

# Cabinet work programme

13 December 2022



## What is the Cabinet work programme?

The Cabinet work programme is a list of the key decisions and other planned cabinet and cabinet member decisions to be taken on behalf of the council. The work programme is updated regularly.

## What is a key decision?

Key decisions are defined as decisions that are likely:

1. to incur expenditure, make savings or to receive income (except government grant) of more than £75,000 or
2. to award a revenue or capital grant of over £25,000 or
3. to agree an action that, in the view of the chief executive or the relevant head of service, would be significant in terms of its effects on communities living or working in an area comprising more than one ward in the area of the council.

Officers may also include other items in this work programme on a voluntary basis that do not fit the above definition.

## What does the work programme tell me?

The work programme gives information about:

- what key decisions and other planned cabinet and cabinet member decisions are coming forward in the next few months
- when those decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

## Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers.

## Exempt or confidential decisions

This work programme gives notice of any cabinet decisions that are likely to be considered in part of a Cabinet meeting when the public are excluded. It may become necessary during the course of a Cabinet meeting to debate an issue or make a decision in the exempt or confidential part of the meeting. However, the Cabinet must first resolve to exclude the public and give a reason for doing so under Schedule 12A of the Local Government Act 1972.

## Who are the Cabinet members?

Cabinet is made up of the Leader of the Council and nine further members and has allocated portfolios to them as follows:

- [Councillor Bethia Thomas](#) – Council Leader and community engagement
- [Councillor Neil Fawcett](#) – Deputy Council Leader and strategic partnerships and place
- [Councillor Andy Crawford](#) – Finance and corporate assets
- [Councillor Debby Hallett](#) - Corporate services and transformation
- [Councillor Helen Pighills](#) – Healthy communities
- [Councillor Sally Povolotsky](#) – Climate emergency, the environment and technical services
- [Councillor Judy Roberts](#) – Development and infrastructure, and development management

## How do I make contact?

Each entry in the work programme indicates the names of the relevant people to contact about that particular item. The contact details for the Cabinet Members are available on the Council's website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk) or by clicking on the Cabinet members' names above.

## How do I get copies of agenda papers and other relevant documents?

The agenda papers for Cabinet meetings and other relevant documents are available five working days before the meeting on the Council's website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk).

## How to make representations to the Cabinet

Members of the public may make a statement or ask a question at a Cabinet meeting on an issue on the Cabinet agenda. To do so, the public must register their intention to speak by 12 noon on the working day before the meeting. To register please contact Democratic Services by e-mail: [democratic.services@southandvale.gov.uk](mailto:democratic.services@southandvale.gov.uk).

## This work programme is subject to change

The dates listed for each forthcoming decision are the earliest dates for items to come forward; these dates may be affected by the council's Covid-19 response.

# Cabinet work programme

DECISION, PURPOSE AND REASON FOR CONFIDENTIALITY WHERE APPROPRIATE	KEY DECISION AND REASON	DECISION MAKER AND EARLIEST DECISION DATE	CABINET MEMBER	DATE FIRST ON WORK PROGRAMME	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	DOCUMENTS TO BE USED BY THE DECISION MAKER
<b>DECEMBER 2022 DECISIONS</b>							
<b>Standing item: Property decisions - to approve any property sales or purchases or take any property management decisions</b>	KEY	Cabinet member for finance and corporate assets December 2022  Head of development and corporate landlord December 2022	Councillor Andy Crawford	15 Feb 2012		James Carpenter james.carpenter@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>Standing item: Section 106 and Community Infrastructure Levy funds - to create a budget and release funds</b>	KEY	Cabinet member for development and infrastructure, and development management December 2022	Councillor Judy Roberts	10 Nov 2017		Mark Hewer mark.hewer@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report

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<b>UK Shared Prosperity Fund and Rural England Prosperity Fund - to accept government funding</b>		Leader of the Council December 2022	Councillor Bethia Thomas	3 Oct 2022		Nick King nick.king@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>Sparsholt Sewage Treatment Works - to replace the existing plant</b>	KEY	Cabinet member for climate emergency, the environment and technical services December 2022	Councillor Sally Povolotsky	13 Jun 2019		John Backley john.backley@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>Play areas - to provide a maintenance service for existing play areas</b>	KEY	Cabinet member for climate emergency, the environment and technical services December 2022	Councillor Sally Povolotsky	15 Jul 2022		John Backley john.backley@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report

