grey Infrastructure	District Heating Commercialisation Phase	Engaging with private sector partners, implement commercialisation of District Heating from 2019 on wards.	n/a	£40,000	£40,000	Subject to previous stages of work. Anticipated funding from the Council and the government Heat Networks Programme.	Not Started	Medium	Capacity		
43	Technology	Strategies required for technology implementation	Create strategies to guide the deployment of technology products and solutions in projects. These will be determined with the Council's technology partners, but may include: Mass Transit Solutions Strategy, Programme Management Frameworks, Digital Platform Strategy.	TBC	n/a	£0		Not Started	Medium			
45	Super Green	Design briefs for proposals at Rich's Sidings, Station Square and Town Square	Develop the public realm brief for series of spaces associated with new built development at each location.	£50,000	n/a	£0		Not Started	Medium	Capacity	Funding for implementation, land ownership and questions about use of shared surfaces moving forward.	
46	Super Green	Detailed strategy for green routes network	Develop detailed landscape design for proposed extension of cycle and pedestrian paths. Include design briefs for cycle facilities at Station Square, Town Square, Broadway and Rich's Sidings.	£90,000	n/a	£0		Not Started	Medium	Capacity		
51	Super Green	Strategy for River Thames leisure enhancement	Create a comprehensive strategy to enhance the environment and make proposals for greater leisure potential of the River Thames corridor.	£95,000	n/a	£0		Not Started	Medium	Capacity	Funding for implementation.	
61	Masterplan	Rich's Sidings	Undertake financial and technical studies for feasibility phase through to planning permission. Subsequently work with third parties who will implement project.	£750,000	£125,000,000	£145,000,000		Not Started	Medium	Capacity and Capital	Land ownership, viability, assessing if any of the site could be used for road layout realignment, assessment of suitability for residential / commercial.	Land owner has been engaged with little progress.
62	Masterplan	Potential Projects	Undertake initial development appraisal, investment and procurement reviews to identify further opportunities for the Councils to take the lead in working with third parties to deliver projects.	£75,000	n/a	£0		Not Started	Medium	Capacity		

Didcot Garden Town

19-Jun-19

No.	Chapter	Project Name	Description	Feas. Phase	Implement. Phase	Project Revenue or Planned Funding	Comments	Project Status	Near / Medium / Long Term	Type of Funding Needed	Barriers to Delivery	Status
19	Transport Infrastructure	Didcot station and rail feasibility and options study	Study for options for station location and track reconfiguration including improvements to Culham station and four tracking railway and grade separation.	£300,000	TBC	£0	Project costs and benefits are to be determined following an options study. An allowance of £116,000,000 has been made in the Enterprise Zone implementation plan for the first packages of work (A and B).	Not Started	Long	Capacity	Requires cross organisation working with OCC and Network Rail.	
1-B	Community	Consultation Delivery Plan	Undertake a full public consultation on the draft Delivery Plan. Consider and incorporate views received so that the final plan reflects the wishes of the community.					Complete	Near	Capacity	N/A	
1-F	Planning	Endorse and Publish Garden Town Policy Statement	Both Councils to formally endorse non-statutory Garden Town policy statement and publish it as a standalone document available on the planning policy section of their websites.				Part of £14,700,00 estimated cost for Project 1	Complete	Near			
23	Transport Infrastructure	"Backhill Lane cycle and pedestrian scheme"	Make improvements to Backhill Lane at Milton Park for cyclists and pedestrians.	£20,000	£1,200,000	£1,200,000	£1.2m of funding confirmed from the LEP Growth Point Fund	Complete	Near	Capacity and Capital		
30	Grey Infrastructure	District Heating Feasibility Study	Conduct detailed techno-economic modelling from 2017-18.	£30,000	n/a	£30,000	Subject to outcomes of heat mapping study. Anticipated funding from the Council and the government Heat Networks Programme.	Complete	Medium	Capacity		
35	Social Infrastructure	Higher/Further Education Partner Discussion	Councils to discuss with relevant stakeholders and undertake feasibility testing to consider the potential for Didcot to have a further education presence.	n/a	n/a	£0	Council Garden Town Team to implement.	Complete	Near	Capacity	Finding suitable locations, land ownership.	UTC is located in Didcot.