

# Cabinet work programme

6 June 2024



## What is the Cabinet work programme?

The Cabinet work programme is a list of the key decisions and other planned cabinet and cabinet member decisions to be taken on behalf of the council. The work programme is updated regularly.

## What is a key decision?

Key decisions are defined as decisions that are likely:

1. to incur expenditure, make savings or to receive income (except government grant) of more than £75,000 or
2. to award a revenue or capital grant of over £25,000 or
3. to agree an action that, in the view of the chief executive or the relevant head of service, would be significant in terms of its effects on communities living or working in an area comprising more than one ward in the area of the council.

Officers may also include other items in this work programme on a voluntary basis that do not fit the above definition.

## What does the work programme tell me?

The work programme gives information about:

- what key decisions and other planned cabinet and cabinet member decisions are coming forward in the next few months
- the earliest date those decisions can be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

## Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers.

## Exempt or confidential decisions

This work programme gives notice of any cabinet decisions that are likely to be considered in part of a Cabinet meeting when the public are excluded. It may become necessary during the course of a Cabinet meeting to debate an issue or make a decision in the exempt or confidential part of the meeting. However, the Cabinet must first resolve to exclude the public and give a reason for doing so under Schedule 12A of the Local Government Act 1972.

## Who are the Cabinet members?

Cabinet is made up of the Leader of the Council and up to nine further members. The leader has allocated portfolios to Cabinet members as follows:

- [Councillor Bethia Thomas](#) – Council Leader and Cabinet member for climate action and the environment, strategic partnerships and place
- [Councillor Mark Coleman](#) – Deputy Council Leader and Cabinet member for environmental services and waste
- [Councillor Sue Caul](#) – Cabinet member for affordable housing, infrastructure, development and governance
- [Councillor Andy Crawford](#) – Cabinet member for finance and property
- [Councillor Lucy Edwards](#) – Cabinet member for communications
- [Councillor Neil Fawcett](#) – Cabinet member for economic development
- [Councillor Andy Foulsham](#) – Cabinet member for corporate services, policy and programmes
- [Councillor Diana Lugova](#) – Cabinet member for planning and development management
- [Councillor Helen Pighills](#) – Cabinet member for community health and wellbeing

## How do I make contact?

Each entry in the work programme indicates the names of the relevant people to contact about that particular item. The contact details for the Cabinet Members are available on the Council's website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk) or by clicking on the Cabinet members' names above.

## How do I get copies of agenda papers and other relevant documents?

The agenda papers for Cabinet meetings and other relevant documents are available five working days before the meeting on the Council's website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk). Alternatively, documents are available at The Abbey House, Abbey Close, Abingdon, OX14 3JE.

## How to make representations to the Cabinet

Members of the public may make a statement or ask a question at a Cabinet meeting on an issue on the Cabinet agenda. To do so, the public must register their intention to speak by 12 noon on the working day before the meeting. To register please contact Democratic Services by e-mail: [democratic.services@southandvale.gov.uk](mailto:democratic.services@southandvale.gov.uk).

In advance of a decision being made, you may also submit documents to the decision-maker.

## This work programme is subject to change

The dates listed for each forthcoming decision are the earliest dates for items to come forward.

# Cabinet work programme

DECISION, PURPOSE AND REASON FOR CONFIDENTIALITY WHERE APPROPRIATE	KEY DECISION AND REASON	DECISION MAKER AND EARLIEST DECISION DATE	CABINET MEMBER	DATE FIRST ON WORK PROGRAMME	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	DOCUMENTS TO BE USED BY THE DECISION MAKER
<b>2024 DECISIONS</b>							
<b>Sparsholt Sewage Treatment Works - to replace the existing plant</b>	KEY	Head of development and corporate landlord 11 Jul 2019	Councillor Mark Coleman	13 Jun 2019		John Backley <a href="mailto:john.backley@southandvale.gov.uk">john.backley@southandvale.gov.uk</a>	
<b>Faringdon Leisure Centre - to award a contract to replace the pool filter</b>	KEY	Leader of the Council 16 Dec 2022	Councillor Bethia Thomas	18 Nov 2022		Jan Smith <a href="mailto:jan.smith@southandvale.gov.uk">jan.smith@southandvale.gov.uk</a>	
<b>UK Shared Prosperity Fund - to award UK Shared Prosperity Fund E2: Community and Neighbourhood Infrastructure Projects Funding</b>	KEY	Head of development and corporate landlord 10 Nov 2023	Councillor Neil Fawcett	13 Oct 2023		Nick King <a href="mailto:nick.king@southandvale.gov.uk">nick.king@southandvale.gov.uk</a>	
<b>UK Shared Prosperity Fund - to award UK Shared Prosperity Fund E3: Creation of/Improvements to Green Spaces</b>	KEY	Head of development and corporate landlord 10 Nov 2023	Councillor Neil Fawcett	13 Oct 2023		Nick King <a href="mailto:nick.king@southandvale.gov.uk">nick.king@southandvale.gov.uk</a>	

