

Agenda

OXFORDSHIRE

G R O W T H B O A R D

Oxfordshire Growth Board

Tuesday 24 November 2020 at 2.00 pm
Virtual meeting viewable by weblink

From 1 July 2020 to 30 June 2021, the Oxfordshire Growth Board meetings are managed by Vale of White Horse District Council.

Contact: Kevin Jacob, Growth Board Democratic Services Officer

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Members

Leader of South Oxfordshire District Council
Leader of Vale of White Horse District Council
(which holds the Chair)

Leader of Cherwell District Council

Leader of Oxford City Council

Leader of Oxfordshire County Council

Leader of West Oxfordshire District Council

Chairman of OxLEP

Vice-Chairman and Skills Board representative

Universities representative

OxLEP business representative - Bicester

OxLEP business representative – Oxford City

OxLEP business representative – Science Vale

Homes England representative

Oxfordshire Clinical Commissioning Group

Environment Agency representative

Councillor Sue Cooper

Councillor Emily Smith

Councillor Barry Wood

Councillor Susan Brown

Councillor Ian Hudspeth

Councillor Michele Mead

Jeremy Long

Adrian Lockwood

Professor Alistair Fitt

Miranda Markham

Peter Nolan

Angus Horner

Catherine Turner

Dr Kiren Collison

Emma Hill

Notes:

1. *The meeting will be web streamed. Please see the note at <http://democratic.whitehorsedc.gov.uk/ieListDocuments.aspx?CId=543&MId=2781> on how to observe the meeting.*
2. *One member, one vote for each constituent local authority member only.*

AGENDA

1. **Apologies for absence, declarations of interest and Chair's announcements**

2. **Election of Vice-Chair of the Growth Board**

For action: To elect a Vice-Chair of the Growth Board for the remainder of the 2020/2021 year.

3. **Minutes** (Pages 7 - 17)

To adopt as a correct record the minutes of the Oxfordshire Growth Board meetings held on 22 September 2020 and 30 October 2020.

4. **Public participation** (To Follow)

Asking a question and addressing the Board

Questions (in full and in writing) or requests to make an address (in full and in writing) must be received by **5pm on Wednesday 18 November 2020** three clear working days before the Growth Board meeting subject to the following exception in relation to Item 11 only.

The deadline in respect of Item 11: Investment in improved rail connectivity in Oxfordshire, is **3pm on Friday 20 November 2020.**

Questions and addresses should be no longer than one side of A4 paper in Arial 12 font. The statement or question will be circulated to the Panel and public speakers will be invited to speak at the virtual meeting, subject to technical arrangements being in place. Written submissions may also be read out by the Chair or Democratic Services Officer where requested or if the person making the request for public speaking is not able to attend the meeting. A response may be given at the meeting or a written answer supplied. The Chair will have discretion to manage the public participation procedure as they see appropriate. Questions and notice of addresses must be submitted to democratic.services@oxfordshiregrowthboard.org

5. **Growth Board Scrutiny Panel update** (To Follow)

To receive any feedback from the Growth Board Scrutiny Panel meeting held on 17 November 2020.(To follow).

6. **The promotion of Low/Zero Carbon Housing in Oxfordshire** (Pages 18 - 29)

For action: To consider progress to date against the recommendations approved by the

Growth Board in March 2020 concerning Zero Carbon Housing and to endorse a draft letter to the Secretary of State for Housing, Communities and Local Government.

7. Inclusive Economy Seminars Summary Report (Pages 30 - 69)

For action: To share the summary findings and learning from the seminar series as well as the report's recommendations to inform next steps to establish an Inclusive Economy Commission.

8. Housing and Growth Deal Reports

(a) Oxfordshire Plan: Proposed new timetable and quarter two report (Pages 70 - 74)

For information: To receive an update on progress in the development of the Oxfordshire Plan ahead of the Regulation 18 (Part 2) consultation.

(b) Oxfordshire Plan 2050 sub-group update (Pages 75 - 81)

For information: To receive an update from the Oxfordshire Plan 2050 Sub-Group. Summary notes from the meetings held on 17 September 2020 and 15 October 2020 are attached.

(c) Oxfordshire Housing and Growth Deal Progress Report - Quarter Two, Year Three (Pages 82 - 90)

For information: To review the 2020/21 Quarter Two progress report for the Oxfordshire Housing and Growth Deal.

(d) Oxfordshire Housing and Growth Deal Financial Report - Quarter Two, Year Three (Pages 91 - 98)

For information: To consider the 2020/21 Quarter 2 Housing and Growth Deal Finance report.

(e) Housing Advisory Sub-group update (Pages 99 - 101)

For information: To receive an update from the Housing Advisory sub-Group. Summary notes from the meeting held on 27 October 2020 are attached.

9. Growth Board Forward Plan (Pages 102 - 105)

For information: To note and comment on the Growth Board's Forward Plan

10. Oxford to Cambridge Arc Update (Verbal Report)

For information: To receive any relevant update from the Chair of the Executive Officer Group concerning developments within the Oxford to Cambridge Arc.

11. Investment in improved rail connectivity in Oxfordshire (To Follow)

To consider a report concerning rail investment in Oxfordshire. (To follow)

12. Updates on matters relevant to the Growth Board

Growth Board members and officers may verbally update the Board concerning progress on matters previously before the Board for consideration, listed in the forward plan, or relevant to the Board's future consideration. This is for the sharing of information, except where any actions are required that cannot reasonably be deferred to the next meeting.

13. Dates of next meetings

The dates of future Growth Board meetings are below. Please refer to <https://www.oxfordshiregrowthboard.org/meetings/> for the most up to date information.

- 26 January 2021
- 22 February 2021 (added)
- 23 March 2021 (subject to review)
- 8 June 2021

Councillors' duties on declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the council's area; licences for land in the council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's register of interests which is publicly available on the council's website.

Declaring an interest

Where any matter disclosed in your register of interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Member's Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Councillors' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

