

## Note for Council

### Budget Virement requests approved by Executive on 7 January 2011 for noting by Council

#### Key to Type

- 1 Within a subjective within a cost centre
- 2 Within a Cost Centre but across subjective headings
- 3 Within the cost centres of a service area
- 4 Across service areas
- 5 Over £10,000

Date	Account From	Cost Centre Code	Cost Centre Name	Account To	Cost Centre Code	Cost Centre Name	Virement Total £	Virement Percentage	Reason	Type
03/11/2010	3010	PS31	Estates Management	9202	CD11	Economic Development	1,500	15.3%	There is an income budget in Economic Development for the sale of postcards, posters etc but it is unlikely that the income target will be achieved in the current year. It is proposed to use an underspend in car allowances in Estates Management to offset the reduction in income.	3
03/11/2010	3008	PS31	Estates Management	4705	CD11	Economic Development	1,500	15.3%	The budget for partnership grants is £1,500 less than the total grants payable. Due to staff reductions there will be an underspend on travel expenses in Estates Management so it is proposed that some of the underspend is used to cover the shortfall in the grants budget.	3
03/11/2010	1001/1003/1005	LC11	Licensing	1100	LC11	Licensing	9,000	11.5%	The post of Principal Licensing Officer is currently being filled by an agency person and their contract has been extended until the end of the financial year. In order to cover the payments to the agency budget needs to be moved from the salary budget.	1
03/11/2010	1001/1003/1005	LC31	Taxi Licensing	1100	LC31	Taxi Licensing	9,000	7.1%		1
03/11/2010	1001/1003/1005	CT11/CT21/CT51	Committee Management/ Members Allowances	1001/1003/1005	EL11/EL21/LC11/LC31/LG21	Elections/ Land Charges/ Licensing	57,280	100.0%	The salary budget for Carole Nicholl is held in the Committee Management cost centres but following the 4th tier restructure she is now responsible for Elections, Land Charges and Licensing. The virement moves the salary budget to match the new responsibilities.	5
03/11/2010	Various	CT21	Member Services	Various	CT11	Committee Management	13,910	100.0%	Following reorganisation of the Democratic Services area, it has been decided that the budgets in Member Services and Town and Parish Support cost centres should be amalgamated into the Committee Management cost centre and the former cost centres closed.	5
03/11/2010	Various	CT31	Town & Parish Support	Various	CT11	Committee Management	2,150	100.0%		3
10/11/2010	9117	EP25	Noise	9117	EP33	Environment Warden	1,800	100.0%	The budget for recharging part of the costs of the Environment Warden to South Oxfordshire DC is split between the Noise and Environment Warden cost centres. It is proposed that the entire recharge budget is applied to the Environment Warden cost centre to better match the work undertaken.	3

10/11/2010	2200	EP32	Pest Control	4400	EP32	Pest Control	4,000	100.0%	The cost of using the pest control contractor (to cover staff absence) has increased. It is proposed to use the saving on leasing storage for the pest control vehicles (which are now stored in the Cattle Market car park) to offset these additional contractor costs.	2
18/11/2010	4511	EL11	Elections	4512	EL21	Electoral Registration	1,800	17.9%	The budget for the electoral registration software is held in the Elections cost centre (EL11) but it would be more appropriate if the budget was in the Electoral Registration cost centre (EL21).	3
	5,000						3			
<b>Total Virements</b>							<b>106,940</b>			

<b>Summary</b>	
Total Type 1	0
Total Type 2	4,000
Total Type 3	6,800
Total Type 4	0
Total Type 5	0
<b>Total</b>	<b>10,800</b>