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<b>UK Shared Prosperity Fund - to award funding to deliver UK Shared Prosperity Fund intervention E29: Supporting Decarbonisation</b>	KEY	Head of development and corporate landlord 10 Nov 2023	Councillor Neil Fawcett	13 Oct 2023		Nick King <a href="mailto:nick.king@southandvale.gov.uk">nick.king@southandvale.gov.uk</a>	
<b>HR and Payroll System - to procure a new system</b>	KEY	Cabinet member for policy and programmes 9 Feb 2024	Councillor Andy Foulsham	12 Jan 2024		Abigail Witting <a href="mailto:abigail.witting@southandvale.gov.uk">abigail.witting@southandvale.gov.uk</a>	
<b>Section 106 funding - to consider an application by Wantage Town Football Club</b>	KEY	Cabinet member for Housing, leisure facilities and community buildings 29 Feb 2024	Councillor Sue Caul	1 Feb 2024		Mark Hewer <a href="mailto:mark.hewer@southandvale.gov.uk">mark.hewer@southandvale.gov.uk</a>	
<b>White Horse Leisure and Tennis Centre - to award a contract to refurbish the cafe and toilets</b>	KEY	Cabinet member for finance and property 16 May 2024	Councillor Andy Crawford	17 Apr 2024	Councillor Andy Crawford	Ben Whaymand <a href="mailto:ben.whaymand@southandvale.gov.uk">ben.whaymand@southandvale.gov.uk</a>	
<b>Wantage Leisure Centre - to award a contract to refurbish the wet side changing facilities</b>	KEY	Cabinet member for finance and property 16 May 2024	Councillor Andy Crawford	17 Apr 2024	Councillor Andy Crawford	Ben Whaymand <a href="mailto:ben.whaymand@southandvale.gov.uk">ben.whaymand@southandvale.gov.uk</a>	

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<b>Boundary Park - to determine an application for s106 funds</b>		Cabinet member for Housing, leisure facilities and community buildings 29 May 2024	Councillor Sue Caul	1 May 2024		Mark Hewer <a href="mailto:mark.hewer@southandvale.gov.uk">mark.hewer@southandvale.gov.uk</a>	
<b>Project Management of Passive Fire Protection at Abbey House, Abingdon (This is likely to be an exempt decision under category 3.)</b>	KEY	Head of development and corporate landlord 15 May 2024	Councillor Andy Crawford	17 Apr 2024	Councillor Andy Crawford	Angela Baker <a href="mailto:angela.baker@southandvale.gov.uk">angela.baker@southandvale.gov.uk</a>	
<b>JUNE 2024 DECISIONS</b>							
<b>S106 funding application – Shrivenham Parish Council</b>	KEY	Cabinet member for Housing, leisure facilities and community buildings 7 Jun 2024	Councillor Sue Caul	10 May 2024	Councillor Sue Caul	Julie Perrin <a href="mailto:julie.perrin@southandvale.gov.uk">julie.perrin@southandvale.gov.uk</a>	

