

# Cabinet report

Report of Head of HR, IT and Technical Services

Author: Debbie Adams

Telephone: 01235 422142

Textphone: 18001 01235 422142

E-mail: [debbie.adams@southandvale.gov.uk](mailto:debbie.adams@southandvale.gov.uk)

Wards affected: All

Cabinet member responsible: Mathew Barber

Tel: 01235 422422

E-mail: [matthew.barber@whitehorsedc.gov.uk](mailto:matthew.barber@whitehorsedc.gov.uk)

To: CABINET

Date: 5 August 2017

## Corporate delivery plan

### Recommendation

To approve the corporate delivery plan.

### Purpose of Report

1. To seek Cabinet's approval of the council's corporate delivery plan attached, taking into account any views from Scrutiny Committee (meeting on 27 July 2017).

### Corporate Objectives

2. The Corporate Plan sets out the council's corporate objectives and priorities for the period 2016 – 2020. The corporate delivery plan sets out in greater detail what actions the council will take to deliver these. We are committed to providing reports on performance against the corporate plan to Cabinet and Scrutiny Committee on a six-monthly basis. To enable us to do that Cabinet is recommended to agree the plan attached as the basis for those reports.

### Background

3. The Council agreed its new Corporate Plan in 2016.
4. Since then officers, with relevant Cabinet members have been working on detailed planning and implementation of the plan. The corporate delivery plan sets out key actions under each corporate priority which provide a link between the high-level plan, team and individual work plans.

5. The corporate delivery plan is attached as Appendix 1. It includes timescales for delivery and the head of service or strategic management board member responsible for each of the actions.
6. The plan once agreed will form the basis of six-monthly progress reports to Scrutiny Committee and Cabinet. The plan will be a rolling one and the actions within it will be reviewed annually, with any actions not completed in year being rolled forward.
7. The first progress report is scheduled for November 2017.

## **Options**

8. None

## **Financial Implications**

9. There are no financial implications arising from monitoring and reporting on the corporate delivery plan. Delivery plan actions occurring in the 2017/18 financial year are budgeted for. Delivery plan actions scheduled for future years will be dependent on budget being approved.

## **Legal Implications**

10. None for this paper however any legal implications associated with the individual actions will be dealt with at the appropriate time.

## **Risks**

11. Should Cabinet decide not to approve the corporate delivery plan there is a risk that it will not be in place for the progress reporting to both Cabinet and Scrutiny Committee due in November 2017. As we are already a significant way through the lifetime of the plan this could lead to reputation damage or missed opportunities to manage performance against our priorities effectively.

## **Other implications**

12. None

## **Conclusion**

13. To fulfil obligations to report progress on the Corporate Plan twice a year, it is necessary to have an approved mechanism to facilitate this. The attached corporate delivery plan provides the link between the high level plan and team work plans.
14. The actions detailed in the attached corporate delivery plan have been agreed with individual heads of service and represent actions they intend to take to achieve the council's objectives as set out on the Corporate Plan 2016 – 2020.

## **Background Papers**

None