

# Agenda

## Oxfordshire Growth Board

**Tuesday 26 January 2021 at 2.00 pm**  
**Virtual meeting viewable by weblink**

From 1 July 2020 to 30 June 2021, the Oxfordshire Growth Board meetings are managed by Vale of White Horse District Council.

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### Members

Leader of South Oxfordshire District Council  
Leader of Vale of White Horse District Council  
(which holds the Chair)

Leader of Cherwell District Council

Leader of Oxford City Council

Leader of Oxfordshire County Council

Leader of West Oxfordshire District Council  
(which holds the Vice-Chair)

Chairman of OxLEP

Vice-Chairman and Skills Board representative

Universities representative

OxLEP business representative - Bicester

OxLEP business representative – Oxford City

OxLEP business representative – Science Vale

Homes England representative

Oxfordshire Clinical Commissioning Group

Environment Agency representative

Councillor Sue Cooper

Councillor Emily Smith

Councillor Barry Wood

Councillor Susan Brown

Councillor Ian Hudspeth

Councillor Michele Mead

Jeremy Long

Adrian Lockwood

Professor Alistair Fitt

Miranda Markham

Peter Nolan

Angus Horner

Catherine Turner

Dr Kiren Collison

Emma Hill

### Notes:

1. *The meeting will be web streamed. Please see the note at <http://democratic.whitehorsedc.gov.uk/ieListDocuments.aspx?CId=543&MId=2782> on how to observe the meeting.*
2. *One member, one vote for each constituent local authority member only.*

## AGENDA

### 1. **Apologies for absence; declarations of interest and Chair's announcements**

### 2. **Minutes** (Pages 6 - 14)

To adopt as a correct record the minutes of the Oxfordshire Growth Board meeting held on 24 November 2020

### 3. **Public participation** (To Follow)

#### **Asking a question and addressing the Board**

Questions or requests to make an address (in full and in writing) must be received by **5pm on Wednesday 20 January 2021** three clear working days before the Growth Board meeting.

Questions and addresses should be no longer than one side of A4 paper in Arial 12 font. The statement or question will be circulated to the Panel and public speakers will be invited to speak at the virtual meeting, subject to technical arrangements being in place. Written submissions may also be read out by the Chair or Democratic Services Officer where requested or if the person making the request for public speaking is not able to attend the meeting. A response may be given at the meeting or a written answer supplied. The Chair will have discretion to manage the public participation procedure as they see appropriate. Questions and notice of addresses must be submitted to [democratic.services@oxfordshiregrowthboard.org](mailto:democratic.services@oxfordshiregrowthboard.org)

### 4. **Growth Board Scrutiny Panel update** (To Follow)

To receive any feedback from the Growth Board Scrutiny Panel meeting held on 19 January 2021. (To follow)

### 5. **Update on Healthy Place Shaping** (Pages 15 - 48)

**For action:** This report provides members of the Growth Board with an update on activities that have been undertaken to embed healthy place shaping into its workstreams and the strategies that underpin them. As part of this work a Health Impact Assessment Toolkit has been developed for use in Oxfordshire and the Growth Board is asked to endorse its use across the county.

### 6. **Economic Recovery Plan Update** (To Be Tabled)

**For information:** To receive a further update on progress in developing an Economic Recovery Plan for Oxfordshire, which responds to the economic impacts caused by COVID-19.

## **7. Community Led Housing** (Pages 49 - 51)

**For action:** To consider endorsement of a letter to HM Government concerning Community Led Housing.

## **8. England's Economic Heartland Briefing** (To Be Tabled)

**For information:** To receive a presentation/update from England's Economic Heartland regarding the outcomes of their recent Transport Strategy consultation, and next steps for finalising the Strategy

## **9. Housing and Growth Deal Reports**

### **(a) Infrastructure sub-group update** (Pages 52 - 55)

**For information:** To receive an update from the Infrastructure Sub-Group. Summary notes from the meeting held on 14 December 2020 are attached.

### **(b) Oxfordshire Plan 2050 sub-group update** (Pages 56 - 57)

**For information:** To receive an update from the Oxfordshire Plan 2050 Sub-Group. Summary notes from the meeting held on 18 December 2020 are attached.

## **10. Growth Board Forward Plan** (Pages 58 - 61)

**For information:** To note and comment on the Growth Board's Forward Plan.

## **11. Updates on matters relevant to the Growth Board**

Growth Board members and officers may verbally update the Board concerning progress on matters previously before the Board for consideration, listed in the forward plan, or relevant to the Board's future consideration. This is for the sharing of information, except where any actions are required that cannot reasonably be deferred to the next meeting.

## **12. Oxford to Cambridge Arc Update** (Verbal Report)

**For information:** To receive any relevant verbal updates from the Chair of the Growth Board's Executive Officer Group concerning developments within the Oxford to Cambridge Arc.

### **13. Dates of next meetings**

The dates of future Growth Board meetings are below. Please refer to <https://www.oxfordshiregrowthboard.org/meetings/> for the most up to date information.

- 22 February 2021 (cancelled)
- 22 March 2021, (amended from 23 March)
- 8 June 2021

### **Councillors' duties on declaring interests**

#### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

#### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the council's area; licences for land in the council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's register of interests which is publicly available on the council's website.

#### **Declaring an interest**

Where any matter disclosed in your register of interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

#### **Member's Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Councillors' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

