

# Cabinet work programme

10 May 2019



## What is the Cabinet work programme?

The Cabinet work programme is a list of the key decisions and other planned cabinet and cabinet member decisions to be taken on behalf of the council. The work programme is updated regularly.

## What is a key decision?

Key decisions are defined as decisions that are likely:

- to incur expenditure, make savings or to receive income (except government grant) of more than £75,000 or
- to award a revenue or capital grant of over £25,000 or
- to agree an action that, in the view of the chief executive or the relevant head of service, would be significant in terms of its effects on communities living or working in an area comprising more than one ward in the area of the council.

Officers may also include other items in this work programme on a voluntary basis that do not fit the above definition.

## What does the work programme tell me?

The work programme gives information about:

- what key decisions and other planned cabinet and cabinet member decisions are coming forward in the next few months
- when those decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

## Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers.

## Exempt or confidential decisions

This work programme gives notice of any cabinet decisions that are likely to be considered in part of a Cabinet meeting when the public are excluded. It may become necessary during the course of a Cabinet meeting to debate an issue or make a decision in the exempt or confidential part of the meeting. However, the Cabinet must first resolve to exclude the public and give a reason for doing so under Schedule 12A of the Local Government Act 1972.

### **Who are the members of the Cabinet?**

The Leader of the Council is to be appointed by full Council. The Leader will then appoint Cabinet members.

### **How do I make contact?**

Each entry in the work programme indicates the names of the relevant people to contact about that particular item. The contact details for the Cabinet Members are available on the Council's website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk) or by clicking on the Cabinet members' names above, or by telephoning the council offices on 01235 422422.

### **How do I get copies of agenda papers and other relevant documents?**

The agenda papers for Cabinet meetings and other relevant documents are available five working days before the meeting on the Council's website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk). Alternatively, you can contact Steve Culliford, Democratic Services, Legal and Democratic, Vale of White Horse District Council, 135 Eastern Avenue, Milton Park, OX14 4SB, tel: 01235 422522, e-mail: [steve.culliford@southandvale.gov.uk](mailto:steve.culliford@southandvale.gov.uk).

On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

### **How to make representations to the Cabinet**

Members of the public wishing to address a meeting of the Cabinet on an issue relating to the Council's powers and duties should notify the Head of Legal and Democratic by 5pm on the day before the meeting. Please contact Steve Culliford, Democratic Services, Legal and Democratic, Vale of White Horse District Council, 135 Eastern Avenue, Milton Park, OX14 4SB, tel: 01235 422522, e-mail: [steve.culliford@southandvale.gov.uk](mailto:steve.culliford@southandvale.gov.uk).

# Cabinet work programme

DECISION, PURPOSE AND REASON FOR CONFIDENTIALITY WHERE APPROPRIATE	KEY DECISION ?	DECISION MAKER AND EARLIEST DECISION DATE	CABINET MEMBER	DATE FIRST ON WORK PROGRAMME	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	DOCUMENTS TO BE USED BY THE DECISION MAKER
<b>May decisions</b>							
<b>Standing item: Property decisions</b> - to approve any property sales or purchases or take any property management decisions - This is likely to be an exempt decision due to the confidential nature of property negotiations with third parties (Category 3)	KEY	Cabinet member for development and regeneration May 2019  Head of development and regeneration May 2019		15 Feb 2012		Suzanne Malcolm Email: <a href="mailto:suzanne.malcolm@southandvale.gov.uk">suzanne.malcolm@southandvale.gov.uk</a>	Cabinet delegated decision form or officer key decision form
<b>Standing item: section 106 funds</b> - to create a budget and release funds	KEY	Cabinet member for planning May 2019		10 Nov 2017		Adrian Duffield Email: <a href="mailto:adrian.duffield@southandvale.gov.uk">adrian.duffield@southandvale.gov.uk</a>	Cabinet delegated decision form
<b>Standing item: Neighbourhood planning</b> - to determine any matters relating to neighbourhood plans	No	Cabinet member for planning May 2019		5 Aug 2016		Ricardo Rios Email: <a href="mailto:ricardo.rios@southandvale.gov.uk">ricardo.rios@southandvale.gov.uk</a>	Cabinet delegated decision form
<b>Faringdon Leisure Centre wet side refurbishment</b> - to appoint a contractor	KEY	Head of community services May 2019		18 Jan 2019		Chris Webb Email: <a href="mailto:chris.webb@southandvale.gov.uk">chris.webb@southandvale.gov.uk</a>	Cabinet delegated decision form

