

# Cabinet work programme

17 November 2016



## What is the Cabinet work programme?

The Cabinet work programme is a list of the key decisions and other planned cabinet and cabinet member decisions to be taken on behalf of the council. The work programme is updated regularly.

## What is a key decision?

Key decisions are defined as decisions which, in the view of the relevant Strategic Director, are likely:

- to incur expenditure, make savings or to receive income of more than £75,000 or
- to award a revenue or capital grant of over £25,000 or
- to agree an action that, in the view of the relevant strategic director, would be significant in terms of its effects on communities living or working in an area comprising more than one ward in the area of the council

Officers may also include other items in this work programme on a voluntary basis that do not fit the above definition.

## What does the work programme tell me?

The work programme gives information about:

- what key decisions and other planned cabinet and cabinet member decisions are coming forward in the next few months
- when those decisions are likely to be made
- who will make those decisions
- what consultation will be undertaken
- who you can make representations to, and how
- what documents you can ask for
- who you can contact for further information

## Who takes key decisions?

Key decisions are taken by the Cabinet, individual Cabinet Members, individual officers or a committee acting under delegated powers.

## Exempt or confidential decisions

This work programme gives notice of any cabinet decisions that are likely to be considered in part of a Cabinet meeting when the public are excluded. It may become necessary during the course of a Cabinet meeting to debate an issue or make a decision in the exempt or confidential part of the meeting. However, the Cabinet must first resolve to exclude the public and give a reason for doing so under Schedule 12A of the Local Government Act 1972.

## Who are the members of the Cabinet?

- [Councillor Matthew Barber](#) – the Leader of the Council, responsible for devolution and corporate strategy
- [Councillor Eric Batts](#) – responsible for legal, democratic, community safety, HR, IT and technical services
- [Councillor Roger Cox](#) – the Deputy Leader, responsible for planning (policy and development management)
- [Councillor Charlotte Dickson](#) – responsible for leisure, parks, grounds maintenance and waste
- [Councillor Mike Murray](#) – responsible for regeneration, economic development and property
- [Councillor Robert Sharp](#) – responsible for finance and corporate services contracts
- [Councillor Elaine Ware](#) – responsible for housing, environmental health and grants

## How do I make contact?

Each entry in the work programme indicates the names of all the relevant people to contact about that particular item.

The telephone numbers for the relevant officers are listed in the individual entries. The contact details for the Cabinet Members are available on the Council's website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk) or by telephoning the Council offices on 01235 422422.

## How do I get copies of agenda papers and other relevant documents?

The agenda papers for Cabinet meetings and other relevant documents are available five working days before the meeting on the Council's website [www.whitehorsedc.gov.uk](http://www.whitehorsedc.gov.uk). Alternatively you can contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, 135 Eastern Avenue, Milton Park, Milton, OX14 4SB, tel: 01235 422522, e-mail: [steve.culliford@southandvale.gov.uk](mailto:steve.culliford@southandvale.gov.uk).

On occasions, the papers you request may contain exempt or confidential information. If this is the case, we will explain why it is not possible to make copies available.

## How to make representations to the Cabinet

Members of the public wishing to address a meeting of the Cabinet on an issue relating to the Council's powers and duties should notify the Head of Legal and Democratic Services by 10am on the day of the meeting. Please contact Steve Culliford, Democratic Services Officer, Legal and Democratic Services, Vale of White Horse District Council, 135 Eastern Avenue, Milton Park, Milton, OX14 4SB, tel: 01235 422522, e-mail: [steve.culliford@southandvale.gov.uk](mailto:steve.culliford@southandvale.gov.uk).

# Cabinet work programme

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| November decisions   |                |   |                |                              |   |                 |  |

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**Standing item: Property decisions** - to approve any property sales or purchases or take any property management decisions - This is likely to be an exempt decision due to the confidential nature of property negotiations with third parties (Category 3)

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**Standing item: Neighbourhood planning** - to determine any matters relating to neighbourhood plans

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**Didcot Garden Town** - to allocate additional government funding to deliver the Didcot Garden Town vision

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**Communications strategy** - to approve the strategy

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**Corporate services** – to review implementation of contract and any contractual changes required



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**Neighbourhood planning funding** - to review current grant funding for neighbourhood planning including community right to build and neighbourhood development orders

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**Section 106 planning obligations** - to approve a supplementary planning document for consultation

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**Science Vale Innovation Centre** - to approve funding

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**Great Western Park, Didcot** - to approve final arrangements for the maintenance of open space

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**Blewbury Neighbourhood Plan** - subject to the outcome of the referendum to recommend Council to adopt the neighbourhood plan

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**Faringdon Neighbourhood Plan** - subject to the outcome of the referendum to recommend Council to adopt the neighbourhood plan

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**December decisions**

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**Wessex leisure facility** - to appoint a multi-disciplinary design team



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**Abbey Meadows outdoor pool, Abingdon** - to award a contract for building works

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**Council tax base** - to recommend Council to approve the council tax base

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**Vale Local Plan Part 1** - to recommend Council to adopt part 1 of the local plan

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**Statement of community involvement (in planning matters) - to approve the statement**

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**Milton Conservation Area appraisal**

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**January 2017 decisions**

| DECISION, PURPOSE AND REASON FOR CONFIDENTIALITY WHERE APPROPRIATE | KEY DECISION ? | DECISION MAKER AND EARLIEST DECISION DATE | CABINET MEMBER | DATE FIRST ON WORK PROGRAMME | PRINCIPAL CONSULTEES INCLUDING COMMITTEES | CONTACT OFFICER | DOCUMENTS TO BE USED BY THE DECISION MAKER |
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**Leisure centre use** - to approve a lease with Oxfordshire County Council

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**Waste collection replacement fleet**



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**Waste services proposals**

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**Waste policy - to review the policy**

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**Abingdon moorings** - to approve a policy

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**Wessex leisure facility** - to agree the final facility mix

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**Temporary housing accommodation** - to approve a temporary accommodation strategy

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**Community grants** - to award any community grants or New Homes Bonus grants over £25,000 through the area committees

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**February decisions**

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**Vale Local Plan Part 2** - to approve preferred options for public consultation



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**Corporate development plan** - to approve the plan

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**Citizens Advice Bureau - to award any grant aid**

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**Wantage Community Information Centre** - to award any grant aid

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**Treasury management mid-year monitoring 2016/17** - to consider the mid-year monitoring report and make any recommendations to Council

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**Treasury management and investment strategy 2017/18 to 2019/20** - to recommend the strategy to Council

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**Budget 2017/18** - to recommend to Council to approve the revenue budget for 2017/18, the capital programme and the medium term financial plan

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**Commuted sums and affordable housing**

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**March decisions**



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**Abbey Meadows, Abingdon** - to award the main contractor for the new toilet block

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**April decisions**

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**Abingdon Public Spaces Protection Order - to approve the order**

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