

Cabinet work programme

10 August 2018



What is the Cabinet work programme?

The Cabinet work programme is a list of the key decisions and other planned cabinet and cabinet member decisions to be taken on behalf of the council. The work programme is updated regularly.

What is a key decision?

Key decisions are defined as decisions that are likely:

- to incur expenditure, make savings or to receive income (except government grant) of more than £75,000 or
- to award a revenue or capital grant of over £25,000 or
- to agree an action that, in the view of the chief executive or the relevant head of service, would be significant in terms of its effects on communities living or working in an area comprising more than one ward in the area of the council.

Officers may also include other items in this work programme on a voluntary basis that do not fit the above definition.

What does the work programme tell me?

The work programme gives information about:

- what key decisions and other planned cabinet and cabinet member decisions are coming forward in the next few months
- when those decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers.

Exempt or confidential decisions

This work programme gives notice of any cabinet decisions that are likely to be considered in part of a Cabinet meeting when the public are excluded. It may become necessary during the course of a Cabinet meeting to debate an issue or make a decision in the exempt or confidential part of the meeting. However, the Cabinet must first resolve to exclude the public and give a reason for doing so under Schedule 12A of the Local Government Act 1972.

Who are the members of the Cabinet?

- [Councillor Alice Badcock](#) – responsible for community services
- [Councillor Eric Batts](#) – responsible for legal and democratic services
- [Councillor Ed Blagrove](#) – the Deputy Leader, responsible for corporate services
- [Councillor Roger Cox](#) – the Leader of the Council, responsible for partnership and insight and for planning
- [Councillor Mike Murray](#) – responsible for regeneration and development, plus Didcot Garden Town project
- [Councillor Robert Sharp](#) – responsible for finance
- [Councillor Elaine Ware](#) – responsible for housing and environment

How do I make contact?

Each entry in the work programme indicates the names of the relevant people to contact about that particular item. The contact details for the Cabinet Members are available on the Council's website www.whitehorsedc.gov.uk or by clicking on the Cabinet members' names above, or by telephoning the council offices on 01235 422422.

How do I get copies of agenda papers and other relevant documents?

The agenda papers for Cabinet meetings and other relevant documents are available five working days before the meeting on the Council's website www.whitehorsedc.gov.uk. Alternatively, you can contact Steve Culliford, Democratic Services, Legal and Democratic, Vale of White Horse District Council, 135 Eastern Avenue, Milton Park, OX14 4SB, tel: 01235 422522, e-mail: steve.culliford@southandvale.gov.uk.

On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

How to make representations to the Cabinet

Members of the public wishing to address a meeting of the Cabinet on an issue relating to the Council's powers and duties should notify the Head of Legal and Democratic by 5pm on the day before the meeting. Please contact Steve Culliford, Democratic Services, Legal and Democratic, Vale of White Horse District Council, 135 Eastern Avenue, Milton Park, OX14 4SB, tel: 01235 422522, e-mail: steve.culliford@southandvale.gov.uk.

Cabinet work programme

| DECISION, PURPOSE AND REASON FOR CONFIDENTIALITY WHERE APPROPRIATE | KEY DECISION ? | DECISION MAKER AND EARLIEST DECISION DATE | CABINET MEMBER | DATE FIRST ON WORK PROGRAMME | PRINCIPAL CONSULTEES INCLUDING COMMITTEES | CONTACT OFFICER | DOCUMENTS TO BE USED BY THE DECISION MAKER |
|---|----------------|---|------------------------|------------------------------|---|---|--|
| August decisions | | | | | | | |
| Standing item: Property decisions - to approve any property sales or purchases or take any property management decisions - This is likely to be an exempt decision due to the confidential nature of property negotiations with third parties (Category 3) | KEY | Cabinet member for development and regeneration August 2018 Head of development and regeneration August 2018 | Councillor Mike Murray | 15 Feb 2012 | | Suzanne Malcolm Email: suzanne.malcolm@southandvale.gov.uk | Cabinet member decision form |
| Standing item: section 106 funds - to create a budget and release funds | KEY | Cabinet member for planning August 2018 | Councillor Roger Cox | 10 Nov 2017 | | Adrian Duffield Email: adrian.duffield@southandvale.gov.uk | Cabinet member decision form |
| Standing item: Neighbourhood planning - to determine any matters relating to neighbourhood plans | No | Cabinet member for planning August 2018 | Councillor Roger Cox | 5 Aug 2016 | | Andrew Maxted Email: andrew.maxted@southandvale.gov.uk | Cabinet member decision form |
| Abingdon flood alleviation - to enter into a funding agreement | KEY | Head of partnership and insight August 2018 | Councillor Roger Cox | 12 Mar 2018 | | Andrew Down Email: andrew.down@southandvale.gov.uk | Cabinet member decision form |