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<p><b>Request to spend S106 funding under section 106 application reference: P24/V0721/106</b></p> <p>To create a budget from S106 contributions (Primary and Secondary Education) and release the funds to Oxfordshire County Council (OCC) towards the designing, commissioning, procuring and building out the primary school to be erected on the site (Shrivenham CE Primary School) under 74 of council's financial procedure rules.</p>	KEY	Cabinet member for Housing, leisure facilities and community buildings 7 Jun 2024	Councillor Sue Caul	10 May 2024		Silke O'Ferrall <a href="mailto:silke.oferrall@southandvale.gov.uk">silke.oferrall@southandvale.gov.uk</a>	
<p><b>Request to spend S106 funding under section 106 application reference: P24/V0722/106</b></p> <p>To create a budget from two S106 contributions (Primary Education) and release the funds to Oxfordshire County Council (OCC) towards the expansion of capacity at John Blandy School in Southmoor under 74 of council's financial procedure rules.</p>	KEY	Cabinet member for Housing, leisure facilities and community buildings 7 Jun 2024	Councillor Sue Caul	10 May 2024		Silke O'Ferrall <a href="mailto:silke.oferrall@southandvale.gov.uk">silke.oferrall@southandvale.gov.uk</a>	

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<p><b>Request to spend S106 funding under section 106 application reference: P24/V0727/106</b>            To create a budget from S106 contributions (Secondary Education) and release the funds to Oxfordshire County Council (OCC) towards additional pupil places at Matthew Arnold School under 74 of council's financial procedure rules.</p>	KEY	Cabinet member for Housing, leisure facilities and community buildings 7 Jun 2024	Councillor Sue Caul	10 May 2024		Silke O'Ferrall <a href="mailto:silke.oferrall@southandvale.gov.uk">silke.oferrall@southandvale.gov.uk</a>	
<p><b>Request to spend S106 funding under section 106 application reference: P24/V0770/106</b>            To create a budget from S106 contributions (Secondary Education) and release the funds to Oxfordshire County Council (OCC) towards the construction of a new secondary school at Grove Airfield site under 74 of council's financial procedure rules.</p>	KEY	Cabinet member for Housing, leisure facilities and community buildings 7 Jun 2024	Councillor Sue Caul	10 May 2024		Silke O'Ferrall <a href="mailto:silke.oferrall@southandvale.gov.uk">silke.oferrall@southandvale.gov.uk</a>	

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<p><b>Request to spend S106 funding under section 106 application reference: P24/V0778/106</b></p> <p>To create a budget from S106 contributions (Primary Education) and release the funds to Oxfordshire County Council (OCC) towards the provision of a primary school (Folly View Primary School) under 74 of council's financial procedure rules.</p>	KEY	Cabinet member for Housing, leisure facilities and community buildings 7 Jun 2024	Councillor Sue Caul	10 May 2024		Silke O'Ferrall <a href="mailto:silke.oferrall@southandvale.gov.uk">silke.oferrall@southandvale.gov.uk</a>	
<p><b>Request to spend S106 funding under section 106 application reference: P24/V0785/106</b></p> <p>To create a budget from S106 contributions (Primary Education) and release the funds to Oxfordshire County Council (OCC) towards the provision of New Grove Primary School (St John's CE Academy Primary School) under 74 of council's financial procedure rules.</p>	KEY	Cabinet member for Housing, leisure facilities and community buildings 7 Jun 2024	Councillor Sue Caul	10 May 2024		Silke O'Ferrall <a href="mailto:silke.oferrall@southandvale.gov.uk">silke.oferrall@southandvale.gov.uk</a>	