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<b>Invoice automation solution</b>	KEY	Cabinet member for corporate services and transformation December 2022	Councillor Debby Hallett	14 Sep 2022		Ben Watson ben.watson@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>Budget monitoring - to consider the budget monitoring report for the period April to August 2022</b>		Cabinet 20 Dec 2022	Councillor Andy Crawford	18 Nov 2022		Emma Creed emma.creed@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>Car Park Fees - to review the fees for 2023/24</b>	KEY	Cabinet 20 Dec 2022	Councillor Sally Povolotsky	14 Oct 2022		John Backley john.backley@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>JANUARY 2023 DECISIONS</b>							

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<b>UK Shared Prosperity Fund and Rural England Prosperity Fund - to approve a draft action plan to deliver the scheme</b>	KEY	Leader of the Council January 2023	Councillor Bethia Thomas	9 Dec 2022		Nick King nick.king@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>Grounds maintenance and public toilet cleaning services - to provide vehicles for this service</b>	KEY	Cabinet member for climate emergency, the environment and technical services January 2023	Councillor Sally Povolotsky	15 Jun 2021		John Backley john.backley@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>Faringdon Leisure Centre - to award a contract to replace the pool filter</b>	KEY	Cabinet member for healthy communities January 2023	Councillor Helen Pighills	18 Nov 2022		Jan Smith jan.smith@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report

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<b>Commissioning of domestic abuse services - to agree a partnering agreement for a pooled budget</b>	KEY	Cabinet member for healthy communities January 2023	Councillor Helen Pighills	18 Nov 2022		Diane Foster diane.foster@southavale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>Council tax hardship fund</b>	KEY	Cabinet member for finance and corporate assets Not before 10 Jan 2023	Councillor Andy Crawford			Trevor Gaffney trevor.gaffney@southavale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>FEBRUARY DECISIONS</b>							
<b>Standing item: Recommendations from other committees - to consider and determine action on any recommendations from other committees</b>	KEY	Cabinet 3 Feb 2023		13 Jul 2021		Steve Culliford steve.culliford@southavale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report

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<b>Treasury mid-year monitoring 2022/23 - to recommend Council to note the report</b>		Joint Audit and Governance Committee 24 Jan 2023 Cabinet 3 Feb 2023 Council 15 Feb 2023	Councillor Andy Crawford	18 Nov 2022	Joint Audit and Governance Committee	Donna Ross donna.ross@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>Treasury strategy - to recommend Council to approve the strategy</b>		Joint Audit and Governance Committee 24 Jan 2023 Cabinet 3 Feb 2023 Council 15 Feb 2023	Councillor Andy Crawford	18 Nov 2022		Donna Ross donna.ross@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>Capital strategy - to recommend Council to adopt the strategy</b>		Cabinet 3 Feb 2023 Council 15 Feb 2023	Councillor Andy Crawford	18 Nov 2022		Richard Spraggett richard.spraggett@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report



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<b>Revenue budget 2023/24 and capital programme 2023/24 to 2027/28 - to recommend Council to approve the budget</b>		Cabinet 3 Feb 2023 Council 15 Feb 2023	Councillor Andy Crawford	9 Dec 2022		Simon Hewings simon.hewings@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>White Horse Community Lottery – to approve options for the central fund distribution</b>	KEY	Cabinet 3 Feb 2023	Councillor Bethia Thomas	1 Aug 2022		Cheryl Reeves cheryl.reeves@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>Milton Park Local Development Order - to recommend Council to adopt a new order</b>	KEY	Cabinet 3 Feb 2023 Council 15 Feb 2023	Councillor Debby Hallett	3 Oct 2022		Adrian Butler adrian.butler@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report

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<b>Pebble Hill Mobile Home Park, Radley - to recommend Council to include a project for additional births in the capital programme</b>		Cabinet 3 Feb 2023 Council 15 Feb 2023	Councillor Judy Roberts	14 Oct 2022		Charlotte Cottingham Charlotte.cottingham@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>MARCH DECISIONS</b>							
<b>Planning Enforcement Statement - to approve the revised statement</b>		Cabinet 10 Mar 2023	Councillor Judy Roberts	14 Oct 2022		Adrian Duffield adrian.duffield@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
<b>Corporate Plan Performance Report, quarter 3 2022/23</b>		Cabinet 10 Mar 2023	Councillor Debby Hallett	9 Dec 2022		Harry Barrington-Mountford harry.barrington-mountford@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report

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Climate Action Plan Performance Report, quarter 3 2022/23		Cabinet 10 Mar 2023	Councillor Sally Povolotsky	9 Dec 2022		Harry Barrington-Mountford harry.barrington-mountford@southandvale.gov.uk	Cabinet member decision form or officer key decision form Cabinet report
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