

Cabinet work programme

16 November 2018



What is the Cabinet work programme?

The Cabinet work programme is a list of the key decisions and other planned cabinet and cabinet member decisions to be taken on behalf of the council. The work programme is updated regularly.

What is a key decision?

Key decisions are defined as decisions that are likely:

- to incur expenditure, make savings or to receive income (except government grant) of more than £75,000 or
- to award a revenue or capital grant of over £25,000 or
- to agree an action that, in the view of the chief executive or the relevant head of service, would be significant in terms of its effects on communities living or working in an area comprising more than one ward in the area of the council.

Officers may also include other items in this work programme on a voluntary basis that do not fit the above definition.

What does the work programme tell me?

The work programme gives information about:

- what key decisions and other planned cabinet and cabinet member decisions are coming forward in the next few months
- when those decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers.

Exempt or confidential decisions

This work programme gives notice of any cabinet decisions that are likely to be considered in part of a Cabinet meeting when the public are excluded. It may become necessary during the course of a Cabinet meeting to debate an issue or make a decision in the exempt or confidential part of the meeting. However, the Cabinet must first resolve to exclude the public and give a reason for doing so under Schedule 12A of the Local Government Act 1972.

Who are the members of the Cabinet?

- [Councillor Alice Badcock](#) – responsible for community services
- [Councillor Eric Batts](#) – responsible for legal and democratic services
- [Councillor Ed Blagrove](#) – the Deputy Leader, responsible for corporate services
- [Councillor Roger Cox](#) – the Leader of the Council, responsible for partnership and insight and for planning
- [Councillor Mike Murray](#) – responsible for regeneration and development, plus Didcot Garden Town project
- [Councillor Robert Sharp](#) – responsible for finance
- [Councillor Elaine Ware](#) – responsible for housing and environment

How do I make contact?

Each entry in the work programme indicates the names of the relevant people to contact about that particular item. The contact details for the Cabinet Members are available on the Council's website www.whitehorsedc.gov.uk or by clicking on the Cabinet members' names above, or by telephoning the council offices on 01235 422422.

How do I get copies of agenda papers and other relevant documents?

The agenda papers for Cabinet meetings and other relevant documents are available five working days before the meeting on the Council's website www.whitehorsedc.gov.uk. Alternatively, you can contact Steve Culliford, Democratic Services, Legal and Democratic, Vale of White Horse District Council, 135 Eastern Avenue, Milton Park, OX14 4SB, tel: 01235 422522, e-mail: steve.culliford@southandvale.gov.uk.

On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to the Cabinet

Members of the public wishing to address a meeting of the Cabinet on an issue relating to the Council's powers and duties should notify the Head of Legal and Democratic by 5pm on the day before the meeting. Please contact Steve Culliford, Democratic Services, Legal and Democratic, Vale of White Horse District Council, 135 Eastern Avenue, Milton Park, OX14 4SB, tel: 01235 422522, e-mail: steve.culliford@southandvale.gov.uk.

Cabinet work programme

DECISION, PURPOSE AND REASON FOR CONFIDENTIALITY WHERE APPROPRIATE	KEY DECISION ?	DECISION MAKER AND EARLIEST DECISION DATE	CABINET MEMBER	DATE FIRST ON WORK PROGRAMME	PRINCIPAL CONSULTEES INCLUDING COMMITTEES	CONTACT OFFICER	DOCUMENTS TO BE USED BY THE DECISION MAKER
November decisions							
Standing item: Property decisions - to approve any property sales or purchases or take any property management decisions - This is likely to be an exempt decision due to the confidential nature of property negotiations with third parties (Category 3)	KEY	Cabinet member for development and regeneration November 2018 Head of development and regeneration November 2018	Councillor Mike Murray	15 Feb 2012		Suzanne Malcolm Email: suzanne.malcolm@southandvale.gov.uk	Cabinet member decision form
Standing item: section 106 funds - to create a budget and release funds	KEY	Cabinet member for planning November 2018	Councillor Roger Cox	10 Nov 2017		Adrian Duffield Email: adrian.duffield@southandvale.gov.uk	Cabinet member decision form
Standing item: Neighbourhood planning - to determine any matters relating to neighbourhood plans	No	Cabinet member for planning November 2018	Councillor Roger Cox	5 Aug 2016		Andrew Maxted Email: andrew.maxted@southandvale.gov.uk	Cabinet member decision form
Abingdon flood alleviation - to enter into a funding agreement	KEY	Head of partnership and insight November 2018	Councillor Roger Cox	12 Mar 2018		Andrew Down Email: andrew.down@southandvale.gov.uk	Cabinet member decision form