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| Wantage eastern link road - to approve funding | KEY | Cabinet member for planning August 2018 | Councillor Roger Cox | 17 Apr 2018 | | Adrian Duffield Email: adrian.duffield@southhandvale.gov.uk | Cabinet member decision form |
| Housing allocations policy - to approve a revised draft policy for consultation | No | Cabinet member for housing and environment August 2018 | Councillor Elaine Ware | 2 Feb 2018 | | Phil Ealey Email: phil.ealey@southandvale.gov.uk | Cabinet member decision form |
| White Horse Leisure and Tennis Centre, Abingdon - to update the outdoor tennis court surface | KEY | Cabinet member for community services Not before 15 Aug 2018 | Councillor Alice Badcock | 18 Jul 2018 | | Dylan Evans Email: dylan.evans@southandvale.gov.uk | Cabinet member decision form |
| Science Vale marketing - to appoint a contractor | KEY | Cabinet member for development and regeneration Not before 30 Aug 2018 | Councillor Mike Murray | 2 Aug 2018 | | Melanie Smans Email: melanie.smans@southandvale.gov.uk | Cabinet member decision form |
| September decisions | | | | | | | |
| Housing and growth deal for Oxfordshire - to recommend Council to approve the scope of the joint statutory spatial plan | KEY | Cabinet September 2018 Council September 2018 | Councillor Roger Cox | 15 Feb 2018 | | Andrew Down Email: andrew.down@southhandvale.gov.uk | Cabinet report |

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| Housing and growth deal for Oxfordshire - to agree arrangements | KEY | Cabinet September 2018 | Councillor Roger Cox | 2 Feb 2018 | | Andrew Down Email: andrew.down@southandvale.gov.uk | Cabinet report |
| New leisure centre for the Vale of White Horse - to appointment a design and build two-stage contractor on a pre-construction agreement | KEY | Cabinet member for community services September 2018 | Councillor Alice Badcock | 17 May 2018 | | Ben Border Email: ben.border@southandvale.gov.uk | Cabinet member decision form |
| Joint Statutory Spatial Plan - to approve the Local Development Scheme | KEY | Cabinet 28 Sep 2018 | Councillor Roger Cox | 15 Jun 2018 | | Holly Jones Email: holly.jones@southandvale.gov.uk | Cabinet report |
| Joint Statutory Spatial Plan - to approve the Statement of Community Involvement for public consultation | KEY | Cabinet 28 Sep 2018 | Councillor Roger Cox | 15 Jun 2018 | | Holly Jones Email: holly.jones@southandvale.gov.uk | Cabinet report |
| October decisions | | | | | | | |
| Didcot Garden Town and Enterprise Zones - allocation of government grant awards | KEY | Cabinet member for partnership and insight October 2018 | Councillor Roger Cox | 15 Sep 2017 | | Andrew Down Email: andrew.down@southandvale.gov.uk | Cabinet member decision form |
| Great Western Park, Didcot - to approve management arrangements for open space and community centres | KEY | Cabinet 5 Oct 2018 | Councillor Mike Murray | 14 Oct 2016 | | Jayne Bolton Email: jayne.bolton@southandvale.gov.uk | Cabinet report |

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| Inter-authority agreement - to recommend Council to agree arrangements with South Oxfordshire District Council | No | Cabinet 5 Oct 2018 Council 10 Oct 2018 | Councillor Ed Blagrove | 12 Oct 2017 | | Adrianna Partridge Email: adrianna.partridge@southandvale.gov.uk | Cabinet report |
| Treasury management outturn 2017/18 - to consider the report and make any recommendations to Council | No | Cabinet 5 Oct 2018 Council 10 Oct 2018 | Councillor Robert Sharp | 15 Jun 2018 | Joint Audit and Governance Committee | Simon Hewings Email: simon.hewings@southandvale.gov.uk | Cabinet report |
| December decisions | | | | | | | |
| Local Plan Part 2 - to recommend Council to adopt the local plan | No | Cabinet 7 Dec 2018 Council 12 Dec 2018 | Councillor Roger Cox | 17 May 2018 | | Adrian Duffield Email: adrian.duffield@southandvale.gov.uk | Cabinet report |
| Housing allocations policy - to approve the policy | KEY | Cabinet 7 Dec 2018 | Councillor Elaine Ware | 17 May 2018 | | Phil Ealey Email: phil.ealey@southandvale.gov.uk | Cabinet report |
| Council tax base - to recommend the council tax base to Council | No | Cabinet 7 Dec 2018 Council 12 Dec 2018 | Councillor Robert Sharp | 15 Jun 2018 | | Simon Hewings Email: simon.hewings@southandvale.gov.uk | Cabinet report |