

Agenda

OXFORDSHIRE

G R O W T H B O A R D

Oxfordshire Growth Board

Tuesday 28 July 2020 at 1.30 pm to be held as a virtual meeting

From 1 July 2020 to 30 June 2021, the Oxfordshire Growth Board meetings are managed by Vale of White Horse District Council.

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Website: www.oxfordshiregrowthboard.org

Members

Leader of South Oxfordshire District Council	Councillor Sue Cooper
Leader of Vale of White Horse District Council (which holds the Chair)	Councillor Emily Smith
Leader of Cherwell District Council	Councillor Barry Wood
Leader of Oxford City Council	Councillor Susan Brown
Leader of Oxfordshire County Council	Councillor Ian Hudspeth
Leader of West Oxfordshire District Council (which holds the Vice-Chair)	Councillor James Mills
Chairman of OxLEP	Jeremy Long
Vice-Chairman and Skills Board representative	Adrian Lockwood
Universities representative	Professor Alistair Fitt
OxLEP business representative - Bicester	Miranda Markham
OxLEP business representative – Oxford City	Peter Nolan
OxLEP business representative – Science Vale	Angus Horner
Homes England representative	Catherine Turner
Oxfordshire Clinical Commissioning Group representative	Dr Kiren Collison
Environment Agency representative	Emma Hill

Notes:

- 1. The meeting will be web streamed. Please see the note at <http://democratic.whitehorsedc.gov.uk/ieListDocuments.aspx?CId=543&MId=2777> on how to observe the meeting.*
- 2. One member, one vote for each constituent local authority member only.*

AGENDA

1. **Apologies for absence, declarations of interest and Chair's announcement**

2. **Minutes** (Pages 7 - 14)

To adopt as a correct record the minutes of the Oxfordshire Growth Board meeting held on 2 June 2020.

3. **Public participation**

Asking a question

Questions (in full and in writing) must be received by **5pm on Wednesday 22 July 2020** three clear working days before the Growth Board meeting.

Addressing the Board

Notice of a wish to address the Growth Board (in full and in writing) must be received by **12 noon on Monday 27 July 2020**, the working day before the Growth Board meeting.

Questions and addresses should be no longer than one side of A4 paper in Ariel 12 font. The address or question will be circulated to the Growth Board and read out by the democratic services officer or Chair on behalf of those who have submitted them. A response may be given at the meeting or a written answer supplied. The Chair will have discretion to manage the public participation procedure as they see appropriate. Public speakers may be invited to speak at the virtual meeting, subject to technical arrangements being in place. Written submissions may also be read out by the Chair or Democratic Services Officer where requested

Questions and notice of addresses must be submitted to democratic.services@oxfordshiregrowthboard.org

4. **Growth Board Scrutiny Panel update** (To Follow)

To receive any feedback from the Growth Board Scrutiny Panel meeting held on Wednesday 22 July 2020 (to follow).

5. **Growth Board Review Stage 1 Implementation** (Pages 15 - 56)

For action: To consider a report setting out progress made against recommendations arising from the Growth Board Review. This includes providing endorsement and approval for a number of key governance documents.

6. **Covid-19 Recovery** (Pages 57 - 82)

For action: To consider a report setting out the current work underway to support Oxfordshire's recovery in response to the Covid-19 pandemic and seeking the Growth Board's support for the approach.

7. **Oxfordshire Housing and Growth Deal**

(a) **Oxfordshire Housing and Growth Deal Progress Report -Year Two** (Pages 83 - 91)

For information: To receive the 2019/2020 Quarter 4 progress report on the Oxfordshire Housing and Growth Deal.

(b) **Oxfordshire Housing and Growth Deal Financial Outturn 2019/20** (Pages 92 - 100)

For information: To receive the 2019/2020 Quarter 4 financial summary for the Oxfordshire Housing and Growth Deal.

(c) **Infrastructure sub-group update** (Pages 101 - 103)

For information: To receive an update from the Infrastructure Sub-Group. Summary notes from the meeting held on 11 May 2020 are attached.

(d) **Housing sub-group update** (Pages 104 - 106)

For information: To receive an update from the Housing Sub-Group. Summary notes from the meeting held on 16 June 2020 are attached.

(e) **Oxfordshire Plan 2050 sub-group update** (Pages 107 - 121)

For information: To receive an update from the Oxfordshire Plan 2050 Sub-Group. Summary notes from the meetings held on 19 March 2020, 16 April 2020, 14 May 2020 and 18 June 2020 are attached.

(f) **Oxfordshire Plan 2050: Letter to HM Government** (Page 122)

For action: To consider endorsement of a draft letter to HM Government regarding the Oxfordshire Plan 2050.

8. **Community Led Housing in Oxfordshire** (Pages 123 - 184)

For action: To consider a report to the Growth Board following receipt of a £36,113 grant from Homes England to commission a study into the establishment of a commissioning and development framework to promote Community Led Housing (CLH) in Oxfordshire.

9. **Growth Board Forward Plan** (Pages 185 - 188)

For action: To note and consider any revisions to the Forward Plan.

10. Oxford to Cambridge Arc Update (Pages 189 - 191)

For information: To receive an update from the Growth Board Director concerning developments within the Oxford to Cambridge Arc.

11. Updates on matters relevant to the Growth Board

Growth Board members and officers may verbally update the Board concerning progress on matters previously before the Board for consideration, listed in the forward plan, or relevant to the Board's future consideration. This is for the sharing of information, except where any actions are required that cannot reasonably be deferred to the next meeting.

12. Dates of next meetings

The dates of future Growth Board meetings are below. These will normally be held on Tuesdays at Didcot Civic Hall, but may be held virtually and broadcast online, taking account of the latest Government guidance. Please refer to <https://www.oxfordshiregrowthboard.org/meetings/> for the most up to date information.

- 22 September 2020
- 24 November 2020
- 26 January 2021
- 22 February 2021 (added)
- 23 March 2021
- 8 June 2021

Councillors' duties on declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the council's area; licences for land in the council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's register of interests which is publicly available on the council's website.

Declaring an interest

Where any matter disclosed in your register of interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Member's Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Councillors' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

