

# SCRUTINY WORK PROGRAMME



containing scrutiny work to be undertaken 1 JANUARY 2014 - 31  
DECEMBER 2014

The scrutiny work programme belongs to the council's Scrutiny Committee and sets out a schedule of scrutiny work due to be carried out over during period shown above. It is a rolling plan, subject to change at each Scrutiny Committee meeting; however, the scrutiny work programme and changes to it are subject to the council's approval.

Representations can be made on any of the following issues before an item is considered by the Scrutiny Committee. Representations must be made to the relevant contact officer shown below by 10am on the day the Committee is due to meet. The meeting dates are shown below.

Item title	Meeting date	Lead officer	Cabinet member	Why is it here?	Scope	Notes
<b>Councillors' access to IT systems</b>	Scrutiny Committee 23 Jan 2014	Andrew Down, Head of HR, IT and Customer Services	Reg Waite, Cabinet member for IT			Consultation feedback report from Cllr Mohinder Kainth.
<b>Local development plan, including SHMA</b>	Scrutiny Committee 23 Jan 2014	Adrian Duffield, Head of Planning 01235 540340	Mike Murray, Cabinet member for planning policy, including the core strategy.	Scrutiny is keeping a watching brief on the development of the local plan and making recommendations to cabinet where appropriate	To consider the consultation feedback	Including Gantt chart and project plan. Date provisional, to be further advised by head of planning.

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<b>Community Safety</b>	Scrutiny Committee 23 Jan 2014  Scrutiny Committee 23 Jan 2014	Liz Hayden, Legal, Licensing and Community Safety Manager	Matthew Barber, Cabinet member for legal and democratic services			
<b>Review of final draft budget</b>	Scrutiny Committee 12 Feb 2014	William Jacobs, Head of Finance	Matthew Barber, Cabinet member for finance			
<b>Update on free car parking in the Vale</b>	Scrutiny Committee 20 Mar 2014	John Backley, Technical and Facilities Manager	Elaine Ware, Cabinet member for economy, leisure and property			
<b>Air Quality Management Areas</b>	Scrutiny Committee 20 Mar 2014	Paul Staines, Head of Housing and Health	Roger Cox, Cabinet member for health and housing			
<b>Annual performance review of contractor Sodexo (ground maintenance)</b>	Scrutiny Committee 20 Mar 2014	Ian Matten, Waste and Parks Service Manager	Reg Waite, Cabinet member for waste and parks			
<b>Annual performance review of contractor Biffa (waste collection services)</b>	Scrutiny Committee 20 Mar 2014	Ian Matten, Waste and Parks Service Manager	Reg Waite, Cabinet member for waste and parks			

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<b>Review of Wantage Independent Advice Centre and South and Vale CAB</b>	Scrutiny Committee 1 May 2014	Clare Kingston, Head of Corporate Strategy Tel: 01235 540356. Email: clare.kingston@southandvale.gov.uk	Matthew Barber. Cabinet member for finance.	To review both Centres a year after the grant of the four year budget and, in particular, to review the South and Vale CAB a year after its merger		
<b>Street Trading Policy</b>	Scrutiny Committee 22 May 2014	Liz Hayden, Legal, Licensing and Community Safety Manager	Matthew Barber, Cabinet member for legal and democratic services.			
<b>Wantage Civic Hall finances</b>	Scrutiny Committee 1 Jun 2014	Chris Tyson, Head of Leisure Economy and Property	Elaine Ware, Cabinet member for economy, leisure and property			Officers suggested June 14 date as will have outturn figures and approved budget.
<b>Leisure contract monitoring: Soll Leisure</b>	Scrutiny Committee 1 Jul 2014	Kate Arnold	Elaine Ware. Cabinet member for leisure.	The committee undertakes an annual monitoring of the council's leisure contracts.	To review the contractor's performance and make any recommendations to Cabinet.	

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<b>Financial Services Contract: Capita</b>	Scrutiny Committee 1 Jul 2014	William Jacobs, Head of Finance	Matthew Barber, Cabinet member for finance.	The committee undertakes an annual monitoring of the financial services contract.	To review the contractor's performance and to make any recommendations to the Cabinet member.	
<b>Financial outturn 2013/14</b>	Scrutiny Committee 1 Sep 2014	William Jacobs, Head of Finance		Annual report to Scrutiny on the financial outturn or the previous year.	To make recommendations to Cabinet.	
<b>Review of the Leisure Facilities Strategy</b>	Scrutiny Committee 1 Oct 2014					After it's last consideration of this item the committee requested to: "add this item to the scrutiny work programme for a further review after the local plan is approved."
<b>WiFi in Vale Towns</b>	Scrutiny Committee					Requested by Scrutiny committee.