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<b>Abingdon flood alleviation</b> - to enter into a funding agreement	KEY	Head of partnership and insight May 2019		12 Mar 2018		Andrew Down Email: <a href="mailto:andrew.down@southandvale.gov.uk">andrew.down@southandvale.gov.uk</a>	Cabinet delegated decision form
<b>Street nameplates</b> - to award a contract for their provision and installation	KEY	Cabinet member for corporate services May 2019		1 Nov 2018		Sally-Anne Worsley Email: <a href="mailto:sally-anne.worsley@southandvale.gov.uk">sally-anne.worsley@southandvale.gov.uk</a>	Cabinet delegated decision form
<b>Wantage eastern link road</b> - to approve funding	KEY	Cabinet member for planning May 2019		17 Apr 2018		Adrian Duffield Email: <a href="mailto:adrian.duffield@southandvale.gov.uk">adrian.duffield@southandvale.gov.uk</a>	Cabinet delegated decision form
<b>Public space CCTV repair and maintenance</b> - to award a contract	No	Cabinet member for housing and environment May 2019		21 Dec 2018		Diane Foster Email: <a href="mailto:diane.foster@southandvale.gov.uk">diane.foster@southandvale.gov.uk</a>	Cabinet delegated decision form
<b>Stairlift contract</b> - to award a contract to provide stairlifts - funded by the Disabled Facilities Grant	KEY	Cabinet member for housing and environment May 2019		1 Mar 2019		Shaun Berry Email: <a href="mailto:shaun.berry@southandvale.gov.uk">shaun.berry@southandvale.gov.uk</a>	Cabinet delegated decision form
<b>Ashbury Neighbourhood Plan</b> - to agree to proceed to referendum	No	Cabinet member for planning May 2019		10 May 2019		Ricardo Rios Email: <a href="mailto:ricardo.rios@southandvale.gov.uk">ricardo.rios@southandvale.gov.uk</a>	Cabinet delegated decision form
<b>Leisure centre capital projects</b> - to recommend Council to vire capital to enable leisure centre projects	No	Cabinet 7 Jun 2019  Council 17 Jul 2019		15 Feb 2019		Dylan Evans Email: <a href="mailto:dylan.evans@southandvale.gov.uk">dylan.evans@southandvale.gov.uk</a>	Cabinet report

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**June decisions**

<b>Support for people at risk of homelessness</b> - to award a contract to provide this service	KEY	Cabinet member for housing and environment June 2019		5 Feb 2019		Jaffa Holland Email: <a href="mailto:jaffa.holland@southandvale.gov.uk">jaffa.holland@southandvale.gov.uk</a>	Cabinet delegated decision form
<b>Didcot Garden Town</b> - to approve a revised governance structure and to recommend Council to allocate capacity funding	KEY	Cabinet 7 Jun 2019  Council 17 Jul 2019		18 Mar 2019		Marybeth Harasz Email: <a href="mailto:marybeth.harasz@southandvale.gov.uk">marybeth.harasz@southandvale.gov.uk</a>	Cabinet report
<b>Technology strategy</b> - to review the strategy	KEY	Cabinet 7 Jun 2019		3 Dec 2018		Simon Turner Email: <a href="mailto:simon.turner@southandvale.gov.uk">simon.turner@southandvale.gov.uk</a>	Cabinet report
<b>Local Plan</b> - to approve the Local Development Scheme and Statement of Community Involvement	KEY	Cabinet 7 Jun 2019		15 Feb 2019		Holly Jones Email: <a href="mailto:holly.jones@southandvale.gov.uk">holly.jones@southandvale.gov.uk</a>	Cabinet report

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July decisions							
<b>Local Plan Part 2</b> - to adopt Part 2 subject to the receipt of the inspector's report	No	Cabinet July 2019  Council 17 Jul 2019		10 May 2019		Holly Jones Email: <a href="mailto:holly.jones@southandvale.gov.uk">holly.jones@southandvale.gov.uk</a>	Cabinet report
<b>Ashbury Neighbourhood Plan</b> - to consider making the neighbourhood plan part of this council's development plan	No	Cabinet July 2019		10 May 2019		Ricardo Rios Email: <a href="mailto:ricardo.rios@southandvale.gov.uk">ricardo.rios@southandvale.gov.uk</a>	Cabinet report
<b>Uffington Neighbourhood Plan</b> - to consider making the neighbourhood plan part of this council's development plan	No	Cabinet July 2019		10 May 2019		Ricardo Rios Email: <a href="mailto:ricardo.rios@southandvale.gov.uk">ricardo.rios@southandvale.gov.uk</a>	Cabinet report
August decisions							
<b>Grounds maintenance contract</b> - to award a new contract	KEY	Cabinet 2 Aug 2019		1 Nov 2018		John Backley Email: <a href="mailto:john.backley@southandvale.gov.uk">john.backley@southandvale.gov.uk</a>	Cabinet report
<b>Homelessness and rough sleeping strategy</b> - to approve the draft strategy for public consultation	No	Cabinet 2 Aug 2019		10 May 2019		Phil Ealey Email: <a href="mailto:phil.ealey@southandvale.gov.uk">phil.ealey@southandvale.gov.uk</a>	Cabinet report

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<b>Challow Sewage Treatment Works</b> - to replace the existing plant	KEY	Cabinet 2 Aug 2019		10 May 2019		John Backley Email: <a href="mailto:john.backley@southandvale.gov.uk">john.backley@southandvale.gov.uk</a>	Cabinet report
<b>October decisions</b>							
<b>Inter-authority agreement</b> - to recommend Council to agree arrangements with South Oxfordshire District Council	No	Cabinet 4 Oct 2019  Council 9 Oct 2019		12 Oct 2017		Adrianna Partridge Email: <a href="mailto:adrianna.partridge@southandvale.gov.uk">adrianna.partridge@southandvale.gov.uk</a>	Cabinet report
<b>December decisions</b>							
<b>Homelessness and rough sleeping strategy</b> - to adopt a strategy	KEY	Cabinet 6 Dec 2019		10 May 2019		Phil Ealey Email: <a href="mailto:phil.ealey@southandvale.gov.uk">phil.ealey@southandvale.gov.uk</a>	Cabinet report