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<p><b>Request to spend S106 funding under section 106 application reference: P24/V0789/106</b> To create a budget from S106 contributions (Primary Education) and release the funds to Oxfordshire County Council (OCC) towards the expansion of Drayton Community Primary School under 74 of council's financial procedure rules.</p>	KEY	Cabinet member for Housing, leisure facilities and community buildings 7 Jun 2024	Councillor Sue Caul	10 May 2024		Silke O'Ferrall <a href="mailto:silke.oferrall@southandvale.gov.uk">silke.oferrall@southandvale.gov.uk</a>	
<p><b>Section 106 funding - to consider an application by Radley Parish Council</b> To approve the award of developer contributions to Radley Parish Council, towards an artistic canopy for the Radley Rotunda Community Centre</p>	KEY	Cabinet member for Housing, leisure facilities and community buildings 11 Jun 2024	Councillor Sue Caul	16 May 2024		David Cookson <a href="mailto:david.cookson@southandvale.gov.uk">david.cookson@southandvale.gov.uk</a>	
<p><b>Request to spend S106 funding under section 106 application reference: P24/V0939/106</b></p>	KEY	Head of finance 14 Jun 2024	Councillor Sue Caul	16 May 2024		Silke O'Ferrall <a href="mailto:silke.oferrall@southandvale.gov.uk">silke.oferrall@southandvale.gov.uk</a>	
<p><b>Delegated Authority to agree use of UKSPF intervention E2 funds</b></p>	KEY	Head of development and corporate landlord 19 Jun 2024	Neil Fawcett	16 May 2024		Nick King <a href="mailto:nick.king@southandvale.gov.uk">nick.king@southandvale.gov.uk</a>	

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<b>Provision and monitoring arrangements of public space CCTV</b> To agree the proposed approach.	KEY	Cabinet 28 Jun 2024	Councillor Helen Pighills	28 Mar 2024	Councillor Helen Pighills	Diane Foster <a href="mailto:diane.foster@southandvale.gov.uk">diane.foster@southandvale.gov.uk</a>	
<b>Oxfordshire Councils Charter - to adopt the charter</b>	KEY	Cabinet 28 Jun 2024	Councillor Bethia Thomas	12 Oct 2023	Joint scrutiny	Tim Oruye <a href="mailto:tim.oruye@southandvale.gov.uk">tim.oruye@southandvale.gov.uk</a>	
<b>Five Councils Partnership - to recommend Council to approve contract exit options. (This is likely to be an exempt decision under category 3.)</b>		Cabinet 28 Jun 2024	Councillor Bethia Thomas	20 Feb 2024	Joint scrutiny 4 June	Susan Harbour <a href="mailto:susan.harbour@southandvale.gov.uk">susan.harbour@southandvale.gov.uk</a>	
<b>New Waste Vehicle Depot - to approve the preferred site and seek delegation to enter into an Agreement for Lease. (This is likely to be an exempt decision under category 3.)</b>	KEY	Cabinet 28 Jun 2024	Councillor Andy Crawford	29 Feb 2024	Scrutiny Committee 11 June 2024	Andrew Busby <a href="mailto:andrew.busby@southandvale.gov.uk">andrew.busby@southandvale.gov.uk</a>	
<b>Blewbury Conservation Area - to adopt the revised conservation area boundary and associated appraisal and management plan document</b>		Cabinet 28 Jun 2024	Councillor Andy Foulsham	1 May 2024		Samantha Allen <a href="mailto:samantha.allen@southandvale.gov.uk">samantha.allen@southandvale.gov.uk</a>	

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### JULY DECISIONS

<b>Local Authority Housing Fund - Round 3</b>	KEY	Cabinet 28 June and Council 17 Jul 2024	Councillor Andrew Crawford	6 June 2024		Simon Hewings <a href="mailto:simon.hewings@southandvale.gov.uk">simon.hewings@southandvale.gov.uk</a>	
<b>Rural England Prosperity Funding - to award round 2 grant funding</b>	KEY	Head of development and corporate landlord 10 Nov 2023	Councillor Neil Fawcett	13 Oct 2023		Nick King <a href="mailto:nick.king@southandvale.gov.uk">nick.king@southandvale.gov.uk</a>	
<b>UK Shared Prosperity Fund - to award funding under UK Shared Prosperity Fund intervention E22: Enterprise Infrastructure and Employment/Innovation sites</b>	KEY	Head of development and corporate landlord 10 Nov 2023	Councillor Neil Fawcett	13 Oct 2023		Nick King <a href="mailto:nick.king@southandvale.gov.uk">nick.king@southandvale.gov.uk</a>	