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Wantage eastern link road - to approve funding	KEY	Cabinet member for planning November 2018	Councillor Roger Cox	17 Apr 2018		Adrian Duffield Email: adrian.duffield@southhandvale.gov.uk	Cabinet member decision form
Didcot Garden Town and Enterprise Zones - allocation of government grant awards	KEY	Cabinet member for development and regeneration November 2018	Councillor Mike Murray	15 Sep 2017		Andrew Down Email: andrew.down@southhandvale.gov.uk	Cabinet member decision form
Oxford City Council economic strategy refresh - to submit a consultation response	No	Cabinet member for development and regeneration November 2018	Councillor Mike Murray	16 Nov 2018	Scrutiny Committee	Melanie Smans Email: melanie.smans@southhandvale.gov.uk	Cabinet report
Outreach contract - to award a housing advice outreach contract	KEY	Cabinet member for housing and environment November 2018	Councillor Elaine Ware	28 Sep 2018		Phil Ealey Email: phil.ealey@southandvale.gov.uk	Cabinet member decision form
Local Plan Part 2 - to recommend Council that it responds to the local plan inspector's initial post-hearing letter relating to the proposed allocation of Dalton Barracks	No	Cabinet 16 November 2018 Council 19 November 2018	Councillor Roger Cox	16 Nov 2018		Adrian Duffield Email: adrian.duffield@southhandvale.gov.uk	Cabinet report
December decisions							
Street nameplates - to award a contract for their provision and installation	KEY	Cabinet member for corporate services December 2018	Councillor Ed Blagrove	1 Nov 2018		Sally-Anne Worsley Email: sally-anne.worsley@southhandvale.gov.uk	Cabinet member decision form

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Community Infrastructure Levy - to approve a draft spending strategy for consultation	No	Cabinet member for development and regeneration November 2018	Councillor Mike Murray	19 Oct 2018		Jayne Bolton Email: jayne.bolton@southandvale.gov.uk	Cabinet member decision form
Local Plan Adopted Policies Map - to make factual corrections to the map	No	Cabinet 7 Dec 2018	Councillor Roger Cox	1 Nov 2018		Andrew Maxted Email: andrew.maxted@southandvale.gov.uk	Cabinet report
Gambling Act 2005 - to recommend Council to approve the statement of principles	No	Licensing Acts Committee 28 Nov 2018 Cabinet 7 Dec 2018 Council 12 Dec 2018	Councillor Elaine Ware	28 Sep 2018		Diane Foster Email: diane.foster@southandvale.gov.uk	Cabinet report
Council tax base - to recommend the council tax base to Council	No	Cabinet 7 Dec 2018 Council 12 Dec 2018	Councillor Robert Sharp	15 Jun 2018		Simon Hewings Email: simon.hewings@southandvale.gov.uk	Cabinet report
Budget setting 2019/20 - to receive an update on budget preparations for 2019/20	No	Cabinet 7 Dec 2018	Councillor Robert Sharp	16 November 2018		Simon Hewings Email: simon.hewings@southandvale.gov.uk	Cabinet report

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January 2019 decisions

Community Infrastructure Levy - to approve a spending strategy	KEY	Cabinet member for development and regeneration December 2018	Councillor Mike Murray	19 Oct 2018		Jayne Bolton Email: jayne.bolton@southandvale.gov.uk	Cabinet member decision form
Home Improvement Agency contract - to award a contract	KEY	Cabinet member for housing and environment January 2019	Councillor Elaine Ware	1 Nov 2018		Phil Ealey Email: phil.ealey@southandvale.gov.uk	Cabinet member decision form
New leisure centre for the Vale of White Horse - to appoint a design and build two-stage contractor on a pre-construction agreement	KEY	Cabinet member for community services January 2019	Councillor Alice Badcock	17 May 2018		Ben Border Email: ben.border@southandvale.gov.uk	Cabinet member decision form
White Horse Leisure and Tennis Centre, Abingdon - to update the outdoor tennis court surface	KEY	Cabinet member for community services January 2019	Councillor Alice Badcock	18 Jul 2018		Dylan Evans Email: dylan.evans@southandvale.gov.uk	Cabinet member decision form
Housing allocations policy - to approve the policy	KEY	Cabinet 18 Jan 2019	Councillor Elaine Ware	17 May 2018		Phil Ealey Email: phil.ealey@southandvale.gov.uk	Cabinet report
Car parking - review of fees and charges	KEY	Cabinet 18 Jan 2019	Councillor Elaine Ware	28 Sep 2018		John Backley Email: john.backley@southandvale.gov.uk	Cabinet report

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Later decisions in 2019

Inter-authority agreement - to recommend Council to agree arrangements with South Oxfordshire District Council	No	Cabinet July 2019 Council July 2019	Councillor Ed Blagrove	12 Oct 2017		Adrianna Partridge Email: adrianna.partridge@southandvale.gov.uk	Cabinet report
Grounds maintenance contract - to award a new contract	KEY	Cabinet August 2019	Councillor Elaine Ware	1 Nov 2018		John Backley Email: john.backley@southandvale.gov.uk	Cabinet report