### AUTUMN DECISIONS

<b>Operational Net Zero Target - to review the target</b>	KEY	Cabinet 27 Sep 2024	Councillor Bethia Thomas	17 Apr 2024	Councillor Bethia Thomas	Dominic Lamb <a href="mailto:dominic.lamb@southandvale.gov.uk">dominic.lamb@southandvale.gov.uk</a>	
<b>District Net Zero Target - to review the target</b>	KEY	Cabinet 27 Sep 2024	Councillor Bethia Thomas	17 Apr 2024	Councillor Bethia Thomas	Dominic Lamb <a href="mailto:dominic.lamb@southandvale.gov.uk">dominic.lamb@southandvale.gov.uk</a>	

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<b>Waste and street cleansing strategy - to approve the strategy</b>		Cabinet 27 September 2024	Councillor Mark Coleman	17 Apr 2024		Scott Williams <a href="mailto:scott.williams1@southandvale.gov.uk">scott.williams1@southandvale.gov.uk</a>	
<b>Vale Local Plan Part 2 Review</b>	KEY	Cabinet 27 September 2024	Councillor Andy Foulsham	30 May 2024	Scrutiny committee	Ricardo Rios <a href="mailto:ricardo.rios@southandvale.gov.uk">ricardo.rios@southandvale.gov.uk</a>	
<b>Regulation 19 draft Joint Local Plan</b>	KEY	Cabinet 18 Oct 2024	Councillor Andy Foulsham	30 May 2024	Joint scrutiny committee	Lucy Murfett <a href="mailto:lucy.murfett@southandvale.gov.uk">lucy.murfett@southandvale.gov.uk</a>	
<b>Leisure Facilities Strategy and Playing Pitch Strategy - to adopt the strategies</b>		Cabinet 18 Oct 2024	Councillor Bethia Thomas	1 May 2024	Scrutiny Committee 24 September 2024	Tom Rice <a href="mailto:tom.rice@southandvale.gov.uk">tom.rice@southandvale.gov.uk</a>	
<b>Future waste and street cleansing contract provision</b>	KEY	Cabinet 18 Oct 2024	Councillor Mark Coleman	4 Dec 2023		Scott Williams <a href="mailto:scott.williams1@southandvale.gov.uk">scott.williams1@southandvale.gov.uk</a>	
<b>Didcot Technology Park - to recommend Council to adopt a local development order</b>		Cabinet tbc	Councillors Diana Lugova	4 Dec 2023		Adrian Butler <a href="mailto:adrian.butler@southandvale.gov.uk">adrian.butler@southandvale.gov.uk</a>	
<b>Treasury management outturn</b> To inform the Cabinet of the Treasury Management outturn position for 2023/24		Cabinet 18 Oct 2024	Councillor Pieter-Paul Barker	16 May 2024	Joint Governance and Audit Committee 15 October 2024	Anna Winship <a href="mailto:anna.winship@southandvale.gov.uk">anna.winship@southandvale.gov.uk</a>	

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<b>Budget scene setting</b> To inform the Cabinet of the proposed budget setting scene and process to be followed for 2025/26 to 2029/30		Cabinet 18 Oct 2024	Councillor Andy Crawford	16 May 2024	Scrutiny Committee - September	Anna Winship <a href="mailto:anna.winship@southandvale.gov.uk">anna.winship@southandvale.gov.uk</a>	
<b>Q1 Budget monitoring report April - June 2024</b> To report revenue and capital expenditure against budget for the period April 2024 – June 2024 and latest year end forecast by heads of service		Cabinet 18 Oct 2024	Councillor Andy Crawford	16 May 2024	Scrutiny Committee - September	Anna Winship <a href="mailto:anna.winship@southandvale.gov.uk">anna.winship@southandvale.gov.uk</a>	
<b>Corporate Plan</b>	KEY	Council 23 Oct 2024	Councillor Andy Foulsham	30 May 2024	Scrutiny Committee	Tim Oruye <a href="mailto:tim.oruye@southandvale.gov.uk">tim.oruye@southandvale.gov.uk</a>	
<b>Tree planting policy - to review the policy for planting trees on council land</b>	KEY	Cabinet 20 Dec 2024	Councillor Andy Crawford	2 Oct 2023		Karen Lister <a href="mailto:karen.lister@southandvale.gov.uk">karen.lister@southandvale.gov.uk</a>	